

Church Conference Agenda
November 11, 2015
Chamblee First United Methodist Church

Welcome	Dr. Stowe
Devotional	Mr. Larry Hunn
Opening Prayer	Rev. Rogers
Introduction of Superintendent	Dr. Stowe
Call to Order and Statement of Purpose	Dr. Doug Thrasher
Election of Secretary Ms. Becky Craven	
Report on Youth	Rev. Winford
Report on Missions	Rev. Rogers
Laity Report	Audio Visual produced by Rev. Rogers
Conference Business	
• Report of SPR Committee	Ms. Becky Veal
▪ Clergy Compensation	
• Finance Committee Report	Mr. Warren Calvert
Purposed Budget 2016	Mr. Warren Calvert
Apportionments	
• Recommendation of Lay Servants	Dr. Stowe
• Report of Nomination/Lay Leadership	Dr. Stowe
• Election of Leadership for 2016	
• Report on Restore II	
• Resolution on Restore II	
• Other Business	
• Report of the Pastor	
Words of Wisdom from D.S.	Dr. Doug Thrasher
Benediction	Dr. Doug Thrasher

INFORMATION FOR ANNUAL CONFERENCE MASTER LIST

This report must be completed and returned to the District Superintendent at the close of your Charge Conference, upon reappointment, or when there are any changes to the information. You must also submit the Clergy Financial Support Worksheet with this report, or upon changes to your compensation package.

Church Chamblee First UMC Number 1134

Charge Chamblee First UMC

District AROS

North Georgia Annual Conference, UMC

Effective Date: 11/11/2015

Legal Name Glenda Royeese Stowe

Preferred First Name # Royeese

Telephones: Office 770-457-2525

Office Extension

Home

Fax 770-457-9683

Cell 404-317-3233

E-Mail royeeses@bellsouth.net

Do you live in a parsonage? yes

Send Mail to: Church

Home/Parsonage Mailing Address

3845 Side Street

City Atlanta

State GA Zip Code 30341

Gender Female

Ethnic or Racial Origin White

Clergy Date of Birth 10/27/1948

Date of Marriage

Marital Status Divorced

Spouse's Name

Spouse's Birthday

Persons in household # 1 # Children 2

Children: Name

Birthday (MM/DD/YY)

Matthew Brett Stowe

4/1/1970

Marcus Jonathan Stowe

9/2/1971

COMPENSATION: (Please complete the Clergy Financial Support Worksheet)

FOR CONFERENCE OFFICE USE ONLY

DATE RECEIVED: _____ DATE ENTERED: _____ INITIALS: _____/_____

(Updated Online: 11/5/2015 10:05:15 PM)

CHAMBLEE FIRST UNITED METHODIST CHURCH
ANNUAL CHURCH CONFERENCE
NOVEMBER 5, 2014

Rev. Dr. Royeese Stowe opened the Church Conference at 6:30 p.m. She welcomed everyone to the meeting and advised that everyone present has a voice but only church members have a vote. The 2015 Church Conference Booklet was made available to anyone who had not received one.

Larry Hunn, Layer Leader 2014, gave the devotional and shared his favorite Bible verse Luke 1:37.

Rev. Josh Roberts did the opening prayer.

AROS District Superintendent, Doug Thrasher, authorized Rev. Stowe to preside at Chamblee's Church Conference in his absence (copy of email included in Minutes).

Rev. Stowe called the Conference to order at 6:50 p.m.

The three items voted on were:

Lay Speakers, Clergy Salaries, and Leadership for 2015.

Conference Business

Election of the Secretary – unanimous approval of Becky Craven.

Laity Report

Audio produced by Rev. Roberts was presented. The video was entitled this is Chamblee First.

Conference Business

Becky Veal, Staff Parish Relation Chairman, presented the following salaries (a detailed report is in the Conference Booklet).

Senior Pastor Rev. Dr. Royeese Stowe

Salary \$100,144

Utilities 5,000 (page 10)

Page 2

Church Conference Minutes

Associate Pastor Josh Roberts

Salary \$37,344

Housing \$18,420

Utilities \$ 4,800 (page 12)

The salaries were adopted as presented by the Staff Parish Relations.

Les Hammond, presented the 2015 Budget for Warren Calvert, Finance Committee Chairman. The Budget for 2015 in the amount of \$979,634 was presented. The budget was approved at a previous Administrative Board Meeting and did not require further approval. The 2015 Local Church Apportionments are on page 57 in the Church Conference Booklet.

Report of Nomination

Rev. Stowe advised that the list of nominations is in the booklet (page 87-90) with the following correction to remove Gene Lawson from Evangelism and add Mary Ruth Kearney.

Motion was made to accept the list of nominees; it was seconded and carried unanimously.

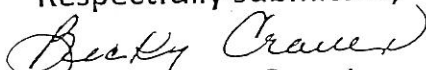
Recommendation of Lay Servants

Lay Servants presented for 2015 were Leslie Hall and Larry Hunn. A motion was made and seconded to accept the Lay Servants as presented and carried unanimously.

Doug Thrasher requested Rev. Stowe deliver the following message
"BE KIND TO ANOTHER"

There being no further business, the Church Conference was adjourned at 7:20 p.m.

Respectfully submitted,


Becky Craven, Secretary

Royeese Stowe

From: Douglas Thrasher <thrasher.doug@gmail.com>
Sent: Wednesday, November 5, 2014 3:37 PM
To: Royeese Stowe
Subject: Preside at Church Conference

Royeese,

I am hereby authorizing you to preside at Chamblee's Church Conference on November 5, 2014.

Sincerely,

Doug Thrasher
AROS District Superintendent=

Church Conference

11/5/14

pg 10 Fa

Ray Dugan + Crystal

Kathy Brannon

Becky Craver

Charlene Easley

Betty & Bill Robinson

Sarah Ann Robinson

Lettie Thomas

Maisha Jones

Tom Jones

Chris Tench

Susan Nichols

Ann Noel

Al Sanders

Becky Sanders

Ann Phares

Lynette Kelley / Leonard Salley

Matthew Scarpone

Ivan Scott

Liz Williams

Daylen Eving

Dayle Eving

Norman Plunkett

Mary Osgood

Ry / Sam MANUS

Bob and Jean Lingie

Jim & Jerry Gonyea

Bob Ross

Penny Ross

Richard Hickman

Marcia Myers

Les Hammond

Debbie Hall

George Hall

Jesse K. Reed

John Oremson

Mary Lou Oremson

Jeff Miller

Victor Hall

Shula Gillispie

Blair Sherrill

Ann Hammond

Brad VanDusen

Cheryl Atkins

Bill Callaway

BARB ROBERTS

Joe Lipsky

Becky Velt

Terri Carter

Ann Moore

Susan Swales

Mike Vee

Laronie Smith

Donny Fu

Margaret Luchen

Kathryn Rodriguez

Alexis Rodriguez

Ron Clyne

Beth Carbrungh

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Sandra Fancher

Don Suttland

Loren Roberts

Deen Nichols

Leslie Mottern

Justin Hood

Martin Clarke & Lisa Clarke

Andy Joneson

Leslie Hall

SPENCER SCARBROUGH

Copies of this report should be filed with the recording Secretary, pastor, district superintendent, and chairperson of witness ministries or evangelism.

THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Report of Pastor

The report of the pastor shall include the names of all persons involved in the changes in membership and other items as outlined in the *2012 Book of Discipline* (234, 340). This report should cover as fully as possible the work of the pastor. Care should be taken not to duplicate the reports of the Church Council or Council on Ministries, committees, organizations, and officers of the charge.

Church Chamblee First UMC Number 1134

Charge Chamblee First UMC

District Atlanta Roswell

North Georgia Annual Conference, UMC

For the period beginning 10/1/2014, and ending 10/1/2015

I. BAPTISM

1. List those who have been received into baptized membership since the last report. (Record as supplement.)

II. MEMBERSHIP

2. List those who have been received into professing membership since the last report. (Record Supplement.)

a. On profession of faith or restored? 20

b. From other United Methodist churches? 5

c. From other non-United Methodist churches? 1

3. List those who have been removed from the professing membership since the last report. (Record Supplement.)

a. By action of the Charge Conference, or trial court, or by withdrawal? 0

b. By transfer to other United Methodist churches? 6

c. By transfer to other non-United Methodist churches? 4

d. By death? 7

III. MEMBERSHIP AUDIT

4. Have the membership records and rolls been audited? (231, 340) If not, why not? yes

5. The Pastor shall give a report on the state of the church and an account of pastoral ministry as it relates to (340): providing support, guidance, and training to the lay membership in the church; ministering within the congregation and to the world; and administering the temporal affairs of the congregation. Include as a part of the report a statement outlining the pastor's program of continuing education and spiritual growth for the past year and plans for the year to come (350.1).

Signed: _____

Royce Stowe

Printed Name: _____

Royce Stowe

Date _____

11/05/15

(Updated Online: 11/4/2015 3:28:36 PM)

Report of Pastor / Church Conference 2013-2016

Supplement(s) to Report of Pastor

Chamblee First UMC

1. List those who have been received into baptized membership since the last report.

Carl James (Jay) Baker IV; Casey Glenn Barbee; Eva Sophia Larkin; Davis Martin Lawson; Garrett Michael Moore; Halston Robert Powell; Perrin Emily Powell; James Benjamin Roberts; Olivia Kate Shearer; Travion (Tray) Tremaine Spear; George Elliott Zint

2. List those who have been received into professing membership since the last report.

Holden Price Baker; Emily Claiborne Boyer; Sidney Hannah Boyer; Ian Michael Castenfelt; Pattie Churchfield;

Chamblee First UMC - 8

Hana Marlisa Clarke; Ruth Arlette Fancher; Joann Gibson; Avery Anna Hamilton; Eleanor Heyward; Marion Sims Holt; Emily Elizabeth Jenkins; Savannah Lee Johnston; Lauren Anne Larkin; Marlee Ann Newbill; Aiden Joseph Psalmonds; Madelyn Raquel Rodriguez; Emily Rogers; Edwin R (Win) Scott IV; Hope Rosalie Swing; Sarah Elizabeth Van Duser; Malte Weiland; Megan Weiland; Ciara Elaine Wilmath; Gary Yandura; Lynne Yandura; ;

3. List those who have been removed from professing membership since the last report.

Corine Aycock; Peggie J Bracken; Jane F Burke; Mickey Cooke; Waylon Cooke; Harriett Perry Fant; Brittany Hailey Gale; Gayle Brown Gower; Cynthia Griffin; Jo Hoffer; James Russell (Russ) McCauley; Marilyn M (Mickie) McCauley; Ashley McElwain; Meg Pettus Oliver; Robert W. (Robb) Patterson; Lyman Strickland; Iris Wallace;

5. The Pastor shall give a report on the state of the church and an account of pastoral ministry:

Name	Date of Baptism
Baker IV, Mr Carl James (Jay)	03/29/2015
Barbee, Mr Casey Glenn	03/29/2015
Larkin, Miss Eva Sophia	06/28/2015
Lawson, Mr Davis Martin	05/10/2015
Moore, Mr Garrett Michael	03/29/2015
Powell, Mr Halston Robert	04/19/2015
Powell, Miss Perrin Emily	04/19/2015
Roberts, Mr James Benjamin	10/19/2014
Shearer, Miss Olivia Kate	03/29/2015
Spear, Mr Travion Tremaine (Tray)	12/21/2014
Zint, Mr George Elliott	05/24/2015

Date of Baptism = 10/1/14 - 10/1/15

Date: 11/04/2015
Time: 3:12:10 PM

Search Results List

Page: 1 Of 1

Name	Date Deactivated	Active	Reason Deactivated	Member Status
Aycock, Mrs Corine	10/02/2014	Inactive 1	Deceased	Professing Member
Bracken, Mrs Peggie J.	10/26/2014	Inactive 1	Transfer Other Denom	Professing Member
Burke, Miss Jane F.	12/07/2014	Inactive 2	Deceased	Professing Member
Cooke, Mrs Mickey	05/14/2015	Inactive 2	Transfer Other Denom	Professing Member
Cooke, Mr Waylon	05/14/2015	Inactive 3	Transfer Other Denom	Professing Member
Fant, Mrs Harriett Perry	08/31/2015	Inactive 3	Deceased	Professing Member
Gale, Mrs Brittany Hailey	04/09/2015	Inactive 1	Transfer Other UMC	Professing Member
Gower, Mrs Gayle Brown	07/18/2015	Inactive 4	Deceased	Professing Mbr-Away
Griffin, Cynthia	04/16/2015	Inactive 4	Transfer Other Denom	Professing Member
Hoffer, Mrs Jo	07/09/2015	Inactive 5	Deceased	Professing Member
McCauley, Mr James Russell (Russ)	12/14/2014	Inactive 2	Transfer Other UMC	Professing Member
McCauley, Mrs Marilyn M. (Mickie)	12/14/2014	Inactive 3	Transfer Other UMC	Professing Member
McElwain, Miss Ashley	06/28/2015	Inactive 4	Transfer Other UMC	Baptized Member
Oliver, Mrs Meg Pettus	06/28/2015	Inactive 5	Transfer Other UMC	Professing Member
Patterson, Mr Robert W. (Robb)	02/02/2015	Inactive 6	Transfer Other UMC	Professing Member
Strickland, Mr Lyman	01/11/2015	Inactive 6	Deceased	Professing Member
Wallace, Miss Iris	08/10/2015	Inactive 7	Deceased	Professing Member

Name	Date of Baptism	Date Joined	Joined How
Baker IV, Mr Carl James (Jay)	03/29/2015	03/29/2015	Profession
Baker, Mr Holden Price	11/07/2004	03/29/2015	Profession 1
Barbee, Mr Casey Glenn	03/29/2015	03/29/2015	Profession
Boyer, Miss Emily Claiborne	04/05/2004	03/29/2015	Profession 2
Boyer, Miss Sidney Hannah	03/01/2002	03/29/2015	Profession 3
Castenfelt, Mr Ian Michael	07/01/2004	03/29/2015	Profession 4
Churchfield, Ms Pattie		01/04/2015	Profession 5
Clarke, Miss Hana Marlisa	12/08/2013	03/29/2015	Profession 6
Fancher, Miss Ruth Arlette (Ruth)	12/24/2003	03/29/2015	Profession 7
Gibson, Mrs Joann		11/30/2014	Profession 8
Hamilton, Miss Avery Anna	07/25/2004	03/29/2015	Profession 9
Heyward, Mrs Eleanor		11/30/2014	UMC Transfer 1
Holt, Miss Marion Sims	06/20/2010	03/29/2015	Profession 10
Jenkins, Miss Emily Elizabeth	06/15/2003	03/29/2015	Profession 11
Johnston, Miss Savannah Lee	09/01/2002	03/29/2015	Profession 12
Larkin, Mrs Lauren Anne		05/03/2015	Profession 13
Moore, Mr Garrett Michael	03/29/2015	03/29/2015	Profession
Newbill, Miss Marlee Ann	05/10/2002	03/29/2015	Profession 14
Psalmonds, Mr Aiden Joesph	04/15/2004	03/29/2015	Profession 15
Rodriguez, Miss Madelyn Raquel	08/25/2003	03/29/2015	Profession 16
Rogers, Mrs Emily	03/31/1991	09/27/2015	UMC Transfer 2
Scott IV, Mr Edwin R. (Win)	11/02/2003	03/29/2015	Profession 17
Shearer, Miss Olivia Kate	03/29/2015	03/29/2015	Profession
Spear, Mr Travion Tremaine (Tray)	12/21/2014	12/21/2014	Profession
Swing, Miss Hope Rosalie	06/03/2012	03/29/2015	Profession 18
Van Duser, Miss Sarah Elizabeth	03/11/2001	03/29/2015	Profession 19
Weiland, Mr Malte		05/31/2015	Other-Trans 1
Weiland, Mrs Megan		05/31/2015	UMC Transfer 3
Wilmath, Miss Ciara Elaine	12/01/2003	03/29/2015	Profession 20
Yandura, Mr Gary		10/12/2014	UMC Transfer 4
Yandura, Mrs Lynne		10/12/2014	UMC Transfer 5

Joined 10/1/14 -
10/1/15

Supplement(s) to Report of Pastor

Chamblee First UMC

1. List those who have been received into baptized membership since the last report.

Avery, Miss Katelyn Camille

Carter, Mr. Charles Jeffrey

Clarke, Miss Ava

Clarke, Miss Hana Marlisa

Clarke, Miss Sofia

Ledet, Miss Emma Claire

Richardson, Mr. James

Turner, Mr. Rowan Michael

Viner, Miss Sabrina

2. List those who have been received into professing membership since the last report.

Austin, Mr. Keith

Austin, Mrs. Lisa

Berry, Ms. Denise Esther

Berry, Mr. Sidney

Bracken, Mrs. Peggine J.

Carter, Mr. Josh

Carter, Mrs. Sarah Jane

Clarke, Mrs. Lisa

Clarke, Mr. Martin

Collins, Mr. Harold

Easler, Mrs. Charlene M.

Hall, Mrs. Amanda Bryan

Hamilton, Mr. David

Hamilton, Mrs. Emily M.

Hood, Mr. Justin Kasey

Johnson, Mr. Matthew

Johnson, Mrs. Stephanie

Kearney, Mrs. Mary Ruth

Landry, Mrs. Linda

Ledet, Mr. Judd Francis

Ledet, Mrs. Kimberly Dawn

Montgomery, Mrs. Susan Hostrup

Myers, Mrs. Marcia J.

Powell, Mr. Carson

Powell, Mrs. Dawn R.

Richardson, Mr. James

Roy, Miss Kim E.

Sallach, Mrs. Mary

Sallach, Mr. Tobias

Smith, Mr. Sean Moore

Soudiereu, Miss Rnomkeu V.

Turner, Mr. Benjamin

Turner, Mrs. Emily

Viner, Miss Sabrina

3. List those who have been removed from professing membership since the last report.

Allen, Mr. Jackie James

Evans, Mrs. Martha Wallace

Gower, Mr. Claude

Gower, Mrs. Gussie

Harvey III, Mr. George Rogers

Hicks, Mr. James Edmund
Hicks, Miss Lily
Hicks, Miss Payton
Hicks, Mrs. Tamara Lynn
Hobbs, Mr. Rufus A.
Lawson, Mr. Martin
Legg, Mrs. Lois
Mayo, Mrs. Betty
McCreary, Mr. Douglas A.
Patterson, Mrs. Marion E.
Patterson, Mr. Willard R.
Rivers, Miss Delilah Ray
Rivers Jr., Mr. Robert Earl
Rivers, Miss Ruth Anne
Rivers, Mrs. Shan Kelly
Schneeberger, Mr. Zachariah H.
Sollors, Mr. Brian Derry
Sollors, Mrs. Katherine Jill
Sollors, Mr. Owen Derry
Stone, Mrs. Carolyn McCoy
Sturm, Mr. Caleb
Sturm, Mr. Colin
Sturm, Mrs. Michelle
Witherspoon, Mrs. Dana M.

5. The Pastor shall give a report on the state of the church and an account of pastoral ministry:

from: 1/1/2015 to: 11/5/2015

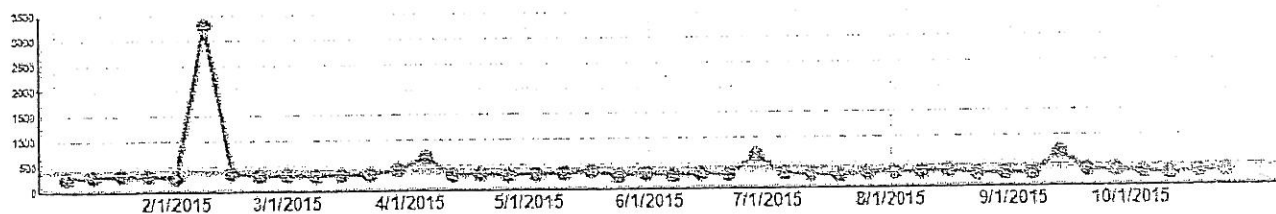
Southeastern ▼ North Georgia ▼ Atlanta-Roswell (NGA) ▼ Chamblee First UMC ▼

Executive Summary (1/1/2015 to 11/5/2015)

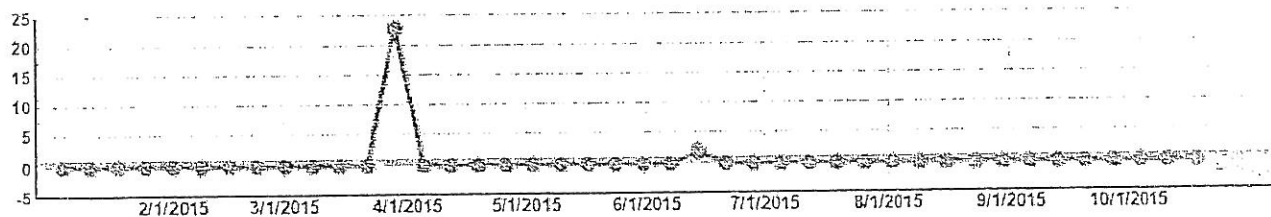
<p>Attendance</p> <p>399.40 avg</p> <p>17,174 total</p>	<p>Professions of faith</p> <p>0.60 avg</p> <p>25 total</p>	<p>Baptisms</p> <p>1.57 avg</p> <p>11 total</p>	<p>Small Groups</p> <p>33.10 avg</p> <p>1,390 total</p>
<p>Small Groups Participation</p> <p>276.76 avg</p> <p>11,624 total</p>	<p>Mission Outreach</p> <p>219.76 avg</p> <p>9,230 total</p>	<p>People served</p> <p>610.57 avg</p> <p>total</p>	<p>Benevolent/Charitable Support</p> <p>\$489.71 avg</p> <p>\$20,568 total</p>
<p>Offering Received</p> <p>\$11,613.69 avg</p> <p>\$487,775 total</p>	<p>Offering Per Attendee</p> <p>\$35.99 avg</p> <p>\$1,512 total</p>		

Breakdown (1/1/2015 to 11/5/2015)

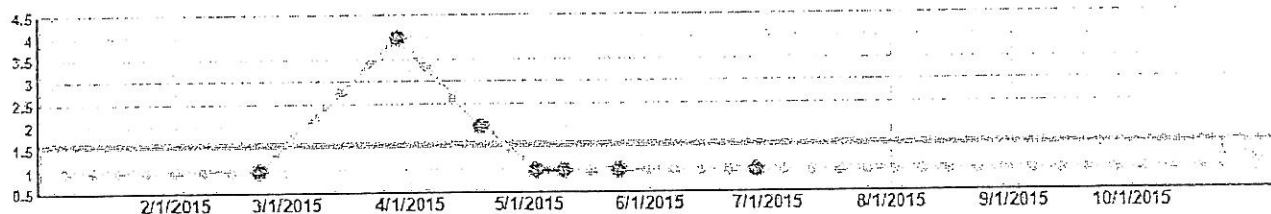
Attendance



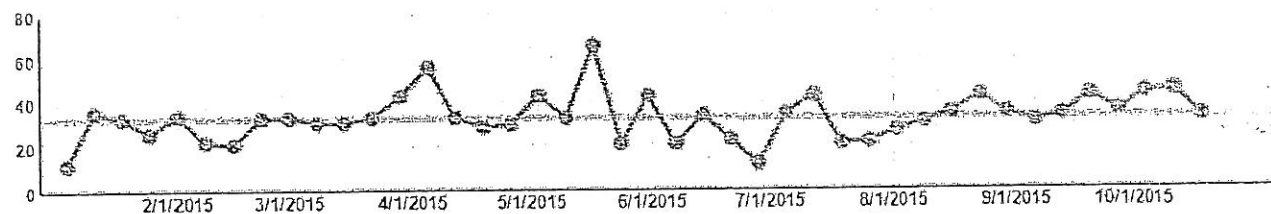
Professions of faith



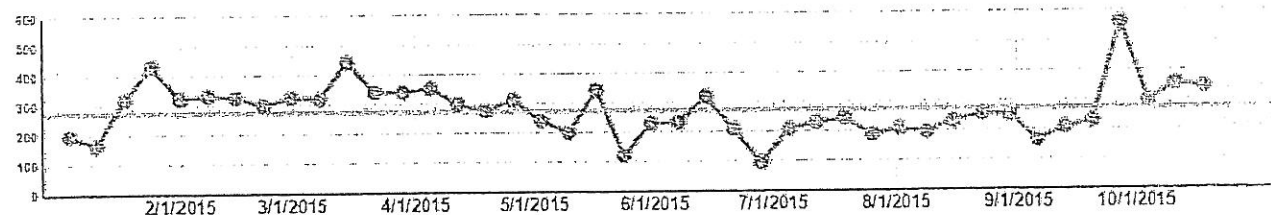
Baptisms



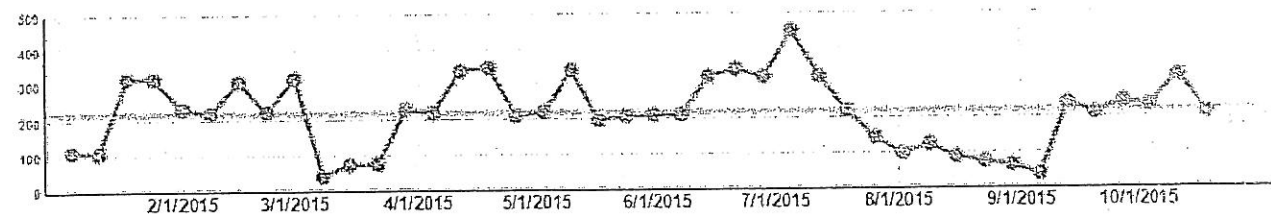
Small Groups



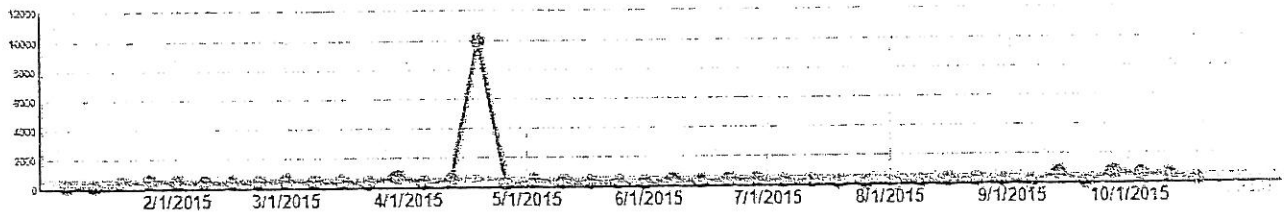
Small Groups Participation



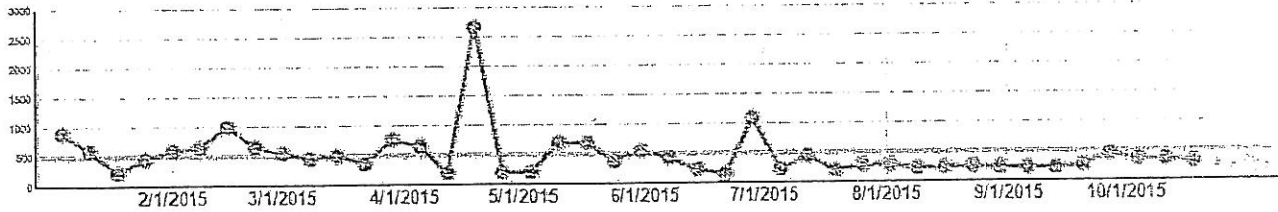
Mission Outreach



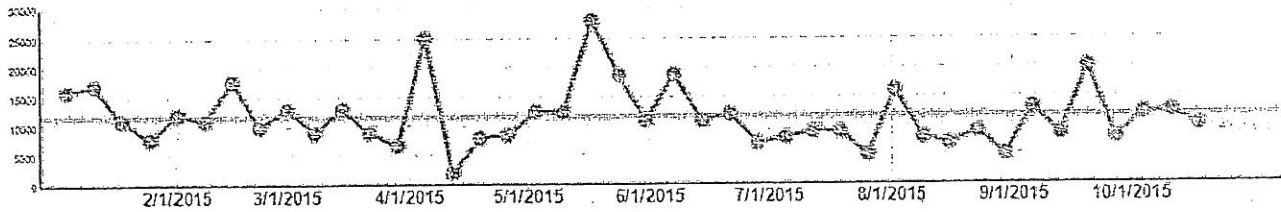
People served



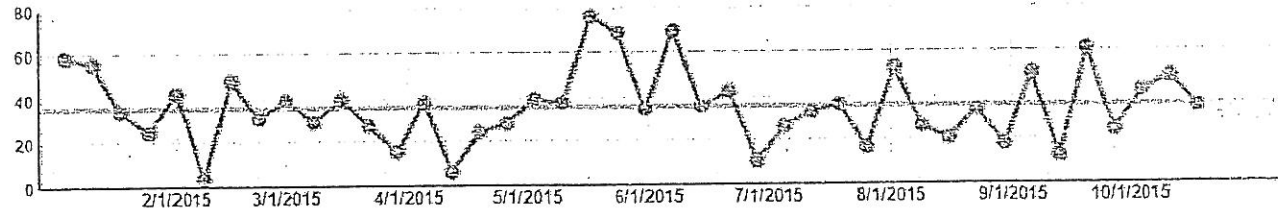
Benevolent/Charitable Support



Offering Received



Offering Per Attendee



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Pastor's State of the Church Report November 11, 2015

It is a great privilege to serve as the Pastor-in-charge of Chamblee First United Methodist Church. When I arrived in June of 2007 I found generous people with willing spirits ready to go to work for the Kingdom's sake. Since that time we have worked hard and have made great strides.

The parsonage has served us well but it was aging and really showing the signs of use and age. Many things are out of code such as the stairs and the Trustees have decided it cost more to update and restore than it is worth. The parsonage has been sold and a new parsonage purchased and fully paid for. Doogie and I are enjoying the new parsonage very much. The new address is 3845 Side Street Brookhaven, Ga. 30341

We are trying to hold the budget numbers down while increasing program and staff. The church has been very generous with the Restoration loan and it is now paid off and we are looking at Restoration II. You are indeed a generous people and understand the importance of the spiritual discipline of giving sacrificially. The general budget for 2015 is behind but we are hoping by the end of the year we will be able to call on our reserve and be flush. The staff will get a 1% raise but even with that we are able to cut our 2016 budget by \$60K. We have a great staff and they have been troopers enjoying our new space while we increase program. They have been efficient and are good stewards, most working beyond expectations. Our apportionments have been paid to date on a monthly basis. The Education Building is being used to the max and the 2 million dollar plus restoration project is certainly helping to usher in the kingdom of God. It is so beautiful and functional. Ray Dunahoo has done way more than a yeoman's job. Ray Manus by his side. They have been a gift from God to oversee the financing and the actual work. We owe them and I thank God for them everyday. All this during an economic crisis. I appreciate the congregation and the finance committee for all their work and generosity. I am encouraged by the generosity and extra mile giving of the congregation and look forward to a great year financially in 2016. We are looking forward to the next Phase of Restoration that we are calling Restore II. The Building Committee is in place with Ray Dunahoo, Chair, Ray Manus Vice Chair and Chair, Russ Dunlap, Ray Myers, Spencer Scarbrough, Bob Rose, Becky Veal, Becky Sanders, Dottie Smith, Lynn Johnston, Ex. Officio and Capital Funds, Scott Pirne, Ex. Officio Chair of the Ad. Bd., and Warren Calvert, Ex. Officio, Chair of the Finance Company. I have tried to be very conscious of all special interest groups, Sunday School Classes, age levels, and genders. I believe we have a good representative group

The Trustees are very involved in the building and ground maintenance and will continue to upgrade as needed. They continue to make our buildings and grounds a great place to learn and worship.

The church attendance has increased and we are taking in new members and baptizing folks very often in worship Sunday! We started this year to recognize the first time visitors with a gift. I appreciate the Evangelism Committee and James Kingman, Chair more than I can say for his dedication to welcoming and following up with the visitors. Our growth is a direct result of the friendly, hospitable attitude at Chamblee First. Next year we plan to do even more outreach utilizing social media, web page, and other technologies. Every program is growing. The Disk Golf Course has opened the door to the community and is symbolic of the hospitality felt at Chamblee First. Children, Youth, Children, Recreation, Adult Bible Studies, Missions and Evangelism are all hard at work and there is a real sense of excitement and enthusiasm. Ray Dunahoo put it best when he said, "If we fail to use this newly renovated and restored building for the sake of Christ and His Kingdom we have failed." I agree.....the building will be such a help in winning boys and girls and men and women to Christ. The year 2014 has proven the new sign was much needed to help reach people driving down Chamblee Dunwoody Road. The LED Sign has sent messages to the entire community that Chamblee First is very much alive. So we can answer Charles Wesley's question, "And are we yet alive?" with a resounding INDEED WE ARE!

We continue to reach out to our neighbors near and far. We have sent a mission team to Belize and to Camp Glisson. We have offered special offerings to UMCOR, Conference Advances, and The Fountain as well as the Stop Malaria Now. We have packed 10,000 meals for Stop Hunger Now and have provided 2 weeks of groceries to over 200 families locally.

This next year presents us with challenges that include restoration of the sanctuary and a new music suite among other improvements. A new audio/visual system is already enhancing our worship space and helping those with hearing difficulties but there is much left to consider. I never tire of bragging about Chamblee First. I fell in love with the church, with the community, and with the people and only love them more as time marches on. There are not enough words to express my appreciation for the opportunities the Conference and the congregation have provided. Thank you for the privilege of preaching the Gospel of Christ and for leading the best church in North Georgia. I am so glad I am your pastor.

Grace, Royeese

Continuing Education
November 11, 2015

While I continue to work with the Institute of Clergy Excellence, my continuing education is mostly spent with that group and organization. With bullet points I will list some events in the past 4 years.

1. Fly Fishing trip and seminar (to help us with evangelism and hospitality)
2. Trip to San Francisco (working with the author of Take This Bread and St. Gregory's Grocery give away, Slow Food Restaurants, Community Gardens, Glide UMC, and other intercity Churches)
3. Trip to Ireland and Scotland to study Celtic Spirituality
4. Trip to Rwanda (2014) to study the Reconciliation efforts following the 90's genocide
5. Several day meetings and many books read to prepare for these events.

I have also participated the START program for newer pastors and veterans at round table discussion, worship planning events, and strategic planning.

6. I have attended a preaching seminar with Dr. Tom Long

Children's Council Report 2015

Chamblee First is blessed to have an active children's ministry supported by the congregation as a whole. The council members work hard to create an environment in which not just the children can grow, but the family as a whole can grow in their relationship with God, each other, and the community.

Each year the children and families participate in great events such as the Breakfast with Santa, Live Nativity, a Christmas Eve Children's Story Time, Easter Egg Hunt, Fall Festival, and Touch A Truck.

Each year in June Chamblee First hosts a weeklong Vacation Bible School, running 9am-noon Monday thru Friday. This event is free and open to the community. Over 200 children ages 4 years old thru rising 5th grade students attend. The high school students assist adult teachers and, new in 2015, was a middle school VBS where 50 students volunteered in the community and visited social action sites such as the Martin Luther King Center and the Jimmy Carter Center, as well as a visit to the CDC!

In July a Music, Art, and Drama (M.A.D.) Camp is offered to children 3rd grade and up. This year the concert version of *Beauty and the Beast* was presented as the Friday night program.

As a mission project the children once again made 100 UMCOR school kits on a Saturday morning. Along with that they also did personalized cards for a Sunday school class and set up a breakfast table for them as a Sunday morning treat. The children also did card to honor First Responders that were recognized in a Sunday morning worship.

This year saw a change in the Cokesbury Sunday school curriculum. "Grow" was replaced by "Deep Blue". The children are responding well as are the teachers. The class sizes for each age group continues to grow, which is exciting!

Throughout the year the children have many different ways of participating in Worship. Acolytes and crucifers help settle the congregation as they light the candles and place the cross, as well as welcome visitors with a gift. Children's choir sings 2-3 times a year for a prelude and often support the adult choir in the Christmas Cantata. Palm Sunday has all the children waving palms and singing praises. Commotion Sunday is held at the beginning of the school year and children are promoted to the next age appropriate Sunday school class, have their school backpacks blessed, and rising 3rd graders are given Bibles, thus the name Commotion Sunday!!

Chamblee First has been and continues to be a safe and welcoming home for children and families. We look forward to what God has planned for us in the future!

Respectfully,

The Children's Council of 2015

Youth Ministry Report

2015

The Youth Ministry of Chamblee First United Methodist Church with the help of adult volunteers is continuing to evolve. We plan, schedule, coordinate, and evaluate all educational and social activities for the youth of the church in grades six through twelve and find ways to grow.

In 2016 we will become more mission focused as we add a Senior High Mission trip to our agenda and budget. The goal is to empower the young people to be an example in conduct, in love and in faith while equipping them for works of service as they gain maturity and knowledge of their own spiritual formation.

Here are some things we plan to do in 2016:

- Confirm 10 to 15 youth on Palm Sunday
- Make Cards for our shut-in members
- Help run the concession stand during basketball season
- Have a meet and greet dinner with the Youth Council
- Attend Spring Retreat at Camp Glisson and Fall Retreat at Camp Lee
- Have a Middle School Aged VBS
- Honor our Senior's during youth fellowship and 11:00 worship
- Develop a domestic mission trip with our Senior High youth

Here are some things the youth accomplished in 2015

- Confirmed 21 youth and baptized 4 youth on Palm Sunday
- Made 300 encouragement cards for youth graduating and currently in foster care
- Helped make 100 UMCOR school kits
- Visited the Center for Civil & Human Rights
- Had a meet and greet with volunteers and rising 6th graders
- Helped hide eggs for the annual Easter Egg Hunt
- 23 youth and 10 adult chaperones attended the Spiritual Life Retreat at Camp Glisson
- Had a Easter Basket fundraiser
- Had a Pumpkin Auction and hosted Wednesday night supper
- 4 youth and 2 youth parents participated in the Maundy Thursday service
- Developed a Middle Aged Vacation Bible School for 38 youth
- Honored our 4 graduating Seniors
- Volunteered at the United Methodist Children's Home

*Thank You to all who contributed financially or through service throughout the year. Your extravagant generosity continues to make an impact on the youth of Chamblee First.

Submitted by the Youth Council

Family Life Committee
2015 Church Conference Report

The Family Life Committee coordinates family-oriented activities for the church and surrounding community, providing a safe and loving atmosphere for fun, fellowship, and the development of a closer-knit church family.

Family Life hosts a number of events throughout the year. The Saturday before Palm Sunday, we hold our annual Easter Egg Hunt, with music, crafts, and over 200 children gathering over 8,000 eggs. At the Fall Festival every October, we have crafts, games with prizes, moonwalks and obstacle courses, hay rides, and a cake walk with delicious homemade desserts. We work with the Missions Committee to kick off our Thanksgiving Food Drive that day by asking everyone to donate a non-perishable food item. Other groups in the church, including the Men's Ministry, Youth, and Cub and Boy Scouts, also partner with us during the Festival, and we want to encourage more groups to participate in future years. Santa visits our Fellowship Hall every December, taking time for pictures and a pancake breakfast with the kids. These three primary events are well-known in the community, and Chamblee First takes great pride that they are offered to everyone free of charge.

Family Life looks forward to summer and fall every year. To celebrate the end of Vacation Bible School, we cook a hot dog supper for the kids, parents, and teachers. We celebrate Independence Day with a church-wide hamburger and hot dog cookout, with church members contributing their favorite side dish. The homemade ice cream at our August Ice Cream Social is popular as we celebrate the end of summer break in coordination with the Men's BBQ. In September, kids and parents can come honk a horn or turn on a siren at Touch-a-Truck. This has become a fun partnership with our local businesses and city governments.

None of our events would be possible without the support of the church, and we extend our heartfelt thanks to the volunteers who help make them a success. We look forward over the coming year to continue providing opportunities for the people of Chamblee First to grow closer together, closer to the community, and closer to God.

Respectfully Submitted,
Margaret Sánchez

Chamblee First United Methodist Church

Young Adult Committee

Young Adult Chair: Justin Hood

2015 Calendar Year

The Young Adult Committee is comprised of the following members: Rev. Jeff Rogers, Emily Rogers, Brittany Dunlap, Jennifer Teahan, Margaret Sanchez, Robert Sanchez, Russ Dunlap, Loren Roberts, Angela Zhou, Ben Zhou, Justin Hood, Kim Hood, Betsy Zint and others

The Young Adults have continued to grow and continue to welcome new members. We find ourselves growing not only with Young Adults but new additions as well! The Young Adults continue to develop our spiritual journey through the Sunday discussions in the Fellowship Class from The Wired Word. Our class has added a couple of new members this year and continues to have stable attendance. Each week is now assigned to a Young Adult to conduct the lesson and bring breakfast which has helped out significantly. The Young Adults continue to be a part of the worship service by assisting with the offering, now helping every Sunday with the aisle closest to the front door. This year the class sponsored basketball scholarships, five Thanksgiving Food Drive boxes, and assisted with basketball concessions.

Service is another main area of focus for the Young Adults. We continue to serve our community through the Chamblee First UMC sponsored missions, Family Life events (Easter Egg Hunt/Fall Festival) and gathered supplies for Thanksgiving Food Baskets. The Young Adults sponsored a family last Christmas, providing a family with two children with gifts during the Christmas season. We continue to do this each year. The Young Adults hosted two Wednesday Night Supper meals and programs this year.

We had many different social events throughout the year. We continue to meet for lunch after the 11:00 service to continue our fellowship. A group continues to play trivia at Galla's every other month. The well attended events are cook-outs at different members' homes. Through-out the year, we do other events people are interested in such as Food Trucks, Movie Night, March Madness /Super Bowl parties, and other social events together to continue to have fellowship time.

The Young Adults have successfully completed another full year at Chamblee and continue to grow each month. We send out updates to the Young Adult distribution list to inform them of the upcoming events for the Young Adults and happenings at the church along with evites for all of our events.

Report of the Committee on Evangelism to the Church Conference

The Evangelism Committee has been very active this year with efforts focused on promoting and growing our church. We have continued to focus on improving our outreach to build greater awareness of all the great things Chamblee FUMC offers its members and the community. Our committee has been heavily involved in community events hosted on the church grounds, such as the Easter Egg Hunt, musical concerts, Christmas and Easter events, the MG Walk, Vacation Bible School, Touch a Truck, and most recently the Fall Festival. For each of these events, the committee has usually setup a hospitality tent where visitors received information about the church and were offered refreshments and give away items displaying the church name and logo. These items included key chains, small flashlights, jar openers, recyclable grocery bags, and luggage tags. The committee has also used vests made for volunteers to wear at such events to identify committee members as people who can provide visitors with church information. We also purchased tablecloths with the church's name on them to better advertise at our hospitality tent. We also provided recyclable bags with the church logo to be used for food in the Thanksgiving Food Drive.

Susan Nichols, with diligent support of committee members who collect pew pads after Sunday worship, continued to manage follow up communications with visitors to make certain they feel welcome at Chamblee. Several committee members also served as greeters/ushers during services, always welcoming visitors. The committee continued providing first-time visitors with tumblers displaying the church logo. Susan also took visitors and new members on tours of the church, and assisted new members in identifying Sunday School classes and ministries of the church to become involved in. As Susan transitioned out of her official church position, we offered her our heartfelt appreciation and encouraged her to continue as a volunteer.

As part of her new church role, Paula Daniels began working closely with our committee, bringing new ideas and enthusiasm to assist our efforts. Paula helped us to enhance our presence at Touch-A-Truck and the Fall Festival. We are grateful to have her assistance and look forward to partnering with her for growth in 2016.

The committee continues to examine ways in which we can improve outreach to the community and encourage people looking for a church home to come and visit Chamblee FUMC, consider joining the church, and then become more involved in the ministries of the church.

Respectfully Submitted;

James Kingman

Worship Committee

As members of the worship committee we participate in the beauty, dignity, and meaning of the worship experience of the church. We strive to be relevant and look for ways to make worship more meaningful and not fall into a rut or allow worship to become rote.

The members of the worship committee are as follows:

Staff: Rev.Dr. Royeese Stowe,Sr. Pastor, Rev Jeff Rogers, Asst.Pastor, Allen Barbee, Music Minister, Bill Calloway, Organist, Alexis Rodriguez, Sound Design

Ann Noel, Becky Craven, Becky Sanders, Beth Scarbrough, Brittany Dunlap, Wedding Coordinator, Dottie Smith, Communion Steward, Edie Williams, Gayle and Gaylen Ehrig, Jennifer Teahan, Jo Anne Lawson, Leslie Hall, Communion Steward, Leonard Salley, Head Usher, Lynda Salley, Marsha Jones, Paraments, Neb Shearouse, Sheila Gillespie and Shirley Pirnie, Secretary.

Events during 2015

World Communion Sunday

Restore II launch

Cancer Awareness Wesley Walk Pledge Sunday

Recognition of Veterans Delivery of Food Boxes

Christ the King Sunday

Advent

Cantata

Live Nativity Children's Nativity

Christmas Eve Services

Consecration of 2015 Church Leaders

Ash Wednesday

Lent

Maundy Thursday, Celebrated by a new dramatic presentation

Palm Sunday

Easter Sunrise Service

Easter Sunday

Mother's Day Ascension Sunday

Pentecost

Trinity Sunday

Father's Day

Shorts and Sandals

Blessing of the Backpacks

Commotion Sunday (I am not sure if this one included Pajama Sunday)

Sermons on the Website

Submitted by Francine Scott, Chair

Recreation Committee
Chairman – John Wilson

Your recreation committee has been busy planning some new events for 2016 plus building on the activities of 2015.

Youth Basketball:

We had over 70 kids on 7 teams playing basketball during the 2013-2014 season. We are members of the North Atlanta Church Youth Basketball League playing against teams from other churches in the area. Registration for the 2015-2016 boys and girls ages 7-14 began in mid September and continues until October 31st, we already have 60+ players registered to date. Some games are played at Chamblee while others are played at the various churches. All the coaches are volunteers; if anyone is interested in coaching or wanting more information please contact myself or Paula Daniel. With the Program and Concessions – Youth Basketball produces a nice profit overall. We celebrated the end of the season with a banquet which was well received by the Coaches, Parents and most importantly, The Kids!! The program just keeps getting better and better!!

Golf Tournament:

We have hosted a golf tournament on the third Monday of September for the last seven years. The tournament is open to all regardless of level of play. We recently had the 7th Annual on September 14th this year. We had over 50 players participate with 20+ Sponsors. We raised over \$6,500 that certainly exceeded the proceeds we received last year. The proceeds will go to various church projects such as the restoration fund and the recreation facility. This year we are once again proposing to distribute the funds towards the “upkeep and improvement” of the recreation facilities.

Disc Golf:

We are scheduling/preparing for the 2nd Chamblee Disc Golf Tournament for some time in 2016. The event will be advertised on the Georgia Disc Golf Association web site, the disc golf newsletter and of course on the Church’s web-site and Sunday bulletins. The course is used nearly every day by local enthusiasts. We are working with a couple of those enthusiasts to help coordinate the event as well as improving the existing tee boxes and layout. We anticipate an even larger turnout than we had at the first one. We are very excited by the enthusiasm of the community to embrace the course and upkeep. We plan on continuing the event in the future as well as with more than one in a year.

Expanding the Offering:

In the spirit of expanding the offerings of the Recreation Committee, we have decided to distribute a Survey to the Congregation to see what additional activities people might be interested in. Based on early feedback we anticipate some interest in "Pickleball" as well as Dancing and Exercise Classes.

Improvements/Fund Raising:

The Recreation Committee will host a Wednesday Night Supper in the new year at some point. The proceeds from all the Recreation Committee activities thus far have gone to providing new equipment and updates to the Activities Center -- which included resurfacing the floor amongst other things. The facilities look fantastic!!

CHAMBLEE FIRST UNITED METHODIST CHURCH

CHAMBLEE METHODIST FOUNDATION

Report to Administrative Board, October 20, 2015 and to the Church Conference, November 11, 2015.

The Chamblee Methodist Foundation ("Foundation") was established in October, 1997 as a local church foundation in accordance with §§ 2532 and 2534 of the Book of Discipline of The United Methodist Church.

The Foundation was established for certain charitable uses and purposes as set forth in the Foundation Plan; such as, for those in need of financial assistance due to catastrophic medical expenses, loss of job, illness, or accident; to provide assistance for those over the age of 65; for outreach ministries and for other financial support and assistance requests as approved by the Foundation's Board of Directors.

The Foundation's Board of Directors include Kellie Burkett (2015), David Fessenden (2016), Les Hammond, Chairman (2016), Beth Scarborough (2018) and Pat McCann (2019).

There is also an Advisory Committee which serves as an information resource for the Board and includes: Margaret Sanchez (2015), Russ Dunlap (2016) Linda King (2017), James Kingman (2018) and Sara White (2019).

The Senior Minister (Rev. Dr. Stowe) and the Chairpersons of the Administrative Board (Scott Pirnie), the Trustees (Ray Manus), the Finance Committee (Warren Calvert), the Council on Ministries (Leslie Hall) and the Missions Committee (Jennifer Teahan) are ex-officio members.

The members of the Board and the Advisory Committee are appointed by the Trustees of the church each year (1 Board member and 1 Advisory Committee member each for a term of 5 years). The Foundation Board elects the Chairman.

As of 12/31/2014 the Foundation had assets of \$ 55,789.14 in the Vanguard Wellington Fund (up to 10 % of that amount can be used in 2015 for assistance) and \$ 5,732.82 in the church account. There is currently \$ 55,951.87 in the investment account and \$ 5,657.82 in the revenue account. Please see Revenue Item # 36302; Expense Item # 49002 and invested items # 71009 and # 13030 in the church's monthly Financial Report for details.

The Foundation provided \$ 7,825.16 for assistance in 2013; \$ 6,049.33 in 2014 and \$ 2,888.98 as of September 30, 2015. Since the Foundation was established in 1998, it has been able to distribute in excess of \$ 64,000.00 for family assistance, scholarships and disaster relief.

The Foundation reports regularly to the Administrative Board and to the Trustees and annually to the Church/Charge Conference. The financials of the Foundation are audited by a CPA firm at the same time as are the church accounts. As part of the recently completed audit of the church's finances, it was recommended that the Foundation account(s) be included on the church's balance sheet. This was completed effective January 1, 2015.

Since the Foundation was established in 1998, it has been able to distribute in excess of \$ 64,000 for family assistance, scholarships and disaster relief.

Copies of the Minutes of the Foundation and financial reports are on file in the church office. The Foundation last met on June 17, 2015 and is scheduled to meet again on November 16, 2015.

CHAMBLEE FIRST UNITED METHODIST CHURCH

MARJORIE LANTZ TESTAMENTARY TRUST

Report to Administrative Board for October 20, 2015 and to the Church Conference, November 11, 2015

Chamblee First United Methodist Church was named as an income beneficiary of a trust established by Marjorie Ann Lantz at her death in 1995. Larry Bryant and SunTrust Bank are the co-trustees and Les Hammond represents the church's interest in the trust on behalf of the church Trustees.

Basically, the trust provides a quarterly income stream to various beneficiaries, including the church. The church's share of that income had been placed in a "restricted" account (# 71023) in the church, to be used as directed by the Trustees and the Finance Committee. This account has now been moved to the "Revenue" statement (item # 36303) as part of investments and special funds.

The \$ 3,329.63 in the former restricted account was reclassified in November, 2014.

The Revenue account item # 36303 shows a total of \$ 430.43 as of the 9/30/2015 financial statement. A distribution for \$ 87.65 dated 9/30/15 has also been received making the revenue total \$ 518.08 year-to-date 2015.

At the death of the last remaining beneficiary (there are 2 of the original 9 still alive) the trust is to be divided and Chamblee First will receive approximately 50 % of the assets in the trust at that time. As of September 30, 2015 the trust had a value of \$ 497,556.62 (On June 30, 2015 the trust had a value of \$ 523,075.20; on December 31, 2014 the trust had a value of \$ 521,898.95 and of \$ 519,591.59 on 12/31/2013).

Les Hammond makes regular reports to the Trustees, the Finance Committee and the Administrative Board regarding the status of this trust.

CHAMBLEE FIRST UNITED METHODIST CHURCH

CEMETERY COMMITTEE

Report to the Administrative Board, October 20, 2015 and to the Church Conference, November 11, 2015

The Cemetery Committee and Trust Fund was established in March, 1974, and is responsible for the maintenance of the church's cemetery property (approximately 5 acres at the old church location in Chamblee) and for the burial of persons in the cemetery. There were 6 burials in 2014 and 5 so far in 2015.

The Cemetery Committee consists of: Les Hammond, Chairman (2015), Jean Mims (2016), Beth Scarbrough (2017) Dottie Smith (2018) and Ron Clyne (2019). Andy Jameson will continue to serve on the committee as well. The members of the Cemetery Committee are appointed by the Trustees of the church to serve for a 5 year terms. The Trustees made these appointments at their meeting on January 5, 2015.

As of September 30, 2015 the Cemetery Trust Fund had assets of \$ 118,888.04 in the Vanguard Wellington Fund and \$ 5,385.61 in the church account for a total of \$ 124,268.65 distributed as follows:

Market Value	Corpus	Operations
\$ 124,268.65	\$ 105,425.78	\$ 18,842.87

Expenses for 2015 have included \$ 8,775.00 to Blooms & Borders for lawn care (\$ 975.00 per month) and other miscellaneous repairs and improvements for a total of \$ 11,299.43 Revenue for 2015 has been \$ 16,735.04; including the sale of lots, memorials and gifts. Please see Revenue Item # 36301; Expense Item # 49001 and Invested Items # 71005 and # 13010 in the church's monthly Financial Report for details.

The members of the Cemetery committee are appointed by the Trustees of the church each year (1 member each year for a term of 5 years). The Cemetery Committee elects the Chairman.

New flags have been placed on veteran's graves twice in 2015 and will be replaced again prior to Veteran's Day, November 11th, by the Scarbrough family. We also place flags on veteran's graves at 3 other cemeteries in Chamblee; at the old First Baptist Church location, at the Zion Baptist Church Cemetery and at the Nancy Creek Primitive Baptist Church Cemetery.

The Cemetery Committee reports regularly to the Administrative Board and to the Trustees and annually to the Church/Charge Conference. The Cemetery financials are audited by a CPA firm at the same time as are the church's accounts. The recently completed church audit recommended that the Cemetery account(s) be included on the church's balance sheet. This was completed effective January 1, 2015.

Copies of the Minutes and Financial Reports of the Cemetery Committee are on file in the church office. The Cemetery Committee last met on June 17, 2015 and is scheduled to meet again on November 16, 2015.

Garden of Remembrance Report 2015 Report

An Angel Gift in 2003 from the Gerold and Blanche Ligon Estate provided the funds to construct the Garden of Remembrance located outside the east side of the sanctuary hall. The purpose of this garden is to provide a Tribute Tower where honorarium or memorial plaques can be placed by church family members as a tribute to family or others. There are also Bricks in the garden floor that can be engraved as memorials or honorariums. The third purpose for the Garden is to provide a Columbarium where the cremains of church members and their families can be inurned. The Columbarium has 48 niches. Each niche can hold two cremains.

From inception this Garden was designed to be a peaceful worshipful place available to anyone anytime. It is illuminated at night. The fountain and benches are inviting for a quiet worshipful experience. To date a number of brick and plaque tributes have been placed and there is space for more. Twenty one niches have been purchased by our church family members.

There are set rule guidelines for placing tribute plaques or bricks and for the purchase and utilization of a Columbarium niche. The Garden of Remembrance committee consisting of Gaylen Ehrig and Ray Dunahoo is always available to answer questions and provide the applications to our church family.

Submitted by: Ray Dunahoo, Chair

MEMBERSHIP CARE

Membership Care strives to maintain an ongoing contact with those church members who are unable to attend church on a regular basis. Activities include the following:

Committee members regularly send cards and occasionally “surprises” to all of the homebound members. Special cards, made by CFUMC children in cooperation with our children’s department, are sent on Easter and Thanksgiving.

Teams of two committee members frequently visit shut-ins.

Committee members also routinely contact shut-ins by telephone.

Twice a year, committee members serve communion to those who unable to attend worship services.

The committee placed a “Praying Hands” figurine in each Sunday School room as a visual reminder to pray daily for our shut-ins.

After Christmas, committee members delivered a poinsettia to each of our local shut-ins.

Membership Care is continuing to develop as the church grows and has been very supportive of requests made.

Jean Lingle

Chamblee First United Methodist Church Music and Drama Ministries
2015 Charge Conference Report

For 2015, musical and dramatic groups will be offered for all ages, K4-Adult, as follows:

Children's Choirs are administered and directed by Allen Barbee. K4-1st grade *Cherub Choir* meets on Wednesdays at 6:30. Emily Jameson leads the rehearsals. 2nd-5th grade *Spirit Choir* also meets on Wednesdays at 7:00. Mary Sallach leads the rehearsals. Both choirs will participate in worship or other presentations about 6 times September-May. Chris Tench coordinates the children's activities for each group.

Youth are offered the opportunity to sing in *Chancel Choir*. This will be offered Wednesdays at 7:30 and is coordinated with UMYF activities. They will participate in worship of other presentations September-May.

Treble Makers, a ladies trio ensemble, is administered by Allen Barbee and will meet seasonally. They will participate in an occasional Wednesday Night Supper program and worship services throughout the year.

Chancel Choir, directed by Allen Barbee and accompanied by Bill Callaway and Becky Sanders, will meet on Wednesdays at 7:30 throughout the year except July. They will contribute to worship regularly all year. In addition, they will provide special music during Lent and Advent, sing during a special Christmas performance in December, and perform secular music for Wednesday Night Supper programs twice yearly.

Bill Callaway will lead hymn singing at the 8:45 Sunday worship service from the Knabe grand piano. Allen Barbee will lead hymn singing at the 11:00 worship service with Bill Callaway and Becky Sanders accompanying on the Mohler pipe organ and Schimmel grand piano.

Orchestral instruments will enhance special choral performances several times yearly. Among church staff, members, and outside guests, piano, organ, keyboards, strings, woodwinds, brass, and percussion will be covered. We also have several ensembles that rehearse at Chamblee First who will contribute music during worship and special concerts. These groups include *Peachtree Symphonic Winds*, *Georgia Brass Band*, and *Atlanta Metro Youth Flute Choir*.

A men's vocal ensemble, *First Five*, is directed by Bob Lingle. They will provide special music during worship, Wednesday Night Supper programs, and special concerts several times during the year at Chamblee First and in the community.

Youth and adults will have handbell ringing opportunities in the *Chancel Ringers* ensemble. They rehearse on Mondays at 6:30 and participate in worship, Wednesday Night Supper programs, and special performances at Chamblee First and the community several times a year. This group's season is September-May, and they are directed by Allen Barbee. The

instruments comprise a 5 -octave Schulmerich and Malmark handbells set and 3-octave Suzuki chimes set.

The annual Christmas drama, *Live Nativity*, is presented in December for the church and greater community and is coordinated by Kathryn Rodriguez.

A Drama Showcase is the special musical presentation involving church members and the community singing, dancing, acting, playing instruments, constructing sets, running lights and sound, and making costumes. This show is coordinated with the children's M.A.D Camp once a year and involves food and fellowship with the entertainment. Musical direction and administration are lead by Allen Barbee.

A musical drama highlight is the Music, Art, and Drama (M.A.D.) Camp for children and youth starting with rising 3rd graders and up. Offered for a week in the summer and directed by Allen Barbee and Chris Tench, the group learns, creates, directs, and constructs their music, choreography, sets, costumes, and props for a musical that is presented in an early evening performance at the end of the week.

Musically and faithfully submitted,
Allen Barbee, Minister of Music

Men's Group Report

2015 Charge Conference

The men's group continued their momentum and growth in 2015. The first Sunday of every month continues to serve as a fellowship opportunity, as 15-20 men regularly attend an early morning breakfast. In August, the men held their 5th annual BBQ, generating funds that are used towards philanthropic and church needs. This year, the men delivered approximately 60 pounds of leftover BBQ meat to the Malachi food bank after the event to make sure all the meat was put to the best use. The plan for 2016 is for the men to continue with the monthly breakfasts, hold the 6th annual BBQ, continue supporting the church and local community with their time and donations, and finally, growing the number of men that consistently participate in all of the men's' activities.

CHAMBLEE METHODIST KINDERGARTEN
'15-'16

The preschool and kindergarten just started our 57th year of serving young children and their families in the community. With a staff of 24 teachers and an enrollment of 160, our school is full accredited by Advanc-Ed (Southern Association of Colleges and Schools or SACS). The school also has memberships in NAEYC (National Association for the Education of Young Children) and the Georgia Preschool Association. The school offers a total of 12 different classes for children ages 2 – 5 years old. Our half-day program focuses on all aspects of a child's development: cognitive (readiness skills of all types), social and emotional, physical (fine and gross motor skills), and spiritual. We use The Creative Curriculum as the basis for our thematic curriculum development, along with many other units of study developed by our teachers as a result of the numerous professional workshops and classes they attend each year.

In addition to the variety of classroom activities, the children attend Chapel twice a month in the sanctuary, music class twice a week, and creative movement class once a week. Students get to do lots of different art projects throughout the year, and they learn cooperatively along with their classmates. Children learn through hands-on, experience-based learning activities. They are allowed to develop within their own time frame through age-appropriate learning experiences. Our low student-teacher ratios in each class ensure that the children receive plenty of love and attention while they are learning. The Kindergarten staff and the church work as partners with the parents toward the goal of fulfilling each child's God-given potential.

Submitted by Allison Spangler, Director

PARENTS MORNING OUT PROGRAM 2015

Parent's Morning Out (PMO) is a church ministry that offers a curriculum based infant and toddler program centered around God's love. Beginning in the 2015-2016 school year the program serves children 12 months to 24 months, which is a change from the 9 months to 24 months old previously served. It provides a loving and safe environment where children can learn, develop and grow through hands-on, age appropriate learning activities. Story time, art, music and play are provided as teachers introduce monthly themes.

This year begins with Chris Tench as Director of PMO. She, along with returning staff members, Leslie Mottern, Nancy Kelly, Chrissy Deegan, Emily Jamison, Barbara Burns, and Summer Rowell provide a wealth of experience and knowledge. Each staff member is CPR certified, is background checked and follows guidelines for Safe Sanctuary. They maintain high standards, are committed to education and continue their professional growth by attending workshops, seminars and in-service training.

The 2015-2016 school year provided quality care and a school setting for 30 children. The ratio of teacher to student is 1/5. The classes are 12-18 months and 18-24 months held Tuesday – Friday. This year we received a certification of exemption from the Georgia Department of Early Care and Learning.

We are proud of the success and reputation of our program and of the many young children that have begun their educational foundation here at Chamblee Methodist.

Hospitality Committee

The Hospitality Committee provides receptions for families in bereavement to gather, visit with friends and join in fellowship. We offer to serve our Church and congregation whenever called upon. This involves:

- Making arrangements for the use of the Fellowship Hall through the Church office/church calendar.
- Planning, purchasing necessary supplies and recruiting volunteers.
- Responsible for preparing the Fellowship Hall with food, decorations, etc. and hosting the reception in all aspects.
- Placing an "all-call" to the congregation for extra help when needed.

Respectfully submitted,

Jane Manus

CFUMC Women's Retreat Committee

2015

The annual women's retreat was held this year the weekend of September 25-27 at the Cohutta Springs Conference Center in Crandall, Georgia. It was an intergenerational group with 31 women participating. Reverend Dr. Royeese Stowe was the speaker for the retreat with the topic being "Oh, The Places You'll Go." Each year the committee creates a survey with the objective of continually improving the retreat.

This year the retreat committee consisted of eight women from the congregation in conjunction with Rev. Dr. Stowe. The committee continues to enlist the help of the attendees with preparation for the event beforehand and to solicit volunteers for next year's committee.

Submitted by Lee Turner

2015 Missions Committee Report

The goal of the Missions Committee is to provide a variety of mission opportunities for everyone in the church. We have continued our annual children's mission to pack backpacks for UMCOR, and over 50 adults and children participated in our 4th Stop Hunger Now event in April. Another family-friendly mission opportunity is Meals on Wheel delivery. We encourage church members to sign up to deliver meals within the metro Atlanta area on the second Saturday of every month.

The committee is still working with Senior Connections and Suther Center to identify individuals in our community who are in need help with yard or home maintenance.

CFUMC has also continued our relationship with Camp Glisson. In April, we sent a team to help Glisson prepare the grounds for the summer campers.

The Thanksgiving Food Drive is just starting to gear up for 2015, and it is expected to be as big, if not bigger, than last year, when we fed about 200 people. We are grateful to Jim and Cheryl Atkins for their continued leadership of this massive event.

Our traditional Angel Tree Christmas ministry benefitted the Joyous Toys program sponsored by Buckhead Christian Ministry. The toys donated by church members went to a Christmas store at which low income parents could "shop" for presents for their children. In addition, some Sunday School classes sponsored Christmas for low income families in the area.

The prison ministry continues to grow and has moved warehouse space over to Chamblee Plaza. A number of newly released prisoners receive basic furnishings and supplies for their homes through this ministry. Also, in April, several CFUMC members acted as chaperones during Family Day at Walker State Prison. This event, sponsored by Heartbound Ministries, allows children to spend quality time with their incarcerated father or family member.

Individual groups in the church, such as the youth and UMW circles, also actively seek out additional mission opportunities. For the third year in a row, several groups worked through Action Ministries to pack lunches for at risk children. Each group provided 200-250 bag lunches that included a sandwich, chips, fruit cup, and drink. Individual circles also have their own missions, which include feeding homeless women and children at Grace UMC and feeding cancer patients and their caregivers at Hope Lodge.

Finally, the church sent a 10 member mission team to Belize in July. The team worked on various projects at Belmopan Methodist High School and conducted a mini-VBS for the girls at Marla's House of Hope. Brad Van Duser did a fantastic job leading the trip and has submitted a separate report detailing the experience.

Submitted by Jennifer Teahan

Belize Mission Trip – Summary Report

June 27 – July 4, 2015

Belmopan, Belize

Chamblee First UMC partnered with Kissimmee First UMC sending 23 people to work on the Belmopan Methodist High School (an UMOVIM ADVANCE project) and Marla's House, a home for abused girls. Chamblee sent 10 people (including 2 teens). Kissimmee sent 13 people. We stayed at Camalote Camp just outside the city.

Each day Monday through Thursday between 3-6 ladies worked half days or full days at Marla's House. The team played games with the girls, did a bible study, had arts & crafts time and sang songs. On Tuesday night about 15 people from the larger team visited Marla's House for a tour of the facility, donated clothes & gifts to the girls, and watched the girls sing & dance. By the end of the week bonds were formed and tears were shed when it was time to say goodbye. The girls knew they would be loved & missed from thousands of miles away.

At the school site numerous tasks and projects were completed to advance the construction of the new building and to prepare the older building for the next school year. Work was being performed while new student orientation and summer school was taking place. Between 17-22 people from our team worked each day at the job site.

Near the end of the week the Chamblee team donated \$392 in cash to Marla's House in addition to purchasing about \$250 in supplies during the week. At the school building site we only purchased \$40 in supplies so at the end of the week we arranged with the principal to place an order for 15 new desks at \$30 each for a total of \$450. The school is in urgent need of 85 more desks by the end of August when school starts. This was all in addition to providing a \$1,500 project fee to the school to be used for building materials.

The Chamblee First budget was over \$16,000 for this trip and we came home with \$66 which has been donated back to the primary account for the Missions Committee.

We worshiped with the Belmopan UMC on Sunday morning (which just happened to be Caribbean Methodist Women's Day) and several of our ladies provided readings during the service. On Thursday night we hosted a praise/goodbye service at the Camalote Camp chapel and several members from the Belmopan church joined us. Each night in camp we also held a team meeting which started off with a devotion.

The combined teams donated countless hours to the advancement of the Methodist school and in Christian love with the girls at Marla's. We were also able to visit the Xunantunich (She-nan-toon-ich) Mayan ruins and go snorkeling off the coast near Hopkins Beach to experience some of the local culture. Overall, everyone agreed we received far more blessings from the people of Belize than we provided.

Submitted by:
Brad Van Duser
July 5, 2015

UNITED METHODIST WOMEN

Charge Conference Report; September 2014-September 2015

The organized unit of United Methodist Women shall be a community of women whose purpose is:

To know God; to experience freedom as whole persons through Jesus Christ; to develop a creative, supportive fellowship; to expand concepts of missions through participation in the global ministries of the church.

Our Chamblee unit fulfills that purpose with 107 members on this year's roll participating in one (or more) of four established Circles or joining in our newest daytime Circle, which is for nurturing women with small or school-aged children and provides nursery onsite. The Circles meet once a month, September through May, either at the church or offsite in a member's home or local restaurant. They have a good balance of social fellowship and nurturing along with a focus on missions that emphasize women, children, and youth. Individual pledges are made and collected through the Circle structure, with half now being passed on to the AROS district for global missions. Circles are involved in feeding the homeless at the Community Kitchen, feeding ball teams at Chamblee Charter High School, serving meals to patients and caregivers at Hope Lodge, and packing lunches for Action Ministries. They also have chosen to support the Belize mission trip, Murphy-Harpst, the United Methodist Children's Home and UMCOR with gifts of funds and/or supplies. Alma North Circle is currently selling Christmas wreaths, with profits to go towards Christmas gifting for mothers at Lee Arrendale Prison to be able to give their children a Christmas gift, and RESTORE II. For current information about Circles and upcoming events please visit our updated web page under Ministries at ChambleeUMC.org.

In November 2014 the United Methodist Women hosted an annual church-wide Bake Sale. The entire church was invited to participate in this fun evening by baking, taking, selling, or buying baked goods the week before Thanksgiving at Wednesday Night Supper. Over \$3700 was raised by this event with the proceeds split between support for Chamblee's 2015 Mission trips and RESTORE II.

December 2014 saw our annual general meeting with the installation of officers, dinner, and Christmas program. As we try to empty our treasury each year, \$750 was gifted to staff, \$1710 contributed to the Pastor's Discretionary Fund, and \$200 to the Methodist Children's Home.

February saw a celebration of generations with our Mother/Daughter/Friend Banquet entertaining us with great food and a Disney theme. The Methodist Men gathered to serve our meal and used their tips for mission work.

We attended the AROS Lenten gathering and shared in the Mission Study, The Church and People with Disabilities. The call to Social Action was answered with a drive to collect durable medical equipment and deliver it to FODAC (Friends of Disabled Adults & Children) for recycling. The final phase of the mission study was completing the Annual Accessibility Audit of our facilities. While the Education Building is ADA compliant and user-friendly thanks to recent renovation, this audit showed a clear need for the Sanctuary and other areas to be updated and renovated. The United Methodist Women support

the much needed RESTORE II campaign to increase access for all ages, to allow participation for all in the ministries and outreach of Chamblee First, and to expand our space for youth and music to grow.

Respectfully submitted,

Leslie Mottern,

President

THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Bishop's Committee on Persons Living in Poverty

Resolution on Resources Directory for Persons Living in Poverty (<http://www.ngumc.org/personslivinginpoverty>)

Church: Chamblee First UMC - 1134

Charge: Chamblee First UMC

District: Atlanta Roswell

North Georgia Conference, UMC

For the period beginning 09/20/14 and ending 09/30/15

Mission Chair Name: Jennifer Teahan

Phone: 770-457-2525

EMAIL: royeeses@bellsouth.net

Please convey the ministries and initiatives in which your local church participated with people who are living in poverty and need during the current year. Please include the names and numbers of local agencies that might be helpful for others. An on-line directory of resources is available through Data Services at <http://data.ngumc.org>. Reports entered/edited on-line through Data Services automatically update the on-line resource directory.

Ministry Type: Public Assistance

Agency Name: Suther Center

City: Chamblee

Contact Name: Rev. Jeff Rogers

Phone: 770-457-2525

Comments: CFUMC recognized its inability to minister to persons requiring an extensive range of services which ranged from emergency food supply to job training. The church decided to re-allocate funds and energy to a local agency, Atlanta Intercultural Ministries (located in Doraville) which is equipped to provide a range range of social services, education, and job training to a multi-ethnic population. Several Sunday School classes committed to sending money each month to help AIM. CFUMC has a representative on AIM's Board of Directors. The church also maintains an ongoing food collection program. The non-perishables collected are then given to AIM or the St. Vincent DePaul Society, another helping agency in our community.

Create Date: 11/02/04

Modified Date: 11/3/2015 10:31:09 AM

Ministry Type: Other

Agency Name: Chamblee 1st UMC

City: Chamblee

Contact Name: Rev. Jeff Rogers

Phone: 770-457-2525

Comments: Every year the congregation has special food drive and everyone participates in "building" Thanksgiving baskets of food for families without resources to purchase their own food. For the first time last year the entire congregation was invited to become a part of that effort. Previously, only a handful of people were involved and subsequently the effort almost died for lack of money and workers. The mission will continue this year with an expanded list of individuals and families to assist.

Create Date: 11/02/04

Modified Date: 11/3/2015 10:40:06 AM

Ministry Type: Housing

Agency Name:

City:

Contact Name: Leslie Mottern

Phone: 770-457-2525

Comments: One of the UMW circles, recognizing the particular needs homeless women have, volunteer their time and resources monthly to a shelter operated by Atlanta Urban Ministry. Slowly the congregation seems to be awakening to the fact that we are privileged and wealthy, especially in comparison to so many who live in the

margins of society. CFUMC is not known for its ministry with persons living in poverty. However, the congregation slowly is becoming more aware and more generous. One indicator of that is that the Homeless offering received in February increases a little more each year.

Create Date: 11/02/04

Modified Date: 11/3/2015 10:40:45 AM

Ministry Type: Housing

Agency Name: NGC Housing and Homeless Council

City:

Contact Name: Royeese Stowe

Phone: 770-457-2525

Comments: For several years Chamblee First UMC has taken a special offering in February for the Housing and Homeless Trust Fund. The offering is always generous. The senior pastor is a member of the Housing and Homeless Council

Create Date: 11/02/04

Modified Date: 11/3/2015 11:07:01 AM

Ministry Type: Other

Agency Name: Young Adult Ministries

City: Chamblee

Contact Name: Justin Hood

Phone: 770-457-2525

Comments: This group of young adults are about helping those who may need some assistance with yard or upkeep of homes...not only those who are members of our church but of the entire community.

Create Date: 09/08/09

Modified Date: 11/3/2015 10:42:52 AM

THE UNITED METHODIST CHURCH

Charge Conference

Church / Extended Ministry Information Report

Chamblee First UMC**Charge Chamblee First UMC****North Georgia # 1134****General Church # 201168****District Atlanta Roswell****North Georgia Annual Conference, UMC****Mailing Address:** 4147 Chamblee Dunwoody Rd**Address Line 2:****City:** Chamblee**State / Zip Code:** GA 30341**Physical Location:** 4147 Chamblee-Dunwoody Rd**City:** Chamblee**State / Zip Code:** GA 30341**Directions:****Contact Information:****Phone:** 7704572525**Fax:** 7704579683**E-Mail:** royeeses@bellsouth.net**Website:** www.chambleeumc.org**Facebook Page:****Pastor:**

This pastor section is only used when a church does not have directly appointed clergy. This is typically only relevant for missions and new churches.

Name: Royeese Stowe**Phone:** 404-317-3233**Preaching Schedule for Pastors on Circuits:****First Sunday:****Second Sunday:****Third Sunday:****Fourth Sunday:****Fifth Sunday:****Events****Type:** Worship Service**Name:** Traditional**Day:** Sunday**Location:****Time:** 8:45 & 1100 AM**Notes:****Type:** Worship Service**Name:** UMYF**Day:** Sunday**Location:****Time:** 6:00 PM**Notes:**

Type:	Worship Service	Name:	Wednesday Evening Fellowship/Program
Day:	Wednesday	Location:	
Time:	6:30 PM	Notes:	
Type:	Meals	Name:	Fellowship Supper
Day:	Wednesday	Location:	
Time:	6:00 PM	Notes:	
Type:	Bible Study	Name:	Bible Study
Day:	Wednesday	Location:	
Time:	12:30 PM	Notes:	
Type:	Bible Study	Name:	Bible Study
Day:	Thursday	Location:	
Time:	6:30 PM	Notes:	

(Updated Online: 11/3/2015 11:39:59 AM)

LAY SERVANT ANNUAL REPORT

Page 1

Jan. 2015 to Dec. 2015

Initial Application () or Renewal Request (X) ALL * STARED FIELDS MUST BE COMPLETED

Part I Data on Lay Servant/Lay Speaker

Name Leslie A. Hall Address _____
 Telephone _____ (C) _____
 District Atlanta - Roswell Church Chamblee First UMC
 Church Address 4147 Chamblee - Dunwoody Rd, Chamblee Church Telephone 770-457-2525
30341

Part II Status of Lay Servant/Lay Speaker (For Initial Application complete parts 3, 4 & 5)

To begin as Local Church Lay Servant () To begin as a Certified Lay Speaker ()

For renewal as Local Church Lay Servant () Certified Lay Servant (X)

Certified Lay Speaker () only when required courses are completed

*1. Year you completed Basic Don't remember!*2. Year of most recent Advanced Class 2014*3. Title of most recent Advanced Class Polity*4. District where class was held Atlanta - Roswell

*5. Which of required classes for Lay Speaker have you completed? Give date completed.

Leading Worship 2013? Leading Prayer _____ Discover Your Spiritual Gifts XPreaching X UM Heritage _____ UM Polity 2014

*6. Date of last review for Lay Speaker status _____ Approved yes () no ()

Lay Speaking Certification requires examination by the district committee on LSM for recommendation to the conference committee on Lay Servant Ministries for certification.

Part III Request of the Lay Servant

I request recommendation of my pastor and charge conference to begin as a Local Church Lay Servant

() Certified Lay Servant (X) Lay Speaker () for the upcoming year 2016Date 10/19/15 Signature Leslie A. Hall

Part IV Recommendation of Pastor

I recommend approval of this request to begin _____ renew _____

as a Local Church Lay Servant _____ Certified Lay Servant _____ Certified Lay Speaker _____ for year _____

Date _____ Signature _____

Part V Recommendation of the Charge Conference

The charge conference of _____ (church/charge) recommends approval to begin/renew

as a Local Church Lay Servant () Certified Lay Servant () Lay Speaker () for year _____

Date _____ Signature District Superintendent _____

Part VI Ministries by the Lay Servant Lay Speaker

During the past year I have participated in the following *Caring* Ministries :

_____ volunteered in care-giving institution _____ provided one on one care

X at hospital, nursing home or to a shut in _____ in membership/evangelism visitationX served in outreach projects (food pantry, prison ministry, disability care, soup kitchen, shelter, etc.)

_____ other Please list _____

During the past year I have participated in the following *Leading* Ministries:X served as member of committee, board, commission, council, task force, etc.

_____ as a volunteer at a community agency _____ at my local church _____ beyond my church

_____ in my district _____ Conference _____ Jurisdiction _____ General Church leve

_____ other leading activities Please list _____

During the past year I have participated in *Communicating* Ministries:

_____pulpit supply _____worship leader _____devotional messages

X taught (#) 12 classes

_____shared my faith story

X other please list Currently leading Disciple Bible Study

During the past year I have participated in other ministry opportunities:

Part VII Personal and Spiritual Growth

What activities, trainings, or seminars have you participated in this year to increase your readiness for this ministry?

What books have you read this year to develop your devotional life; improve your understanding of the Bible;

increase your understanding of the UM Church; and improve your skills in caring, leading, communicating and speaking?

Nothing much outside Sunday School and Disciple.

Part VIII Feedback or suggestions for Lay Servant Ministries

Do you feel called to be in service in any area of ministry you are not currently involved in? ____yes Xno

Please list _____

Are you willing to serve as pulpit supply? No

What additional training or support do you need or would like to suggest to further your ministry as a Lay Servant?

Do you have any recommendations to improve Lay Servant Ministries in the District or Conference?

NOTE: When the form is completed and signed by Lay Servant, Pastor, and District Superintendent the Recording Secretary of the Charge Conference is requested to reproduce 3 copies, one each for the Lay Servant, District Director of Lay Servant Ministries and District Superintendent. The Recording Secretary keeps the original.

The District Directors of Lay Servant Ministries are encouraged to respond directly to any comments within this section and to communicate the comments to the Conference Committee on Lay Servant Ministries.

Lay Servant's Annual Report

NORTH GEORGIA CONFERENCE, UNITED METHODIST CHURCH
REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE*Initial Application or Request for Renewal*

This report covers the 12-month period from 11/11/2014 to 11/11/2015
(Either January - December or from last to current charge conference)

NOTICE: The lay speaker should complete this application and give the original to the church office for presentation to the Charge Conference. The lay speaker and church office should retain copies. The original will go from the Charge Conference to the district office to the district director of lay speaking ministries. The District Committee on Lay Speaking Ministries will review the originals, giving approved applications to the district office to be entered into the Conference database and filed. The district director will consult with lay speakers whose applications were disapproved. The district director should permanently retain the original applications.

Part 1. DATA ON THE LAY SPEAKER

Name: Laurence Hunn Title: Mr.

What name do you go by (i.e. Sue, Bob, Jim): Larry

Address: 4740 Springfield Drive Dunwoody/ Georgia/30338

Home Telephone: 770-396-5282 Work Telephone: Cell:

E-mail: terrificday@aol.com Fax:

Name of Church: Chamblee First UMC Name of District: Atlanta Roswell

Church Address: 4147 Chamblee Dunwoody Rd

City/State/Zip: Chamblee, GA30341

Church Telephone: 770-457-2525 Church E-mail: roveeses@bellsouth.net

Part 2. STATUS OF THE LAY SPEAKER

I am applying to begin as a: certified lay speaker

I am applying for renewal as a: certified lay speaker

Basic Course: I have completed 9/2009

Advanced Course: I have completed 3/2011

Title of your most recent Advanced Course September 2014

Titles of other Lay Speaking Advanced Courses taken Lay Speakers Preach & Lay Speakers Discover
Spiritual Gifts

(Renewal applicants must also complete the other side of this form.)

Part 3. MINISTRIES BY THE LAY SPEAKER during this past year:

Communicating

- ☐ Preached in worship services (where)
- ☒ Served as worship leader in 3 services (where) Chamblee First
- ☐ Been invited speaker (details)
- ☒ Delivered 4 devotional messages (where) Chamblee First
- ☒ Taught 50 classes (type) Sunday School Adult Classes

☐ Other Communicating Ministries (details)

Leadership:

Community

☐ Served as CHAIR/MEMBER of board, task force (details)

☐ Other Community Leadership (details)

Local Church

☒ Served as CHAIR/MEMBER of committee, task force, etc. (details) Search for Minister of Music

☒ Other Local Church Leadership (details) SPR, Education Committee

District/Conference/Jurisdiction/General Church

☐ District Level (details):

☐ NG Conference (details):

☐ Southeastern Jurisdiction (details):

☐ General Church level (details):

☐ Other Leading Ministries:

Caring Ministries

☒ Prison Ministry / ☐ Food & Clothing Banks / ☐ Hospital, Nursing Home / ☐ Visit Shut-in / ☐ Poor/Marginalized / ☒ Crisis Ministries / ☒ Other Caring Ministries: Early Response Ministries

Part 4. Personal and Spiritual growth by the Lay Speaker

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life, improve your understanding of the Bible, improve your understanding of The United Methodist Church, and to improve your skills in leading, caring, and communicating?

Several books, Teaching Resources, Early Response Training

Disciple Bible Studies: ☐ I ☐ II ☐ III ☐ IV

Official Leadership Training for Disciple: ☐ I ☐ II ☐ III ☐ IV

Completed Christian Believer: ☐

Official Leadership Training for Christian Believer: ☐

Walk to Emmaus: ☐

Are you available for pupil supply on Sunday mornings? ☒ Yes

Part 5. FEEDBACK BY THE LAY SPEAKER

Do you believe that you have had adequate opportunity of service as a lay speaker this year? Yes

If No, please explain:

Recommendations for improving the lay speaking ministry in your district or annual conference:

Part 6. REQUEST OF THE LAY SPEAKER

I hereby request recommendation of my Pastor and my Charge Conference to begin as certified lay speaker - renew as certified lay speaker - for the ensuing year.

Date 10/30/2015 Lay Speaker's Signature Laurence Chan

Part 7. RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this Lay Speaker to
begin as certified lay speaker - renew as certified lay speaker - for the ensuing year.
Date: 10/30/2015 Pastor's Signature [Signature]

Part 8. CHARGE CONFERENCE RECOMMENDATION

The Charge Conference of the (church or charge) recommends that the above Lay Speaker
begin as certified lay speaker - renew as certified lay speaker - for the ensuing year.
Date: _____ District Superintendent's Signature _____

Part 9. ACTION BY THE DISTRICT COMMITTEE ON LAY SPEAKING MINISTRIES

This application to begin as certified lay speaker - renew as certified lay speaker -
Within the Atlanta Roswell District is ☐ approved ☐ disapproved for the ensuing year.
Date _____ Chair, District Committee on Lay Speaking Ministries Signature _____

(Updated Online: 10/29/2014 9:13:11 AM) Date Revised 04/27/03

NORTH GEORGIA CONFERENCE, UNITED METHODIST CHURCH

FINANCIAL SUPPORT FOR OUR DISTRICT AND CONFERENCE PROGRAMS - 2016

CHURCH# 1134

AROS DISTRICT

Chamblee First UMC
4147 Chamblee Dunwoody Rd
Chamblee GA 30341

		MONTHLY	ANNUALLY
<u>North Georgia Conference</u>			
1	Ministerial Support	\$791.75	\$9,501.00
2	Retired Ministers Pension & Insurance Benefits	\$1,268.33	\$15,220.00
3	Conference Administration	\$592.08	\$7,105.00
4	Conference Benevolences	\$728.42	\$8,741.00
5	Capital Funding	\$10.33	\$124.00
6	Higher Education	\$379.17	\$4,550.00
12	Church Development	\$751.17	\$9,014.00
13	Simpsonwood Conference and Retreat Center	\$0.00	\$0.00
	North Georgia Conference Sub-Total	<u>\$4,521.25</u>	<u>\$54,255.00</u>
<u>General Church</u>			
7	Black College Fund	\$137.00	\$1,644.00
8	Ministerial Education Fund	\$343.50	\$4,122.00
9	Interdenominational Cooperation Fund	\$26.92	\$323.00
10	World Service Fund	\$1,000.67	\$12,008.00
11	Africa University Fund	\$30.67	\$368.00
14	Episcopal Fund	\$322.58	\$3,871.00
15	General Administration Fund	\$120.83	\$1,450.00
	General Church Sub-Total	<u>\$1,982.17</u>	<u>\$23,786.00</u>
<u>Southeastern Jurisdiction</u>			
16	SEJ's Mission and Ministry Fund	\$15.58	\$187.00
	Southeastern Jurisdiction Sub-Total	<u>\$15.58</u>	<u>\$187.00</u>
	APPORTIONMENTS TOTAL	<u>\$6,519.00</u>	<u>\$78,228.00</u>
<u>District Work Fund</u>			
84	AROS DWF	\$460.00	\$5,520.00
	District Work Fund Total	<u>\$460.00</u>	<u>\$5,520.00</u>

ATTENTION TREASURERS: Please send monthly payments for funds 1 - 16 to:
 Conference Treasurer
 PO Box 102417
 Atlanta, GA 30368-2417

Please send monthly District Work Fund Payments to:
 Atlanta Roswell District Office
 70 Mansell Court, Ste 115
 Roswell, GA 30076

Copies of this report should be filed with the pastor, district superintendent, recording secretary, and chairperson for the committee on finance.

THE UNITED METHODIST CHURCH CHARGE CONFERENCE

Annual Report of the Committee on Finance

The report of the Finance Committee shall be made on this form, or one revised and adapted by the Annual Conference. Numbers in parentheses refer to the paragraphs of the 2012 Book of Discipline.

Church: Chamblee First UMC (1134) Charge: Chamblee First UMC

District: Atlanta Roswell North Georgia Annual Conference, UMC

For the period beginning 10/1/2014, and ending 9/30/2015

ORGANIZATION

1. a. Has the committee been organized according to the 2012 Book of Discipline(258.4)? Yes

b. Name Officers: Chairperson: Warren Calvert Vice Chairperson: Whitney Johnson

Secretary: Ben Zhou Financial Secretary: Kathy Brannon

Treasurer: Kathy Brannon

BUDGET AND COMMITMENT PLAN VISITATION

2. a. Has the committee submitted to the Church Council, or its equivalent, a complete budget for the ensuing year (258.4)? Yes

b. Did the committee give the Church Council an opportunity to request financial support for recommended ministries (258.4)? No

3. How frequently does the Financial Secretary/Treasurer send members and contributors regular reports of their giving? Monthly ☐ / Quarterly ☐ / Semi-Annually ☒ / Annually ☐ / No, we do not send reports ☐

4. Is giving by individual participants in the local church regularly reviewed? Yes

5. What are the plans for raising sufficient income to meet the budget adopted by the Church Council (258.4)? Stewardship campaign October 2015 and staff reduction October 2015

6. Does the Financial Secretary/Treasurer report regularly to the Church Council on the giving trends in the church/charge? Yes

THE HANDLING OF CHURCH FUNDS

7. Does the Treasurer regularly make reports to the Committee on Finance and the Church Council on the financial position of the church (258.4b)? Yes

8. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (259.4b)? Yes

9.a. What bank(s) has been designated by the Church Council as a depository (258.4d)?

SunTrust Bank, Bank of America, Morgan Stanley, Vanguard, Fidelity

b. Are all accounts FDIC insured and in amounts at or below the current FDIC insurable limit? Yes

c. Are all account(s) in the name of the church? Yes

10.a. Has the committee established written financial policies to document the internal controls of the local church (258.4d)? Yes

b. Have these policies been reviewed by the committee and found to be adequate and effective (258.4d)? Yes

11. Are the church offerings counted by a counting committee in accordance with the mandates of the Discipline

(258.4a)? Yes

12. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (258.4a,d)? Yes

13. Are financial officers of the church bonded (258.4b)? Yes

14. a. Have the financial records of the church and all its organizations been audited for the prior fiscal year (258.4c)? No

External audit 2014 - internal audit scheduled for 2015

b. Were there any recommendations or exceptions?

c. If there were recommendations or exceptions, how has the church addressed them?

Signed



Printed Name: Warren Calvert

Date: October 20, 2015

(Updated Online: 10/19/2015 4:49:24 PM)

Report of the Finance Committee 2013-2016

Note: The Report Option to include Open Transactions is selected.

Accounts

Assets		
Current Assets		
Investments		
10500 - SunTrust Money Market Restore II	\$1,321,461.32	
Total Investments	\$1,321,461.32	
Checking		
14600 - Morgan Stanley Restore	\$267.89	
Total Checking	\$267.89	
Total Current Assets		\$1,321,729.21
Total Assets		\$1,321,729.21
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
Fund Balances		
Capital Fund Balances		
29600 - Restore II Fund Principal	\$40.17	
Total Capital Fund Balances	\$40.17	
Excess Cash Received	\$1,321,689.04	
Total Fund Balances and Excess Cash Received		\$1,321,729.21
Restricted Funds		
Total Temporarily Restricted	\$0.00	
Total Permanently Restricted	\$0.00	
Total Restricted Funds		\$0.00
Total Liabilities, Fund Principal, & Restricted Funds		\$1,321,729.21

Chamblee First United Methodist
Analysis of Revenue and Expense - Restore
January to October 2015

Date : 10/20/2015
Time : 1:41:01 PM

Accounts	MTD Actual (This Year)	YTD Actual (This Year)	MTD Budget (This Year)	YTD Budget (This Year)	Variance Budget to Actual (This Year)	Annual Budget (This Year)	YTD Actual (Last Year)
Revenues							
Restore II Bldg Fund Revenue							
31601 - Restore II Interest Earned	\$0.00	\$696.73	\$0.00	\$0.00	\$696.73	\$0.00	\$0.00
31602 - Restore II Land Sale	\$0.00	\$575,333.77	\$0.00	\$0.00	\$575,333.77	\$0.00	\$0.00
31603 - Restore II Organ Contributions	\$0.00	\$37,579.52	\$0.00	\$0.00	\$37,579.52	\$0.00	\$0.00
31610 - Restore II Contributions	\$12,648.00	\$864,671.99	\$0.00	\$0.00	\$864,671.99	\$0.00	\$0.00
Total Restore II Bldg Fund Revenue	\$12,648.00	\$1,478,282.01	\$0.00	\$0.00	\$1,478,282.01	\$0.00	\$0.00
Total Revenues	\$12,648.00	\$1,478,282.01	\$0.00	\$0.00	\$1,478,282.01	\$0.00	\$0.00
Expenses							
Restore II Bldg Fund Expenses							
59600 - Restore II - Architect Expense	\$17,431.76	\$127,950.00	\$0.00	\$0.00	(\$127,950.00)	\$0.00	\$0.00
59610 - Restore II - General Contractor	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
59620 - Restore II - Permits/Survey/Testini	\$0.00	\$13,775.50	\$0.00	\$0.00	(\$13,775.50)	\$0.00	\$0.00
59630 - Restore II - Campaign Expense	\$0.00	\$14,609.50	\$0.00	\$0.00	(\$14,609.50)	\$0.00	\$0.00
59660 - Restore II - Miscellaneous Expenses	\$0.00	\$257.97	\$0.00	\$0.00	(\$257.97)	\$0.00	(\$0.47)
Total Restore II Bldg Fund Expenses	\$17,431.76	\$156,592.97	\$0.00	\$0.00	(\$156,592.97)	\$0.00	(\$0.47)
Total Expenses	\$17,431.76	\$156,592.97	\$0.00	\$0.00	(\$156,592.97)	\$0.00	(\$0.47)
Net Total	(\$4,783.76)	\$1,321,689.04	\$0.00	\$0.00	\$1,321,689.04	\$0.00	\$0.47

Note: The Report Option to include Open Transactions is selected.

Accounts

Assets		
Current Assets		
Investments		
13030 - Vanguard - Foundation Funds	\$53,692.57	
Total Investments	\$53,692.57	
Investments - Columbarium		
12001 - Fidelity Account - Columbarium	\$24,437.82	
13026 - Suntrust Money Mkt - Columbarium	\$46,079.75	
Total Investments - Columbarium	\$70,517.57	
Investments - Cemetery		
13010 - Vanguard Cemetery	\$118,883.04	
Total Investments - Cemetery	\$118,883.04	
Checking		
11300 - SunTrust Bank Operating Acct.	\$94,665.72	
Total Checking	\$94,665.72	
Prepaid Expenses		
10025 - Pre-Paid Expenses	\$147.00	
Total Prepaid Expenses	\$147.00	
Total Current Assets		\$337,905.90
Fixed Assets		
Buildings & Land		
Church Bldg & Land		
15002 - Sanctuary /Bldgs	\$8,382,540.74	
15004 - Land	\$2,554,000.00	
15008 - Other Assets/Equip	\$548,507.59	
Total Church Bldg & Land	\$11,485,048.33	
Parsonage 2015		
16001 - House	\$308,200.00	
16005 - Land	\$96,800.00	
Total Parsonage 2015	\$405,000.00	
Total Buildings & Land	\$11,890,048.33	
Total Fixed Assets		\$11,890,048.33
Total Assets		\$12,227,954.23
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
Payroll Liabilities		
22000 - Georgia Department of Revenue	\$383.39	
Total Payroll Liabilities		\$383.39
Other Payroll Liabilities		
24000 - Professional Insurance Corporation	\$138.55	
Total Other Payroll Liabilities		\$138.55
Total Liabilities		\$521.94
Fund Balances		
Capital Fund Balances		
29500 - Capital Funds Church	\$11,485,048.33	
29550 - Capital Funds Parsonage	\$405,000.00	
Total Capital Fund Balances	\$11,890,048.33	
Fund Balance		
29000 - Fund Principal	\$74,369.95	
Total Fund Balance	\$74,369.95	
Excess Cash Received	(\$68,590.93)	

Date : 10/20/2015
Time : 1:42:49 PM

Chamblee First United Methodist
Balance Sheet CFUMC
Church Accounts
October 2015

Page : 2

Note: The Report Option to include Open Transactions is selected.

Accounts

Total Fund Balances and Excess Cash Received		\$11,895,827.35
Restricted Funds		
Total Temporarily Restricted	\$331,604.94	
Total Permanently Restricted	\$0.00	
Total Restricted Funds		\$331,604.94
Total Liabilities, Fund Principal, & Restricted Funds		\$12,227,954.23

Chamblee First United Methodist
Summary of Restricted Accounts - CFUMC
January to October 2015

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Temporary Restricted				
Church Designated Funds				
71002 - Prepaid Pledges	\$60,500.00	(\$10,750.00)	\$0.00	\$49,750.00
71005 - Cemetery Invested Funds	\$130,051.92	\$4,964.06	\$16,132.94	\$118,883.04
71008 - Food Ministry	\$2,397.17	\$685.00	\$127.13	\$2,955.04
71009 - Foundation Invested Funds	\$59,598.83	\$3,202.33	\$9,108.49	\$53,692.67
71010 - Flower dedications/Worship	\$1,322.09	\$1,430.00	\$1,099.58	\$1,652.51
71011 - Special Conference Offering	\$0.00	\$2,816.00	\$2,796.00	\$20.00
71012 - Doris Johnston Mem. Fund	\$0.00	\$1,700.00	\$1,700.00	\$0.00
71013 - Special Offerings/Oreo Shipping	\$0.00	\$1,234.00	\$500.00	\$734.00
71016 - Parents Morning Out	\$0.00	\$39.38	\$39.38	\$0.00
71024 - Columbarium/Garden of Remembrance	\$75,112.87	\$1,229.88	\$1,850.69	\$74,492.06
73020 - Mother's Day Offering	\$0.00	\$318.00	\$318.00	\$0.00
73021 - Children's Home	\$0.00	\$535.00	\$535.00	\$0.00
73022 - Child Education Grant/VBS, etc.	\$0.00	\$5,486.85	\$5,486.85	\$0.00
73023 - Homeless Offering	\$0.00	\$2,036.00	\$2,036.00	\$0.00
73050 - Pastor's Discretionary	\$7,093.77	\$6,823.59	\$12,149.78	\$1,767.58
73060 - VBS Offering	\$96.34	\$4,963.78	\$5,060.12	\$0.00
73065 - UMCOR	\$0.00	\$691.00	\$691.00	\$0.00
Total Church Designated Funds	\$336,172.99	\$27,404.87	\$59,630.96	\$303,946.90
Kindergarten				
71017 - Kindergarten & Pre-School	\$0.00	\$237,180.41	\$237,180.41	\$0.00
Total Kindergarten	\$0.00	\$237,180.41	\$237,180.41	\$0.00
Group Designated Funds				
71015 - Staff Love Gifts	\$120.00	\$0.00	\$0.00	\$120.00
71027 - Mission Trip 2015	\$3,739.92	\$14,660.00	\$18,399.92	\$0.00
72001 - Faith Class	\$3,870.37	\$14,156.00	\$12,136.51	\$5,889.86
72002 - Fellowship Class	\$451.36	\$337.00	\$164.95	\$623.41
72004 - Journeys Sunday School Class	\$55.97	\$1,009.10	\$973.71	\$91.36
72006 - Chancel Choir	\$587.15	\$214.00	\$135.76	\$665.39
72008 - Youth Activities	(\$745.76)	\$9,386.80	\$7,119.63	\$1,521.41
72009 - Recreation	\$0.00	\$172.54	\$172.54	\$0.00
72010 - Life Now Class	\$872.55	\$507.00	\$1,047.87	\$331.68
72011 - Bridge Class	\$135.69	\$2,327.50	\$1,840.00	\$623.19
72012 - Drama	\$0.00	\$910.00	\$811.12	\$98.88
72013 - Young Adults Activities	\$670.41	\$0.00	\$0.00	\$670.41
72015 - Basketball	\$3,577.22	\$5,900.00	\$3,210.33	\$6,266.89
72016 - Concessions - Basketball	\$658.83	\$1,156.00	\$966.88	\$847.95
72020 - Womens Retreat	\$132.59	\$7,191.50	\$6,366.12	\$957.97
72021 - United Methodist Men	\$3,728.47	\$4,795.00	\$4,718.11	\$3,805.36
72022 - General Missions	\$80.70	\$75.00	\$155.70	\$0.00
73007 - Music Ministry	\$347.82	\$0.00	\$347.82	\$0.00
73009 - Childrens Ministry	\$70.00	\$120.00	\$190.00	\$0.00
Total Group Designated Funds	\$18,353.29	\$62,917.44	\$58,756.97	\$22,513.76
Project Designated Funds				
73001 - Fellowship Hall Renovation	\$0.00	\$8.00	\$0.00	\$8.00
73008 - Wesley Walk for Others	\$0.00	\$100.00	\$0.00	\$100.00
73011 - Golf Tournament 2015	\$7,111.36	\$6,554.00	\$8,629.08	\$5,036.28
73013 - Organ Fund	\$35,103.02	\$3,138.50	\$38,241.52	\$0.00
79002 - RESTORE II clearing account	\$859,287.89	\$549,372.40	\$1,408,660.29	\$0.00
Total Project Designated Funds	\$901,502.27	\$559,172.90	\$1,455,530.89	\$5,144.28
Total Temporary Restricted	\$1,256,028.55	\$886,675.62	\$1,811,099.23	\$331,604.94

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Variance Budget to Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Revenues							
 Tithe and Regular Offerings							
31000 - Tithes and Offerings Pledged	\$33,340.09	\$47,925.50	\$464,124.69	\$479,255.00	(\$15,130.31)	\$524,049.70	\$575,106.00
31500 - Offerings Non - Pledged	\$11,923.00	\$11,532.83	\$143,218.22	\$115,328.30	\$27,889.92	\$138,062.70	\$138,394.00
32000 - Loose Plate Offerings	\$522.25	\$840.08	\$8,220.65	\$8,400.80	(\$180.15)	\$7,581.45	\$10,081.00
33000 - Sunday School Offerings	\$15.00	\$171.00	\$1,644.50	\$1,710.00	(\$65.50)	\$1,671.95	\$2,052.00
34000 - Memorials and Honorariums	\$500.00	\$848.25	\$5,005.00	\$8,482.50	(\$3,477.50)	\$2,973.00	\$10,179.00
34050 - Faith Projection	\$0.00	\$14,759.75	\$0.00	\$147,597.50	(\$147,597.50)	\$0.00	\$177,117.00
Total Tithes and Regular Offerings	\$46,300.34	\$76,077.41	\$622,213.06	\$760,774.10	(\$138,561.04)	\$674,338.80	\$912,929.00
 Investments & Special Funds							
36300 - Gain/Loss on Investments	\$0.00	\$166.67	\$139.96	\$1,666.70	(\$1,526.74)	\$0.00	\$2,000.00
36301 - Cemetery Funds	\$0.00	\$0.00	\$16,735.04	\$0.00	\$16,735.04	\$0.00	\$0.00
36302 - Foundation Funds	\$0.00	\$0.00	\$5,657.82	\$0.00	\$5,657.82	\$0.00	\$0.00
36303 - Lantz Trust Interest	\$87.65	\$0.00	\$518.08	\$0.00	\$518.08	\$0.00	\$0.00
36304 - Parsonage 2015	\$0.00	\$0.00	\$399,652.46	\$0.00	\$399,652.46	\$0.00	\$0.00
Total Investments & Special Funds	\$87.65	\$166.67	\$422,703.36	\$1,666.70	\$421,036.66	\$0.00	\$2,000.00
 Miscellaneous Income							
36000 - Miscellaneous Income	\$0.00	\$41.67	\$568.47	\$416.70	\$151.77	\$235.00	\$500.00
36500 - Rental Income	\$0.00	\$40.82	\$1,070.00	\$673.49	\$396.51	\$650.00	\$1,000.00
37000 - Interest Earned	\$0.00	\$16.67	\$138.06	\$166.70	(\$28.64)	\$131.86	\$200.00
38000 - Kindergarten Overhead Reimburse	\$0.00	\$1,366.01	\$10,800.00	\$11,668.00	(\$868.00)	\$13,200.00	\$14,400.00
39000 - Parents Morning Out (PMO) Reve	\$3,140.00	\$4,050.42	\$38,430.00	\$40,504.20	(\$2,074.20)	\$29,237.25	\$48,605.00
Total Miscellaneous Income	\$3,140.00	\$5,515.59	\$51,006.53	\$53,429.09	(\$2,422.56)	\$43,454.11	\$64,705.00
Total Revenues	\$49,527.99	\$81,759.67	\$1,095,922.95	\$815,869.89	\$280,053.06	\$717,792.91	\$979,634.00

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Variance Budget to Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Expenses							
Conference Apportionments							
41001 - Ministerial Support	\$725.17	\$725.17	\$7,251.70	\$7,251.70	\$0.00	\$7,456.20	\$8,702.00
41002 - Retired Ministers Pension/Insurance	\$1,820.42	\$1,820.42	\$18,204.20	\$18,204.20	\$0.00	\$18,399.50	\$21,845.00
41003 - Administrative Budget	\$501.00	\$501.00	\$5,010.00	\$5,010.00	\$0.00	\$4,899.90	\$6,012.00
41004 - World Service & Conf. Benevolent	\$594.92	\$594.92	\$5,949.20	\$5,949.20	\$0.00	\$5,921.20	\$7,139.00
41005 - Capital Funding	\$125.75	\$125.75	\$1,257.50	\$1,257.50	\$0.00	\$1,518.00	\$1,509.00
41006 - Higher Education	\$350.00	\$350.00	\$3,500.00	\$3,500.00	\$0.00	\$3,143.60	\$4,200.00
41007 - Black Colleges	\$137.17	\$137.17	\$1,371.70	\$1,371.70	\$0.00	\$1,353.30	\$1,646.00
41008 - Ministerial Education	\$343.83	\$343.83	\$3,438.30	\$3,438.30	\$0.00	\$3,392.70	\$4,126.00
41009 - Interdenominational Cooperation	\$26.92	\$26.92	\$269.20	\$269.20	\$0.00	\$265.20	\$323.00
41010 - Africa University	\$30.67	\$30.67	\$306.70	\$306.70	\$0.00	\$302.80	\$368.00
41011 - Church Development	\$660.50	\$660.50	\$6,605.00	\$6,605.00	\$0.00	\$6,003.40	\$7,926.00
41012 - Future Retiree Simpsonwood	\$160.42	\$160.42	\$1,604.20	\$1,604.20	\$0.00	\$1,572.40	\$1,925.00
41013 - Episcopal Fund	\$300.42	\$300.42	\$3,004.20	\$3,004.20	\$0.00	\$2,885.60	\$3,605.00
41014 - World Service	\$1,001.58	\$1,001.58	\$10,015.80	\$10,015.80	\$0.00	\$9,882.20	\$12,019.00
41015 - General Church Administration	\$120.92	\$120.92	\$1,209.20	\$1,209.20	\$0.00	\$1,192.60	\$1,451.00
41016 - SEJ Mission & Ministry	\$28.08	\$28.08	\$280.80	\$280.80	\$0.00	\$408.70	\$337.00
Total Conference Apportionments	\$6,927.77	\$6,927.77	\$69,277.70	\$69,277.70	\$0.00	\$68,597.30	\$83,133.00
District Work Fund							
42001 - District Work Fund	\$456.33	\$456.33	\$4,563.30	\$4,563.30	\$0.00	\$4,552.50	\$5,476.00
Total District Work Fund	\$456.33	\$456.33	\$4,563.30	\$4,563.30	\$0.00	\$4,552.50	\$5,476.00
Missions							
43002 - Missionary support	\$0.00	\$166.67	\$1,500.03	\$1,666.70	\$166.67	\$1,666.70	\$2,000.00
43003 - Habitat for Humanity	\$0.00	\$83.33	\$0.00	\$833.30	\$833.30	\$0.00	\$1,000.00
43004 - Pastor's Discretionary Fund	\$0.00	\$208.33	\$0.00	\$2,083.30	\$2,083.30	\$0.00	\$2,500.00
43010 - General Missions	\$0.00	\$458.33	\$4,152.15	\$4,583.30	\$431.15	\$2,840.00	\$5,500.00
43015 - Suthers Center	\$0.00	\$100.00	\$900.00	\$1,000.00	\$100.00	\$900.00	\$1,200.00
Total Missions	\$0.00	\$1,016.66	\$6,552.18	\$10,166.60	\$3,614.42	\$5,406.70	\$12,200.00
Program Ministries & Education							
Program Ministries							
44002 - Communications	\$0.00	\$0.00	\$0.00	\$500.00	\$500.00	\$0.00	\$500.00
44003 - Evangelism	\$147.00	\$208.33	\$2,138.76	\$2,083.30	(\$55.46)	\$1,928.22	\$2,500.00
44004 - Family Life	\$1,342.70	\$2,174.82	\$2,026.81	\$5,334.61	\$3,307.80	\$2,771.88	\$5,500.00
44005 - Music	\$486.06	\$833.33	\$6,116.83	\$8,333.30	\$2,216.47	\$4,793.27	\$10,000.00
44006 - Stewardship	\$0.00	\$0.00	\$1,072.40	\$562.99	(\$509.41)	\$710.30	\$800.00
44007 - Worship	\$0.00	\$50.00	\$524.74	\$2,500.00	(\$24.74)	\$83.26	\$600.00
44010 - Children's Music Ministry	\$18.40	\$250.00	\$969.30	\$2,500.00	\$1,530.70	\$1,689.20	\$3,000.00
44011 - Annual Conference	\$0.00	\$125.00	\$1,421.35	\$1,250.00	(\$171.35)	\$1,586.42	\$1,500.00
44012 - Membership Care	\$21.99	\$16.67	\$149.49	\$166.70	\$17.21	\$51.61	\$200.00

Chamblee First United Methodist
Analysis of Revenue and Expense CFUMC
January to October 2015

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Variance Budget to Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
44013 - Drama	\$0.00	\$250.00	\$3,417.69	\$2,500.00	(\$917.69)	\$532.77	\$3,000.00
44016 - Concert Series	\$0.00	\$333.33	(\$290.00)	\$3,333.30	\$3,623.30	\$1,323.47	\$4,000.00
44022 - Hospitality	\$0.00	\$208.33	\$524.00	\$2,083.30	\$1,559.30	\$176.06	\$2,500.00
44025 - Recreation Activities	\$0.00	\$0.00	\$15.75	\$1,500.00	\$1,484.25	\$98.44	\$1,500.00
44030 - Young Adults	\$0.00	\$20.83	\$0.00	\$208.30	\$208.30	\$0.00	\$250.00
Total Program Ministries	\$2,016.15	\$4,470.64	\$18,087.12	\$30,855.80	\$12,768.68	\$15,744.90	\$35,850.00
Education							
Adult Education							
44110 - Adult Education	\$154.47	\$41.67	\$943.78	\$416.70	(\$527.08)	\$565.17	\$500.00
Total Adult Education	\$154.47	\$41.67	\$943.78	\$416.70	(\$527.08)	\$565.17	\$500.00
Children's Education							
44210 - Children's Ed. Misc. Expense	\$109.72	\$66.67	\$1,022.23	\$666.70	(\$355.53)	\$293.21	\$800.00
44211 - VBS	\$0.00	\$187.50	(\$210.51)	\$1,875.00	\$2,085.51	\$1,680.78	\$2,250.00
44212 - Acolyte	\$0.00	\$8.33	\$0.00	\$83.30	\$83.30	\$40.94	\$100.00
44213 - Workshops and Activities	\$0.00	\$16.67	\$134.38	\$166.70	\$32.32	\$0.00	\$200.00
44214 - Elementary Sunday School	\$793.13	\$241.67	\$2,640.68	\$2,416.70	(\$223.98)	\$2,606.04	\$2,900.00
44215 - Sunday School Furniture	\$0.00	\$66.67	\$696.10	\$666.70	(\$29.40)	\$0.00	\$800.00
44217 - Worship Buddies	\$0.00	\$25.00	\$95.84	\$250.00	\$154.16	\$99.75	\$300.00
44218 - Children's Church	\$0.00	\$3.33	\$10.50	\$33.30	\$22.80	\$0.00	\$40.00
44220 - Nursery Supplies	\$0.00	\$8.33	\$242.25	\$83.30	(\$158.95)	\$49.64	\$100.00
Total Children's Education	\$902.85	\$624.17	\$4,631.47	\$6,241.70	\$1,610.23	\$4,770.36	\$7,490.00
Youth Ministries							
44009 - Youth	\$0.00	\$450.00	\$134.50	\$4,500.00	\$4,365.50	\$954.07	\$5,400.00
44216 - Confirmation	\$0.00	\$41.67	\$236.25	\$416.70	\$180.45	\$0.00	\$500.00
44221 - Youth Transportation	\$0.00	\$0.00	\$4,540.00	\$900.00	(\$3,640.00)	\$350.00	\$900.00
44225 - Youth Education	\$0.00	\$0.00	\$577.75	\$200.00	(\$377.75)	\$0.00	\$200.00
44227 - Youth Events/Supplies	\$70.00	\$115.71	\$170.62	\$3,000.00	\$2,829.38	\$1,055.05	\$3,000.00
Total Youth Ministries	\$70.00	\$607.38	\$5,659.12	\$9,016.70	\$3,357.58	\$2,359.12	\$10,000.00
Parents Morning Out							
55000 - Teacher Appreciation	\$0.00	\$26.67	\$1,103.69	\$266.70	(\$836.99)	\$338.25	\$320.00
56000 - Toys	\$0.00	\$128.33	\$47.47	\$1,283.30	\$1,235.83	\$340.97	\$1,540.00
57000 - Training	\$0.00	\$66.67	\$354.00	\$666.70	\$312.70	\$701.00	\$800.00
58000 - Supplies	\$79.39	\$128.33	\$797.55	\$1,283.30	\$485.75	\$272.18	\$1,540.00
59000 - Equipment/Furniture	\$0.00	\$200.00	\$1,243.96	\$2,000.00	\$756.04	\$625.39	\$2,400.00
59010 - Special Projects	\$0.00	\$0.00	\$2,000.00	\$2,000.00	\$0.00	\$0.00	\$2,000.00
Total Parents Morning Out	\$79.39	\$550.00	\$5,546.67	\$7,500.00	\$1,953.33	\$2,277.79	\$8,600.00
Total Education	\$1,206.71	\$1,823.22	\$16,781.04	\$23,175.10	\$6,394.06	\$9,972.44	\$26,590.00
Total Program Ministries & Education	\$3,222.86	\$6,293.86	\$34,868.16	\$54,030.90	\$19,162.74	\$25,717.34	\$62,440.00
Compensation							
Clergy Salaries							

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Variance Budget to Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Senior Pastor							
45101 - Senior Pastor's Salary	\$0.00	\$8,345.33	\$75,107.97	\$83,453.30	\$8,345.33	\$81,022.50	\$100,144.00
45211 - Sr. Pastor's Utilities/Parsonage	\$0.00	\$416.67	\$3,750.03	\$4,166.70	\$416.67	\$4,166.70	\$5,000.00
Total Senior Pastor	\$0.00	\$8,762.00	\$78,858.00	\$87,620.00	\$8,762.00	\$85,189.20	\$105,144.00
Associate Pastor							
45301 - Associate Pastor's Salary	\$1,383.33	\$3,112.00	\$29,046.98	\$31,120.00	\$2,073.02	\$30,213.30	\$37,344.00
45401 - Associate Pastor's Housing	\$0.00	\$1,535.00	\$9,210.00	\$15,350.00	\$6,140.00	\$15,350.00	\$18,420.00
45701 - Associate Pastor's Utilities	\$0.00	\$400.00	\$2,400.00	\$4,000.00	\$1,600.00	\$4,000.00	\$4,800.00
Total Associate Pastor	\$1,383.33	\$5,047.00	\$40,656.98	\$50,470.00	\$9,813.02	\$49,563.30	\$60,564.00
Total Clergy Salaries	\$1,383.33	\$13,809.00	\$119,514.98	\$138,090.00	\$18,575.02	\$134,752.50	\$165,708.00
Staff Salaries							
Individual Staff Salaries							
45025 - Children's Ministry	\$0.00	\$3,414.92	\$33,664.77	\$34,149.20	\$484.43	\$32,524.15	\$40,979.00
45030 - Membership & Outreach Coordina	\$833.33	\$1,293.08	\$12,844.63	\$12,930.80	\$86.17	\$12,554.20	\$15,517.00
45102 - Music Minister Salary	\$2,048.88	\$4,097.75	\$38,928.72	\$40,977.50	\$2,048.78	\$39,784.20	\$49,173.00
45142 - Parents Morning Out (PMO)	\$0.00	\$3,437.45	\$15,889.96	\$18,805.26	\$2,915.30	\$17,868.74	\$22,617.00
45152 - Nursery Salaries	\$0.00	\$1,330.08	\$9,126.05	\$13,300.80	\$4,174.75	\$11,418.55	\$15,961.00
45202 - Organist Salary	\$1,229.29	\$2,458.58	\$23,356.51	\$24,585.80	\$1,229.29	\$23,870.00	\$29,503.00
45402 - Financial Secretary Salary	\$1,073.42	\$2,146.83	\$20,394.98	\$21,468.30	\$1,073.32	\$16,797.60	\$25,762.00
45403 - Office Manager Salary	\$1,229.29	\$2,458.58	\$23,356.51	\$24,585.80	\$1,229.29	\$23,870.00	\$29,503.00
45501 - Director of Discipleship	\$0.00	\$1,274.92	\$10,199.36	\$12,749.20	\$2,549.84	\$12,377.60	\$15,299.00
45601 - Youth Minister Salary	\$1,112.13	\$2,224.25	\$21,130.47	\$22,242.50	\$1,112.03	\$21,595.00	\$26,691.00
45702 - Custodian Salary	\$1,028.21	\$2,056.42	\$19,535.99	\$20,564.20	\$1,028.21	\$19,965.00	\$24,677.00
45902 - Sound Technician Salary	\$464.42	\$928.83	\$8,823.98	\$9,288.30	\$464.32	\$9,017.60	\$11,146.00
Total Individual Staff Salaries	\$9,018.97	\$27,121.69	\$237,251.93	\$255,647.66	\$18,395.73	\$241,642.64	\$306,828.00
Total Staff Salaries	\$9,018.97	\$27,121.69	\$237,251.93	\$255,647.66	\$18,395.73	\$241,642.64	\$306,828.00
Employee Benefits							
42002 - Ministers' Pension Plan	\$0.00	\$1,000.00	\$6,962.70	\$10,000.00	\$3,037.30	\$9,800.00	\$12,000.00
42003 - Comprehensive Protection Plan	\$0.00	\$466.67	\$3,865.68	\$4,666.70	\$801.02	\$4,681.50	\$5,600.00
45004 - Healthflex Insurance Premiums	\$0.00	\$2,583.33	\$20,442.00	\$25,833.30	\$5,391.30	\$25,761.00	\$31,000.00
45005 - Employer Pension Contributions	\$0.00	\$468.17	\$4,361.94	\$4,681.70	\$319.76	\$4,681.50	\$5,618.00
45006 - Workmans' Comp. Insurance Pren	\$0.00	\$611.08	\$7,120.00	\$6,110.80	(\$1,009.20)	\$7,333.00	\$7,333.00
45007 - Staff Continuing Education	\$0.00	\$83.33	\$0.00	\$833.30	\$833.30	\$1,269.84	\$1,000.00
45103 - Church Social Security Taxes	\$644.59	\$2,102.67	\$19,414.23	\$21,026.70	\$1,612.47	\$19,952.13	\$25,232.00
45203 - Church Medicare Taxes	\$150.74	\$491.75	\$4,540.22	\$4,917.50	\$377.28	\$4,666.37	\$5,901.00
Total Employee Benefits	\$795.33	\$7,807.00	\$66,706.77	\$78,070.00	\$11,363.23	\$78,145.34	\$93,684.00
Total Compensation	\$11,197.63	\$48,737.69	\$423,473.68	\$471,807.66	\$48,333.98	\$454,540.48	\$566,220.00
Local Church Operations							
Wednesday Suppers	\$0.00	\$216.67	\$1,330.00	\$2,166.70	\$836.70	\$1,610.00	\$2,600.00
45132 - Dishwasher							

Chamblee First United Methodist
Analysis of Revenue and Expense CFUMC
January to October 2015

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Variance Budget to Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
46050 - Wednesday Suppers	(\$730.50)	\$250.00	\$366.26	\$2,500.00	\$2,133.74	(\$75.35)	\$3,000.00
46100 - Food Service Supplies	\$0.00	\$291.67	\$1,630.22	\$2,916.70	\$1,286.48	\$2,031.09	\$3,500.00
Total Wednesday Suppers	(\$730.50)	\$758.34	\$3,326.48	\$7,583.40	\$4,256.92	\$3,565.74	\$9,100.00
General Operations							
46001 - Office Supplies	\$1,308.67	\$516.67	\$5,798.24	\$5,166.70	(\$631.54)	\$4,428.75	\$6,200.00
46002 - Postage	\$0.00	\$158.33	\$959.22	\$1,583.30	\$624.08	\$1,331.20	\$1,900.00
46003 - Building Supplies	\$306.65	\$833.33	\$8,826.20	\$8,333.30	(\$492.90)	\$6,787.53	\$10,000.00
46009 - Building/Equipment Maintenance	\$517.00	\$791.67	\$10,155.31	\$7,916.70	(\$2,238.61)	\$6,665.80	\$9,500.00
46010 - A/C and Heating	\$0.00	\$458.33	\$12,777.66	\$4,583.30	(\$8,194.36)	\$3,894.97	\$5,500.00
46101 - Copier lease	\$277.89	\$566.67	\$4,901.99	\$5,666.70	\$764.71	\$5,153.34	\$6,800.00
46203 - Copier & Postage Machine Supplie	\$64.90	\$25.00	\$272.27	\$250.00	(\$22.27)	(\$14.88)	\$300.00
46402 - Computer/I T Expense	\$1,077.00	\$500.00	\$4,942.95	\$5,000.00	\$57.05	\$6,771.33	\$6,000.00
Total General Operations	\$3,552.11	\$3,850.00	\$48,633.84	\$38,500.00	(\$10,133.84)	\$35,018.04	\$46,200.00
Staff-Parish Relations							
45008 - SPR	\$0.00	\$0.00	\$550.00	\$1,359.57	\$809.57	\$1,086.57	\$1,500.00
Total Staff-Parish Relations	\$0.00	\$0.00	\$550.00	\$1,359.57	\$809.57	\$1,086.57	\$1,500.00
Utilities							
46104 - Georgia Power Company	\$5,315.54	\$4,043.08	\$50,001.89	\$40,430.80	(\$9,571.09)	\$39,532.65	\$48,517.00
46204 - Infinite Energy - Gas Bill	\$0.00	\$539.17	\$4,479.88	\$5,391.70	\$911.82	\$5,025.78	\$6,470.00
46304 - Sewer and Water	\$0.00	\$325.00	\$2,841.08	\$3,250.00	\$408.92	\$3,267.29	\$3,900.00
46404 - Sanitation Assessment	\$262.08	\$219.92	\$2,575.48	\$2,199.20	(\$376.28)	\$2,502.47	\$2,639.00
46405 - Taxes - Stormwater	\$0.00	\$215.50	\$3,741.44	\$2,155.00	(\$1,586.44)	\$2,783.46	\$2,586.00
Total Utilities	\$5,577.62	\$5,342.67	\$63,639.77	\$53,426.70	(\$10,213.07)	\$53,111.65	\$64,112.00
Telephones and Website							
46005 - Website	\$0.00	\$100.00	\$770.63	\$1,000.00	\$229.37	\$471.25	\$1,200.00
46205 - AT&TPhone	\$470.58	\$625.00	\$5,249.81	\$6,250.00	\$1,000.19	\$6,216.59	\$7,500.00
46305 - ATT U-verse	\$0.00	\$70.00	\$1,080.00	\$700.00	(\$380.00)	\$770.50	\$840.00
Total Telephones and Website	\$470.58	\$795.00	\$7,100.44	\$7,950.00	\$849.56	\$7,458.34	\$9,540.00
Other Operating Expenses							
45221 - Sr. Pastor's Travel/Professional	\$0.00	\$750.00	\$6,750.00	\$7,500.00	\$750.00	\$7,500.00	\$9,000.00
45231 - Sr. Pastor's Continuing Ed (ICE)	\$0.00	\$125.00	\$0.00	\$1,250.00	\$1,250.00	\$3,759.00	\$1,500.00
45801 - Associate Pastor Reimb Expenses	\$0.00	\$250.00	\$1,500.00	\$2,500.00	\$1,000.00	\$2,495.98	\$3,000.00
46006 - Audit Expense	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$11,700.00	\$0.00
46007 - Misc Operating Expenses	\$0.00	\$108.33	\$350.00	\$1,083.30	\$733.30	\$4,613.17	\$1,300.00
46008 - Automated Church System	\$465.60	\$458.33	\$4,651.30	\$4,583.30	(\$68.00)	\$4,473.74	\$5,500.00
46017 - Bank Account Fees	\$30.66	\$208.33	\$2,569.41	\$2,083.30	(\$486.11)	\$1,711.15	\$2,500.00
Total Other Operating Expenses	\$496.26	\$1,899.99	\$15,820.71	\$18,999.90	\$3,179.19	\$36,253.04	\$22,800.00
Total Local Church Operations	\$9,366.07	\$12,646.00	\$139,071.24	\$127,819.57	(\$11,251.67)	\$136,493.38	\$153,252.00
Capital Expenses							
Insurance							

Chamblee First United Methodist
Analysis of Revenue and Expense CFUMC
January to October 2015

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Variance Budget to Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
47001 - Property Insurance	\$0.00	\$1,674.00	\$21,912.00	\$16,740.00	(\$5,172.00)	\$20,088.00	\$20,088.00
47301 - Professional Liability Insurance	\$0.00	\$147.83	\$1,451.00	\$1,478.30	\$27.30	\$1,774.00	\$1,774.00
Total Insurance	\$0.00	\$1,821.83	\$23,363.00	\$18,218.30	(\$5,144.70)	\$21,862.00	\$21,862.00
Property Maintenance							
47003 - Elevator Maintenance Contract	\$996.44	\$813.90	\$4,635.76	\$3,500.00	(\$1,135.76)	\$3,860.32	\$3,500.00
47004 - Grounds Maintenance	\$160.00	\$500.00	\$480.00	\$5,000.00	\$4,520.00	\$2,908.51	\$6,000.00
47102 - Property Improvement-Trustees	\$0.00	\$833.33	\$195.00	\$8,333.30	\$8,138.30	\$6,397.30	\$10,000.00
47104 - Lawncare Contract	\$849.00	\$1,433.33	\$9,000.00	\$14,333.30	\$5,333.30	\$10,635.00	\$17,200.00
47105 - Security Monitoring ADT	\$0.00	\$209.17	\$1,914.65	\$2,091.70	\$177.05	\$1,898.60	\$2,510.00
47107 - Janitorial Service	\$0.00	\$2,161.75	\$20,490.65	\$21,617.50	\$1,126.85	\$22,942.40	\$25,941.00
47204 - Sound System	\$925.53	\$83.33	\$920.04	\$833.30	(\$86.74)	\$339.57	\$1,000.00
Total Property Maintenance	\$2,930.97	\$6,034.81	\$37,636.10	\$55,709.10	\$18,073.00	\$48,981.70	\$66,151.00
Parsonage Maintenance							
47005 - Parsonage Maintenance	\$0.00	\$583.33	\$8,463.69	\$5,833.30	(\$2,630.39)	\$3,778.00	\$7,000.00
47015 - New Parsonage 2015	\$0.00	\$0.00	\$399,652.46	\$0.00	(\$399,652.46)	\$0.00	\$0.00
Total Parsonage Maintenance	\$0.00	\$583.33	\$408,116.15	\$5,833.30	(\$402,282.85)	\$3,778.00	\$7,000.00
Total Capital Expenses	\$2,930.97	\$8,439.97	\$469,115.25	\$79,760.70	(\$389,354.55)	\$74,621.70	\$95,013.00
Furniture & Equipment Expense							
48002 - Office Equipment	\$0.00	\$125.00	\$372.52	\$1,250.00	\$877.48	\$977.03	\$1,500.00
48005 - New Computers	\$1,987.00	\$200.00	\$1,987.00	\$2,000.00	\$13.00	\$857.94	\$2,400.00
Total Furniture & Equipment Expense	\$1,987.00	\$325.00	\$2,359.52	\$3,250.00	\$890.48	\$1,834.97	\$3,900.00
Special Funds Expenses							
49001 - Cemetery Maintenance	\$975.00	\$0.00	\$12,274.43	\$0.00	(\$12,274.43)	\$0.00	\$0.00
49002 - Foundation	\$100.00	\$0.00	\$2,958.42	\$0.00	(\$2,958.42)	\$0.00	\$0.00
Total Special Funds Expenses	\$1,075.00	\$0.00	\$15,232.85	\$0.00	(\$15,232.85)	\$0.00	\$0.00
Total Expenses	\$37,163.63	\$84,843.28	\$1,164,513.88	\$820,676.43	(\$343,837.45)	\$771,764.37	\$981,634.00
Net Total	\$12,364.36	(\$3,083.61)	(\$68,590.93)	(\$4,806.54)	(\$63,784.39)	(\$53,971.46)	(\$2,000.00)

Accounts

Assets		
Cash		
10000 - Bank of America Checking Account	\$68,086.35	
Total Cash		\$68,086.35
Total Assets		\$68,086.35
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
31000 - Reserve for Special Projects (gift)	\$5,000.00	
Total Liabilities		\$5,000.00
Fund Principal		
30000 - Fund Principal-Preschool/Kindergart	\$59,923.51	
Excess Cash Received	\$3,162.84	
Total Fund Principal and Excess Cash Received		\$63,086.35
Restricted Funds		
Total Temporarily Restricted	\$0.00	
Total Permanently Restricted	\$0.00	
Total Restricted Funds		\$0.00
Total Liabilities, Fund Principal, & Restricted Funds		\$68,086.35

October 2015

Note: The Report Option to include Open Transactions is selected.

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget (Last Year)	YTD Actual (Last Year)
Revenues				
40000 - Tuition	\$401,525.00	\$96,670.00	\$344,815.00	\$41,305.00
40002 - Extended Day	\$14,100.00	\$1,540.00	\$13,980.00	\$912.00
40004 - Registration Fees	\$18,350.00	\$575.00	\$17,425.00	\$400.00
40006 - Materials Fees (5's)	\$1,600.00	\$100.00	\$1,330.00	\$95.00
40008 - Summer Camp	\$12,800.00	\$0.00	\$12,600.00	\$0.00
40010 - Enrichment Income	\$2,120.00	\$712.00	\$2,680.00	\$438.00
40012 - T-shirts, Totes & Magnets	\$850.00	\$941.00	\$480.00	\$518.00
40014 - Birthday Books	\$50.00	\$0.00	\$80.00	\$20.00
40015 - Donations and Scholarships	\$2,000.00	\$2,000.00	\$0.00	\$0.00
40016 - Commissions	\$100.00	\$0.00	\$260.00	\$0.00
40020 - Other Income	\$0.00	\$159.00	\$0.00	\$8,122.00
Total Revenues	\$453,495.00	\$102,697.00	\$393,650.00	\$51,810.00

October 2015

Note: The Report Option to include Open Transactions is selected.

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget (Last Year)	YTD Actual (Last Year)
Expenses				
Salaries				
50000 - Salaries Regular School Year	\$278,640.00	\$62,697.00	\$267,193.00	\$33,479.00
50002 - Extended Day Salaries	\$10,080.00	\$2,062.00	\$10,240.00	\$0.00
50004 - Paid Personal Leave Days	\$1,800.00	\$0.00	\$1,125.00	\$0.00
50006 - Janitorial Salaries	\$5,400.00	\$450.00	\$5,400.00	\$450.00
50008 - Substitutes	\$5,875.00	\$1,710.00	\$6,940.00	\$1,191.00
50010 - August Setup	\$9,190.00	\$10,175.95	\$8,720.00	\$9,230.00
50012 - Christmas Bonus	\$2,475.00	\$0.00	\$0.00	\$0.00
50014 - Length of Service Bonus	\$1,400.00	\$0.00	\$1,400.00	\$0.00
Total Salaries	\$314,860.00	\$77,094.95	\$301,018.00	\$44,350.00
Employee Benefits				
51000 - FICA/Medicare - Regular	\$21,315.00	\$4,743.73	\$20,469.00	\$3,293.37
51002 - FICA/Medicare - Extended Day	\$771.00	\$0.00	\$783.00	\$0.00
Total Employee Benefits	\$22,086.00	\$4,743.73	\$21,252.00	\$3,293.37
Classroom Expenses				
52000 - General Supplies	\$9,400.00	\$2,544.89	\$10,000.00	\$1,683.59
52002 - Cleaning/Medical Supplies	\$410.00	\$0.00	\$360.00	\$0.00
52004 - Books & Library	\$375.00	\$57.00	\$100.00	\$57.21
52006 - Music & Creative Movement	\$375.00	\$262.82	\$150.00	\$109.34
52008 - Diaper Changing & Snack Supplies	\$420.00	\$131.30	\$680.00	\$48.56
52010 - Paper Products	\$2,900.00	\$876.66	\$3,180.00	\$651.35
52012 - Enrichment	\$225.00	\$0.00	\$0.00	\$0.00
52014 - New Equipment for Classrooms	\$350.00	\$141.51	\$350.00	\$356.26
52016 - Curriculum	\$2,000.00	\$421.68	\$1,725.00	\$57.12
52018 - Field Trips & In-house Programs	\$2,050.00	\$139.87	\$1,800.00	\$0.00
52020 - Classroom Equipment & Furniture	\$650.00	\$614.08	\$650.00	\$286.72
52022 - New Playground Equipment	\$200.00	\$0.00	\$0.00	\$0.00
Total Classroom Expenses	\$19,355.00	\$5,189.81	\$18,995.00	\$3,250.15
Staff Expenses				
53000 - In-service Training	\$6,500.00	\$321.49	\$7,800.00	\$1,132.00
53002 - Lunch/Breakfast Meetings Coffee Sv	\$1,400.00	\$816.16	\$1,800.00	\$861.14
Total Staff Expenses	\$7,900.00	\$1,137.65	\$9,600.00	\$1,993.14
Administrative Expenses				
54000 - Office Supplies	\$1,500.00	\$1,119.48	\$1,200.00	\$889.32
54002 - Overhead to Church	\$14,400.00	\$3,600.00	\$14,400.00	\$3,600.00
54004 - Publications/Dues-Professional Orgs	\$325.00	\$225.00	\$540.00	\$531.30
54006 - Spring Prog/Special Prog/Graduation	\$620.00	\$0.00	\$920.00	\$0.00
54008 - Postage	\$360.00	\$0.00	\$320.00	\$0.00
54010 - Criminal Background Checks	\$60.00	\$0.00	\$80.00	\$0.00
54012 - Computer Contracts	\$2,600.00	\$190.00	\$1,092.00	\$1,106.23

Chamblee Methodist Kindergarten
Analysis of Revenues & Expenses - Kindergarten
October 2015

Note: The Report Option to include Open Transactions is selected.

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget (Last Year)	YTD Actual (Last Year)
54014 - Insurance	\$585.00	\$0.00	\$580.00	\$0.00
54016 - Scholarships	\$2,700.00	\$0.00	\$6,720.00	\$0.00
54018 - T-shirts, Totes & Magnets	\$800.00	\$797.80	\$850.00	\$244.86
54020 - SACS Expenses	\$725.00	\$0.00	\$725.00	\$0.00
54022 - Parenting Classes	\$1,300.00	\$0.00	\$1,600.00	\$800.00
54026 - Miscellaneous	\$100.00	(\$7.83)	\$200.00	\$35.00
Total Administrative Expenses	\$26,075.00	\$5,924.45	\$29,227.00	\$7,206.71
Maintenance Expenses				
55000 - Painting Classrooms/Carpet Cleaning	\$2,935.00	\$1,784.85	\$1,900.00	\$1,835.25
55002 - Service Contracts/Copier Lease	\$2,970.00	\$800.61	\$2,640.00	\$819.16
55004 - Playground Repairs/Upkeep	\$2,920.00	\$2,747.79	\$3,975.00	\$2,199.54
55008 - Pest Control	\$543.00	\$0.00	\$543.00	\$0.00
55010 - Computer & Printer Hardware Maint.	\$150.00	\$0.00	\$1,020.00	\$0.00
55012 - Piano Tuning	\$100.00	\$0.00	\$0.00	\$0.00
55014 - Laminator Service & Film	\$900.00	\$54.21	\$1,250.00	\$192.22
Total Maintenance Expenses	\$10,518.00	\$5,387.46	\$11,328.00	\$5,046.17
Summer Camp Expenses				
56000 - Summer Camp Salaries	\$7,400.00	\$0.00	\$8,250.00	\$0.00
56002 - FICA/Medicare - Summer Camp	\$566.00	\$0.00	\$631.00	\$0.00
56004 - Summer Camp Expenses	\$750.00	\$56.11	\$350.00	\$0.00
Total Summer Camp Expenses	\$8,716.00	\$56.11	\$9,231.00	\$0.00
Total Expenses	\$409,510.00	\$99,534.16	\$400,651.00	\$65,139.54
Net Total	\$43,985.00	\$3,162.84	(\$7,001.00)	(\$13,329.54)

THIS IS THE DRAFT 2016 BUDGET. IT WILL NOT BE FINALIZED UNTIL IT IS APPROVED BY THE
ADMINISTRATIVE BOARD AT THEIR MEETING IN DECEMBER 2015.

Chamblee First United Methodist
Chamblee First United Methodist Church Budget 2016
January to December 2016

Accounts	Annual Budget 2016	Annual Budget 2015	YTD Actual 2015	Change in Budget
Revenues				
Tithes and Regular Offerings				
31000 - Tithes and Offerings Pledged	\$486,258.00	\$575,106.00	\$491,772.09	(\$88,848.00)
31500 - Offerings Non - Pledged	\$169,710.00	\$138,394.00	\$149,143.57	\$31,316.00
32000 - Loose Plate Offerings	\$10,680.00	\$10,081.00	\$8,555.30	\$599.00
33000 - Sunday School Offerings	\$2,100.00	\$2,052.00	\$1,807.50	\$48.00
34000 - Memorials and Honorariums	\$6,758.00	\$10,179.00	\$7,245.00	(\$3,421.00)
34050 - Faith Projection	\$0.00	\$177,117.00	\$0.00	(\$177,117.00)
Total Tithes and Regular Offerings	\$675,506.00	\$912,929.00	\$658,523.46	(\$237,423.00)
Investments & Special Funds				
36300 - Gain/Loss on Investments	\$0.00	\$2,000.00	\$139.96	(\$2,000.00)
36301 - Cemetery Funds	\$0.00	\$0.00	\$16,735.04	\$0.00
36302 - Foundation Funds	\$0.00	\$0.00	\$5,657.82	\$0.00
36303 - Lantz Trust Interest	\$800.00	\$0.00	\$518.08	\$800.00
36304 - Parsonage 2015	\$0.00	\$0.00	\$399,652.46	\$0.00
Total Investments & Special Funds	\$800.00	\$2,000.00	\$422,703.36	(\$1,200.00)
Miscellaneous Income				
36000 - Miscellaneous Income	\$500.00	\$500.00	\$568.47	\$0.00
36500 - Rental Income	\$1,200.00	\$1,000.00	\$1,070.00	\$200.00
37000 - Interest Earned	\$100.00	\$200.00	\$138.06	(\$100.00)
38000 - Kindergarten Overhead Reimbursement	\$28,800.00	\$14,400.00	\$12,000.00	\$14,400.00
39000 - Parents Morning Out (PMO) Revenue	\$45,750.00	\$48,605.00	\$43,095.00	(\$2,855.00)
Total Miscellaneous Income	\$76,350.00	\$64,705.00	\$56,871.53	\$11,645.00
Total Revenues	\$752,656.00	\$979,634.00	\$1,138,098.35	(\$226,978.00)

Chamblee First United Methodist
Chamblee First United Methodist Church Budget 2016
January to December 2016

Accounts	Annual Budget 2016	Annual Budget 2015	YTD Actual 2015	Change in Budget
Expenses				
Conference Apportionments				
41001 - Ministerial Support	\$9,501.00	\$8,702.00	\$7,976.87	\$799.00
41002 - Retired Ministers Pension/Insurance	\$15,220.00	\$21,845.00	\$20,024.62	(\$6,625.00)
41003 - Administrative Budget	\$7,105.00	\$6,012.00	\$5,511.00	\$1,093.00
41004 - World Service & Conf. Benevolences	\$8,741.00	\$7,139.00	\$6,544.12	\$1,602.00
41005 - Capital Funding	\$124.00	\$1,509.00	\$1,383.25	(\$1,385.00)
41006 - Higher Education	\$4,550.00	\$4,200.00	\$3,850.00	\$350.00
41007 - Black Colleges	\$1,644.00	\$1,646.00	\$1,508.87	(\$2.00)
41008 - Ministerial Education	\$4,122.00	\$4,126.00	\$3,782.13	(\$4.00)
41009 - Interdenominational Cooperation	\$323.00	\$323.00	\$296.12	\$0.00
41010 - Africa University	\$368.00	\$368.00	\$337.37	\$0.00
41011 - Church Development	\$9,014.00	\$7,926.00	\$7,265.50	\$1,088.00
41012 - Future Retiree Simpsonwood	\$0.00	\$1,925.00	\$1,764.62	(\$1,925.00)
41013 - Episcopal Fund	\$3,871.00	\$3,605.00	\$3,304.62	\$266.00
41014 - World Service	\$12,008.00	\$12,019.00	\$11,017.38	(\$11.00)
41015 - General Church Administration	\$1,450.00	\$1,451.00	\$1,330.12	(\$1.00)
41016 - SEJ Mission & Ministry	\$187.00	\$337.00	\$308.88	(\$150.00)
Total Conference Apportionments	\$78,228.00	\$83,133.00	\$76,205.47	(\$4,905.00)
District Work Fund				
42001 - District Work Fund	\$5,520.00	\$5,476.00	\$5,019.63	\$44.00
Total District Work Fund	\$5,520.00	\$5,476.00	\$5,019.63	\$44.00
Missions				
43002 - Missionary support	\$2,000.00	\$2,000.00	\$1,666.70	\$0.00
43003 - Habitat for Humanity	\$0.00	\$1,000.00	\$0.00	(\$1,000.00)
43004 - Pastor's Discretionary Fund	\$0.00	\$2,500.00	\$0.00	(\$2,500.00)
43010 - General Missions	\$6,000.00	\$5,500.00	\$4,152.15	\$500.00
43015 - Suthers Center	\$1,200.00	\$1,200.00	\$1,000.00	\$0.00
Total Missions	\$9,200.00	\$12,200.00	\$6,818.85	(\$3,000.00)
Program Ministries & Education				
Program Ministries				
44002 - Communications	\$0.00	\$500.00	\$0.00	(\$500.00)
44003 - Evangelism	\$2,500.00	\$2,500.00	\$2,133.76	\$0.00
44004 - Family Life	\$4,500.00	\$5,500.00	\$2,026.81	(\$1,000.00)
44005 - Music	\$9,964.00	\$10,000.00	\$6,116.83	(\$36.00)
44006 - Stewardship	\$1,300.00	\$800.00	\$1,072.40	\$500.00
44007 - Worship	\$600.00	\$600.00	\$524.74	\$0.00
44010 - Childrens' Music Ministry	\$2,700.00	\$3,000.00	\$969.30	(\$300.00)
44011 - Annual Conference	\$1,500.00	\$1,500.00	\$1,421.35	\$0.00
44012 - Membership Care	\$202.00	\$200.00	\$149.49	\$2.00
44013 - Drama	\$2,480.00	\$3,000.00	\$3,417.69	(\$520.00)
44016 - Concert Series	\$2,140.00	\$4,000.00	(\$241.19)	(\$1,860.00)

Chamblee First United Methodist
Chamblee First United Methodist Church Budget 2016
January to December 2016

Accounts	Annual Budget 2016	Annual Budget 2015	YTD Actual 2015	Change in Budget
44022 - Hospitality	\$2,000.00	\$2,500.00	\$524.00	(\$500.00)
44025 - Recreation Activities	\$1,500.00	\$1,500.00	(\$484.25)	\$0.00
44030 - Young Adults	\$0.00	\$250.00	\$0.00	(\$250.00)
Total Program Ministries	\$31,386.00	\$35,850.00	\$17,630.93	(\$4,464.00)
Education				
Adult Education				
44110 - Adult Education	\$500.00	\$500.00	\$592.39	\$0.00
Total Adult Education	\$500.00	\$500.00	\$592.39	\$0.00
Children's Education				
44210 - Children's Ed. Misc. Expense	\$750.00	\$800.00	\$1,022.23	(\$50.00)
44211 - VBS	\$1,500.00	\$2,250.00	(\$210.51)	(\$750.00)
44212 - Acolyte	\$100.00	\$100.00	\$0.00	\$0.00
44213 - Workshops and Activities	\$200.00	\$200.00	\$134.38	\$0.00
44214 - Elementary Sunday School	\$3,150.00	\$2,900.00	\$2,640.68	\$250.00
44215 - Sunday School Furniture	\$800.00	\$800.00	\$696.10	\$0.00
44217 - Worship Buddies	\$340.00	\$300.00	\$95.84	\$40.00
44218 - Children's Church	\$40.00	\$40.00	\$10.50	\$0.00
44220 - Nursery Supplies	\$120.00	\$100.00	\$242.25	\$20.00
Total Children's Education	\$7,000.00	\$7,490.00	\$4,631.47	(\$490.00)
Youth Ministries				
44009 - Youth	\$3,550.00	\$5,400.00	\$134.50	(\$1,850.00)
44216 - Confirmation	\$300.00	\$500.00	\$236.25	(\$200.00)
44221 - Youth Transportation	\$4,700.00	\$900.00	\$4,540.00	\$3,800.00
44225 - Youth Education	\$400.00	\$200.00	\$577.75	\$200.00
44227 - Youth Events/Supplies	\$1,400.00	\$3,000.00	\$170.62	(\$1,600.00)
Total Youth Ministries	\$10,350.00	\$10,000.00	\$5,659.12	\$350.00
Parents Morning Out				
55000 - Teacher Appreciation	\$1,520.00	\$320.00	\$1,103.69	\$1,200.00
56000 - Toys	\$1,480.00	\$1,540.00	\$47.47	(\$60.00)
57000 - Training	\$800.00	\$800.00	\$354.00	\$0.00
58000 - Supplies	\$1,540.00	\$1,540.00	\$797.55	\$0.00
59000 - Equipment/Furniture	\$2,400.00	\$2,400.00	\$1,243.96	\$0.00
59010 - Special Projects	\$0.00	\$2,000.00	\$2,000.00	(\$2,000.00)
Total Parents Morning Out	\$7,740.00	\$8,600.00	\$5,546.67	(\$860.00)
Total Education	\$25,590.00	\$26,590.00	\$16,429.65	(\$1,000.00)
Total Program Ministries & Education	\$56,976.00	\$62,440.00	\$34,060.58	(\$5,464.00)
Compensation				
Clergy Salaries				
Senior Pastor				
45101 - Senior Pastor's Salary	\$101,145.00	\$100,144.00	\$83,453.30	\$1,001.00
45211 - Sr. Pastor's Utilities/Parsonage	\$5,000.00	\$5,000.00	\$4,166.70	\$0.00
Total Senior Pastor	\$106,145.00	\$105,144.00	\$87,620.00	\$1,001.00

Chamblee First United Methodist
Chamblee First United Methodist Church Budget 2016
January to December 2016

Accounts	Annual Budget 2016	Annual Budget 2015	YTD Actual 2015	Change in Budget
Associate Pastor				
45301 - Associate Pastor's Salary	\$34,762.00	\$37,344.00	\$30,430.31	(\$2,582.00)
45401 - Associate Pastor's Housing	\$9,210.00	\$18,420.00	\$9,210.00	(\$9,210.00)
45701 - Associate Pastor's Utilities	\$2,400.00	\$4,800.00	\$2,400.00	(\$2,400.00)
Total Associate Pastor	\$46,372.00	\$60,564.00	\$42,040.31	(\$14,192.00)
Total Clergy Salaries	\$152,517.00	\$165,708.00	\$129,660.31	(\$13,191.00)
Staff Salaries				
Individual Staff Salaries				
45025 - Children's Ministry	\$41,389.00	\$40,979.00	\$37,405.30	\$410.00
45030 - Membership & Outreach Coordinator	\$20,000.00	\$15,517.00	\$13,677.96	\$4,483.00
45102 - Music Minister Salary	\$49,665.00	\$49,173.00	\$40,977.60	\$492.00
45142 - Parents Morning Out (PMO)	\$24,892.00	\$22,617.00	\$18,304.90	\$2,275.00
45152 - Nursery Salaries	\$15,049.00	\$15,961.00	\$10,048.18	(\$912.00)
45202 - Organist Salary	\$29,798.00	\$29,503.00	\$24,585.80	\$295.00
45402 - Financial Secretary Salary	\$26,020.00	\$25,762.00	\$21,468.40	\$258.00
45403 - Office Manager Salary	\$29,798.00	\$29,503.00	\$24,585.80	\$295.00
45501 - Director of Discipleship	\$0.00	\$15,299.00	\$10,199.36	(\$15,299.00)
45601 - Youth Minister Salary	\$26,958.00	\$26,691.00	\$22,242.60	\$267.00
45702 - Custodian Salary	\$24,924.00	\$24,677.00	\$20,564.20	\$247.00
45902 - Sound Technician Salary	\$11,258.00	\$11,146.00	\$9,288.40	\$112.00
Total Individual Staff Salaries	\$299,751.00	\$306,828.00	\$253,348.50	(\$7,077.00)
Total Staff Salaries	\$299,751.00	\$306,828.00	\$253,348.50	(\$7,077.00)
Employee Benefits				
42002 - Ministers' Pension Plan	\$3,948.00	\$12,000.00	\$7,291.28	(\$8,052.00)
42003 - Comprehensive Protection Plan	\$3,948.00	\$5,600.00	\$4,194.26	(\$1,652.00)
45004 - Healthflex Insurance Premiums	\$15,000.00	\$31,000.00	\$21,686.00	(\$16,000.00)
45005 - Employer Pension Contributions	\$5,928.00	\$5,618.00	\$4,855.94	\$310.00
45006 - Workmans' Comp. Insurance Premiums	\$7,333.00	\$7,333.00	\$7,120.00	\$0.00
45007 - Staff Continuing Education	\$500.00	\$1,000.00	\$71.76	(\$500.00)
45103 - Church Social Security Taxes	\$19,724.00	\$25,232.00	\$20,504.55	(\$5,508.00)
45203 - Church Medicare Taxes	\$4,613.00	\$5,901.00	\$4,795.22	(\$1,288.00)
Total Employee Benefits	\$60,994.00	\$93,684.00	\$70,519.01	(\$32,690.00)
Total Compensation	\$513,262.00	\$566,220.00	\$453,527.82	(\$52,958.00)
Local Church Operations				
Wednesday Suppers				
45132 - Dishwasher	\$2,600.00	\$2,600.00	\$1,470.00	\$0.00
46050 - Wednesday Suppers	\$3,000.00	\$3,000.00	\$131.86	\$0.00
46100 - Food Service Supplies	\$3,500.00	\$3,500.00	\$1,630.22	\$0.00
Total Wednesday Suppers	\$9,100.00	\$9,100.00	\$3,232.08	\$0.00
General Operations				
46001 - Office Supplies	\$5,200.00	\$6,200.00	\$5,899.08	(\$1,000.00)
46002 - Postage	\$1,600.00	\$1,900.00	\$1,159.22	(\$300.00)

Chamblee First United Methodist
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Accounts	Annual Budget 2016	Annual Budget 2015	YTD Actual 2015	Change in Budget
46003 - Building Supplies	\$11,000.00	\$10,000.00	\$9,719.47	\$1,000.00
46009 - Building/Equipment Maintenance	\$13,099.00	\$9,500.00	\$11,108.53	\$3,599.00
46010 - A/C and Heating	\$7,000.00	\$5,500.00	\$12,789.62	\$1,500.00
46101 - Copier lease	\$5,400.00	\$6,800.00	\$5,091.62	(\$1,400.00)
46203 - Copier & Postage Machine Supplies	\$200.00	\$300.00	\$272.27	(\$100.00)
46402 - Computer/I T Expense	\$6,000.00	\$6,000.00	\$5,242.95	\$0.00
Total General Operations	\$49,499.00	\$46,200.00	\$51,282.76	\$3,299.00
Staff-Parish Relations				
45008 - SPR	\$1,500.00	\$1,500.00	\$550.00	\$0.00
Total Staff-Parish Relations	\$1,500.00	\$1,500.00	\$550.00	\$0.00
Utilities				
46104 - Georgia Power Company	\$54,600.00	\$48,517.00	\$50,001.89	\$6,083.00
46204 - Infinite Energy - Gas Bill	\$6,100.00	\$6,470.00	\$4,818.03	(\$370.00)
46304 - Sewer and Water	\$4,261.00	\$3,900.00	\$3,051.03	\$361.00
46404 - Sanitation Assessment	\$3,145.00	\$2,639.00	\$2,575.48	\$506.00
46405 - Taxes - Stormwater	\$2,586.00	\$2,586.00	\$3,741.44	\$0.00
Total Utilities	\$70,692.00	\$64,112.00	\$64,187.87	\$6,580.00
Telephones and Website				
46005 - Website	\$1,200.00	\$1,200.00	\$770.63	\$0.00
46205 - AT&TPhone	\$5,676.00	\$7,500.00	\$5,249.81	(\$1,824.00)
46305 - ATT U-verse	\$2,040.00	\$840.00	\$1,250.00	\$1,200.00
Total Telephones and Website	\$8,916.00	\$9,540.00	\$7,270.44	(\$624.00)
Other Operating Expenses				
45221 - Sr. Pastor's Travel/Professional	\$9,000.00	\$9,000.00	\$7,500.00	\$0.00
45231 - Sr. Pastor's Continuing Ed (ICE)	\$0.00	\$1,500.00	\$0.00	(\$1,500.00)
45801 - Associate Pastor Reimb Expenses	\$1,500.00	\$3,000.00	\$1,500.00	(\$1,500.00)
46007 - Misc Operating Expenses	\$800.00	\$1,300.00	\$350.00	(\$500.00)
46008 - Automated Church System	\$5,500.00	\$5,500.00	\$4,757.50	\$0.00
46017 - Bank Account Fees	\$2,750.00	\$2,500.00	\$2,962.58	\$250.00
Total Other Operating Expenses	\$19,550.00	\$22,800.00	\$17,070.08	(\$3,250.00)
Total Local Church Operations	\$159,257.00	\$153,252.00	\$143,593.23	\$6,005.00
Capital Expenses				
Insurance				
47001 - Property Insurance	\$21,913.00	\$20,088.00	\$21,912.00	\$1,825.00
47301 - Professional Liability Insurance	\$1,451.00	\$1,774.00	\$1,451.00	(\$323.00)
Total Insurance	\$23,364.00	\$21,862.00	\$23,363.00	\$1,502.00
Property Maintenance				
47003 - Elevator Maintenance Contract	\$3,700.00	\$3,500.00	\$4,635.76	\$200.00
47004 - Grounds Maintenance	\$3,000.00	\$6,000.00	\$480.00	(\$3,000.00)
47102 - Property Improvement-Trustees	\$8,000.00	\$10,000.00	\$195.00	(\$2,000.00)
47104 - Lawn-care Contract	\$13,000.00	\$17,200.00	\$9,000.00	(\$4,200.00)
47105 - Security Monitoring ADT	\$2,000.00	\$2,510.00	\$1,914.65	(\$510.00)

Chamblee First United Methodist
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Accounts	Annual Budget 2016	Annual Budget 2015	YTD Actual 2015	Change in Budget
47107 - Janitorial Service	\$27,041.00	\$25,941.00	\$22,652.40	\$1,100.00
47204 - Sound System	\$1,000.00	\$1,000.00	\$920.04	\$0.00
Total Property Maintenance	\$57,741.00	\$66,151.00	\$39,797.85	(\$8,410.00)
Parsonage Maintenance				
47005 - Parsonage Maintenance	\$5,000.00	\$7,000.00	\$8,709.69	(\$2,000.00)
47015 - New Parsonage 2015	\$0.00	\$0.00	\$399,652.46	\$0.00
Total Parsonage Maintenance	\$5,000.00	\$7,000.00	\$408,362.15	(\$2,000.00)
Total Capital Expenses	\$86,105.00	\$95,013.00	\$471,523.00	(\$8,908.00)
Furniture & Equipment Expense				
48002 - Office Equipment	\$1,000.00	\$1,500.00	\$372.52	(\$500.00)
48005 - New Computers	\$1,000.00	\$2,400.00	\$1,987.00	(\$1,400.00)
Total Furniture & Equipment Expense	\$2,000.00	\$3,900.00	\$2,359.52	(\$1,900.00)
Special Funds Expenses				
49001 - Cemetery Maintenance	\$0.00	\$0.00	\$12,274.43	\$0.00
49002 - Foundation	\$0.00	\$0.00	\$3,058.42	\$0.00
Total Special Funds Expenses	\$0.00	\$0.00	\$15,332.85	\$0.00
Total Expenses	\$910,548.00	\$981,634.00	\$1,208,440.95	(\$71,086.00)
Net Total	(\$157,892.00)	(\$2,000.00)	(\$70,342.60)	(\$155,892.00)

2016 NOMINATIONS FOR OFFICERS ADMINISTRATIVE BOARD

POSITION	NOMINEE
LAY LEADER	Larry Hunn
LAY MEMBER TO ANNUAL CONFERENCE	Whitney Johnson/Richard Hickman
CHAIRPERSON, ADMINISTRATIVE BOARD	Russ Dunlap
VICE CHAIR, ADMINISTRATIVE BOARD	Carson Powell
C.O.M CHAIRPERSON	Leslie Hall
VICE CHAIR, C.O.M	John Dennisson
COORDINATOR OF CHILDREN	Emily Jameson
COORDINATOR OF YOUTH	Paula Daniel
COORDINATOR OF FAMILY LIFE	Margaret Sanchez
COORDINATOR OF YOUNG ADULT MINISTRIES	Justin Hood
PRESIDENT UMW	Leslie Mottern
WORK AREA ON EVANGELISM	James Kingman
WORK AREA ON MISSIONS	Jennifer Teahan
WORK AREA ON WORSHIP	Fran Scott
CHAIRPERSON FINANCE COMMITTEE	Whitney Johnson
CHAIRPERSON STEWARDSHIP	Bobby Wilmath
FINANCIAL SECRETARY	Kathy Brannon, staff
TREASURER	Kathy Brannon, staff
CHAIRPERSON BOARD OF TRUSTEES	
RECORDING SECRETARY	Beth Scarbrough
CHURCH OR CHARGE CONFERENCE RECORDING SECRETARY	Becky Craven
CHURCH HISTORIAN	Jean Mims
RECREATION COMMITTEE	John Wilson
SPECIAL PROJECTS COMMITTEE	Les Hammond
KITCHEN COMMITTEE	Debbie & George Hall
GARDEN OF REMEMBRANCE	Ray Dunahoo
WORK AREA ON MEMBERSHIP CARE	Mary Lou Dennisson
MEMBERSHIP SECRETARY	Paula Daniel, staff
SCOUTING LIAISON	Scott Gillispie
PRESIDENT UMYF	TBD
STAFF PARISH RELATIONS CHAIR	Spencer Scarbrough
MEN'S COUNCIL	Chip Zint
WORK AREA ON HOSPITALITY	Jane Manus
BUILDING COMMITTEE CHAIRPERSON	Ray Dunahoo
BUILDING COMMITTEE VICE CHAIR	Ray Manus
KINDERGARTEN LIAISON	Ann Hammond
PMO LIAISON	Mary Lou Dennisson
WEDDING HOSTESS	Brittany Dunlap

2016 NOMINATIONS FOR COMMITTEE MEMBERS (CONT'D)

MEMBERS AT LARGE ADMINISTRATIVE BOARD			
Ron Clyne	Teri McCann	Ken Owenby	Scott Pirnie
Gaylen Ehrig	Tom Mottern	Dottie Thomas	Dottie Smith
Gene Lawson	Matt Carr	Leonard Salley	Martin Clarke
Susan Burdick	Becky Veal	Tom Jones	Joe Lipsky
Bob Rose	C J Johnston	Sara White	Al Sanders
Andy Jameson	Susan Montgomery	Lynn Johnston	Sam McEntyre
Ian Gatland			
STAFF PARISH RELATIONS COMMITTEE	CLASS OF 2016	CLASS OF 2017	CLASS OF 2018
Whitney Johnson	Betsy Zint	Crystal Dunahoo	Becky Veal, Vice Chair
Richard Hickman	Tom Mottern	Spencer Scarbrough, Chair	Martin Clarke
Larry Hunn	Sheila Gillispie	George Hall	Jane Manus
BOARD OF TRUSTEES	CLASS OF 2016	CLASS OF 2017	CLASS OF 2018
	Gaylen Ehrig	Ray Myers	Tom Jones
	CJ Johnson	Tom Mottern	Scott Pirnie
	Kevin Kirkley	Andrea Rankin	Sara White
NOMINATING COMMITTEE	CLASS OF 2016	CLASS OF 2017	CLASS OF 2018
	Debbie Hall	George Hall	Scott Pirnie
	Ian Gatland	Sandra Fancher	Hill Latham
	Marie Glover	Jane Manus	Ann Noel
FINANCE COMMITTEE	Chairperson	Whitney Johnson	
	Treasurer	Kathy Brannon, staff	
	Financial Secretary	Kathy Brannon, staff	
	SPRC Rep.	Spencer Scarbrough	
	Lay Leader	Larry Hunn	
	Trustee Representative	TBD	
	Administrative Board Chair	Russ Dunlap	
	Lay Delegate	Richard Hickman / Whitney Johnson	
	Members at Large		
Michael Boswell	Scott Pirnie	Ben Zhou	Mel Masbruch
Lynn Johnston	Bobby Wilmath	Ian Gatland	Hill Latham
	Becky Craven	Cheryl Atkins	Becky Veal
EVANGELISM WORK AREA	Chair: James Kingman	Ex Officio Members: Dr. Royeese Stowe & Paula Daniel	
Gene Lawson	Bo Hiers	Andy Jameson	Susan Nichols
Barbara Roberts	Marcia Myers	Mary Ruth Kearney	Anne Reusche
John Dennisson	Ann Noel	Shirley Brooks	
KINDERGARTEN COMMITTEE	Chair: Ann Hammond	Ex officio: Dr. Royeese Stowe	
Chris Tench, staff	Stephanie Knapp	Mary Alice NeSmith	Mary Lou Dennisson
Allison Spangler, staff	Emily Jameson	Liesa Nichols	
PMO COMMITTEE	Chair: Mary Lou Dennisson		
	Chris Tench, staff	Beth Scarbrough	Jessica Bohn
	Dana Shearer	Brett Mathews	Denise Muraro

2016 NOMINATIONS FOR COMMITTEE MEMBERS (CONT'D)

WORSHIP COMMITTEE	Chairs: Fran Scott		
Gaylen Ehrig JoAnne Lawson Jennifer Teahan Sheila Gillispie Beth Scarbrough Ann Noel	Alexis Rodriguez ,staff Allen Barbee, staff Bill Callaway, staff Leonard Salley Lynda Salley Dottie Smith	Brittany Dunlap Becky Craven Shirley Pirnie Becky Sanders Neb Shearouse Marsha Jones	Charlene Easler Leslie Hall Edie Williams John Dennisson Mary Sallach Holly Swing
CHILDREN'S COUNCIL	Chair: Emily Jameson Kerri Henderson Mary Lou Dennisson Lisa Austin	Sheila Gillispie Sarah Carter Tammy Boswell Kristi Myers	Sara White Chris Tench, staff
YOUTH COUNCIL	Chair: Paula Daniel		
Cindy Allen George Hall Spencer Scarbrough Lavonia Winford, staff	Emily Rogers Beth Scarbrough Kathryn Rodriguez Donald Barbee, youth rep	Dana Jenkins Teresa Gudger Chris Holt Thom Daniel	Becky Veal Mike Veal JoAnn Lynen
MEMBERSHIP CARE	Chair: Mary Lou Dennison		
Shirley Brooks Shirley Pirnie Dottie Thomas Sandra Fancher Debbie Hall	Fran Dickey JoAnne Lawson Bob Lingle Jane Manus	Penny Rose Margaret Sanchez Ashley Scott Jennifer Teahan Liz Williams	Becky Bennett Donna Psalmonds Neb Shearouse Renee Wilmath Belinda Owenby Lavonia Winford, staff
HOSPITALITY	Chair: Jane Manus		
Becky Bennett Becky Craven Mary Lou Dennisson Brittany Dunlap Gayle Ehrig Lynda Salley Jean Lingle Shirley Brooks Lisa Gill	Ann Hammond Crystal Dunahoo Marsha Jones JoAnne Lawson Jennifer Teahan Betsy Zint Betty Robinson Ian Gatland Kathy Hughes	Renee Mikesell Dottie Thomas Sheila Gillispie Joan Moore Mary Alice NeSmith Belinda Owenby Margaret Sanchez Fran Dickey James Kingman	Shirley Pirnie Susan Burdick Marcia Myers Ian Gatland Susan Heyward Becky Veal Paula Daniel, staff Sheila Wilder
FAMILY MINISTRIES	Joe Lipsky, Cookout July 4 th		
FAMILY LIFE	Andrea Rankin, Breakfast with Santa Kathryn Rodriguez, Live Nativity	TBD - Fall Festival Jennifer Teahan, Easter Egg Hunt	
Chair: Margaret Sanchez Kristine Intveld Kathy Scott Ashley Scott Shirl Baggett	Jen Johnson Lisa Austin Ashley Kuehne	Scott Gillispie Susan Heyward Emily Jameson Marcia Myers Becky Bennett	Andy Jameson Miho Minnoch Paula Daniel, staff

2016 NOMINATIONS FOR COMMITTEE MEMBERS (CONT'D)

RECREATION COMMITTEE Robert Sanchez Bill Farkas Mike Veal Kathy Scott Cathy Newbill	Chair: John Wilson Ann Harris, honorary Ed Harris, honorary Ashley Kuehne Paula Daniel, staff	Jim Gonyea Steve Anderson Chad Henderson Kellie Burkett	Ray Myers Susan Burdick Joan Moore
MISSIONS Jim Atkins Dana Shearer Linda King Susan Montgomery	Chair: Jennifer Teahan Ray Dunahoo Cheryl Atkins Bill Fisher Patty Sheffield	Margaret Teahan Sanchez Dan Mikesell Marcia Myers James Motten	Sam McEntyre Jeffery Rogers, staff Duke Scott Lisa Austin
CHURCH FOUNDATION BOARD COM Chair	EX OFFICIO: Finance Chair	Mission Chair Ad Board Chair	Senior Pastor Trustee Chair
	2016 David Fessenden 2017 Les Hammond	2018 Beth Scarbrough 2019 Pat McCann	2020 Sandra Fancher
ADVISORY COMMITTEE	2017 Linda King 2016 Russ Dunlap	2018 James Kingman 2019 Sara White	2020 Margaret Sanchez
YOUNG ADULTS Betty Robinson Russ Dunlap Margaret Teahan Sanchez Brittany Dunlap	Chair: Justin Hood Ben Zhou Angela Zhou Betsy Zint Jeffrey Rogers, staff	Emily Rogers Jennifer Teahan Chip Zint Robert Sanchez Kim Hood	
COLUMBARIUM Gaylen Ehrig	Ray Dunahoo, Chair		
CEMETERY 2016 Jean Mims 2018 Dottie Smith	2020 Les Hammond, Chair Andy Jameson 2019 Ron Clyne	2017 Beth Scarbrough	
MEN'S COUNCIL Bob Rose Sam McEntyre Spencer Scarbrough	Chairs: Chip Zint Andy Jameson Russ Dunlap Jeffrey Rogers, staff	Alexis Rodriguez Joe Lipsky John Dowd Kent Williams	Kevin Kirkley Keith Austin Craig Schneeberger
BUILDING COMMITTEE	Ex officio: Russ Dunlap (Ad Board Chair), Whitney Johnson (Finance Chair) & Lynn Johnston, Capital Campaign Director		
Ray Dunahoo, Chair Ray Manus, Vice Chair	Tom Mottern Ray Myers Bob Rose	Becky Sanders Spencer Scarbrough Dottie Smith	Becky Veal

Copies of this report should be filed with the recording secretary, pastor, district superintendent, and board of trustees.

THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Annual Report of Trustees

The trustees are amenable to the Charge Conference and as such are required to make an annual report (2549). Additional reports should be made as requested by the Charge Conference or Church Council or equivalent. Numbers in parentheses refer to paragraphs in the 2012 Book of Discipline

Church Chamblee First UMC Number 1134

Charge Chamblee First UMC

District Atlanta Roswell

North Georgia Annual Conference, UMC

For the period beginning 10/21/2014, and ending 11/11/2015

1. Organization for the present conference year was effected , by electing the following officers:

		Term Expires	Other Members	Term Expires
President:	Ray Manus	2017	Tom Jones	2015
Vice President:	Tom Mottern	2017	Ray Meyers	2015
Secretary:	Mary Bentley	2015	Kevin Kirkley	2016
Treasurer:			Carolyn Johnston	2016
Member:	Andrea Rankin	2017	Gaylen Ehrg	2016

2. Is the local church incorporated (para. 2529.1)?

3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (para. 2536, 2538):

	Name(s)	Office	Book	Page
Church Buildings	Chamblee First UMC, Inc.	DeKalb County	22084	00200
Church Buildings	ChambleeFirst UMC, Inc.	DeKalb County	25169	00393

b. Who is custodian of deeds and other legal papers? Trustees

c. Where are they kept? At the Church

4. Does each deed contain trust clause (para. 2503)? Yes

5. Do you have a long-term plan in place for the replacement of facilities and equipment as they deteriorate?
Yes

6. a. Insurance: (para. 2533.2 & 2550.7)

Item Insured/Insurance	Replacement Value	Amount of Coverage	Type of Coverage	Company	Restricted by Coinsurance (Yes or No and amount)	Expires When
Church Buildings:	\$8,382,540	\$8,266,300	Blanket Policy	Philadelphia Indemnity Ins. Co.	No	12/28/2015
Parsonages:	\$308,200	\$400,000	Blanket Policy	same as above	No	12/28/2015
Church Furnishings and Equipment:	\$548,508	\$548,508	replacement cost	same as above	No	12/28/2015
Parsonage Furnishings and Equipment:	\$40,000	\$40,000	Blanket Policy	same as above	No	12/28/2015
Vehicle(s):	\$0	\$1,000,000	liability	same as above	Yes	12/28/2015
General Liability:	-----	\$3,000,000	umbrella	same as above	No	12/28/2015
Worker's Compensation:	-----	-----	-----	Guide One Mutual Insurance Co.	No	12/28/2015
Director's and Officers/ Errors and Omissions/ Crime	-----	\$1,000,000	umbrella	Philadelphia Indemnity Ins. Co.	No	12/28/2015
Professional Liability Coverage (including sexual misconduct)	-----	\$1,000,000	umbrella	Philadelphia Indemnity Ins. Co.	No	12/28/2015

b. Have the buildings been inspected for fire and other safety hazards within the past year? Yes

c. Have you assessed the replacement value within the last 5 years? Yes

d. Who performed the assessment? Ascension Insurance

e. Does the church have a Safe Sanctuary policy? yes

f. Is the amount of insurance adequate? yes

7.a. Has an annual accessibility audit for churches been conducted (para. 2533.6)? No (Attach Report)

b. If needed, have you developed an accessibility plan? No (Attach Plan)

8. Provide a detailed list of income producing property and permanent funds:

(Attach as a supplement a statement "clarifying the manner in which these investments made a positive contribution toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." (para. 2533.5 and 2550.9)

Item	Date Received	Amount	Where Invested	Income	How Income is Used for Ministry

Signed: Ray Marcus
President of Trustees

Printed Name: Ray Marcus

Date: October 20, 2015

(Updated Online: 10/20/2015 10:51:45 AM)

Annual Report of the Board of Trustees, 2013-2016

CHAMBLEE FIRST UNITED METHODIST CHURCH

CHAMBLEE METHODIST FOUNDATION

Report to Administrative Board, October 20, 2015 and to the Church Conference, November 11, 2015.

The Chamblee Methodist Foundation ("Foundation") was established in October, 1997 as a local church foundation in accordance with §§ 2532 and 2534 of the Book of Discipline of The United Methodist Church.

The Foundation was established for certain charitable uses and purposes as set forth in the Foundation Plan; such as, for those in need of financial assistance due to catastrophic medical expenses, loss of job, illness, or accident; to provide assistance for those over the age of 65; for outreach ministries and for other financial support and assistance requests as approved by the Foundation's Board of Directors.

The Foundation's Board of Directors include Kellie Burkett (2015), David Fessenden (2016), Les Hammond, Chairman (2016), Beth Scarborough (2018) and Pat McCann (2019).

There is also an Advisory Committee which serves as an information resource for the Board and includes: Margaret Sanchez (2015), Russ Dunlap (2016) Linda King (2017), James Kingman (2018) and Sara White (2019).

The Senior Minister (Rev. Dr. Stowe) and the Chairpersons of the Administrative Board (Scott Pirnie), the Trustees (Ray Manus), the Finance Committee (Warren Calvert), the Council on Ministries (Leslie Hall) and the Missions Committee (Jennifer Teahan) are ex-officio members.

The members of the Board and the Advisory Committee are appointed by the Trustees of the church each year (1 Board member and 1 Advisory Committee member each for a term of 5 years). The Foundation Board elects the Chairman.

As of 12/31/2014 the Foundation had assets of \$ 55,789.14 in the Vanguard Wellington Fund (up to 10 % of that amount can be used in 2015 for assistance) and \$ 5,732.82 in the church account. There is currently \$ 55,951.87 in the investment account and \$ 5,657.82 in the revenue account. Please see Revenue Item # 36302; Expense Item # 49002 and invested items # 71009 and # 13030 in the church's monthly Financial Report for details.

The Foundation provided \$ 7,825.16 for assistance in 2013; \$ 6,049.33 in 2014 and \$ 2,888.98 as of September 30, 2015. Since the Foundation was established in 1998, it has been able to distribute in excess of \$ 64,000.00 for family assistance, scholarships and disaster relief.

The Foundation reports regularly to the Administrative Board and to the Trustees and annually to the Church/Charge Conference. The financials of the Foundation are audited by a CPA firm at the same time as are the church accounts. As part of the recently completed audit of the church's finances, it was recommended that the Foundation account(s) be included on the church's balance sheet. This was completed effective January 1, 2015.

Since the Foundation was established in 1998, it has been able to distribute in excess of \$ 64,000 for family assistance, scholarships and disaster relief.

Copies of the Minutes of the Foundation and financial reports are on file in the church office. The Foundation last met on June 17, 2015 and is scheduled to meet again on November 16, 2015.

CHAMBLEE FIRST UNITED METHODIST CHURCH

MARJORIE LANTZ TESTAMENTARY TRUST

Report to Administrative Board for October 20, 2015 and to the Church Conference, November 11, 2015

Chamblee First United Methodist Church was named as an income beneficiary of a trust established by Marjorie Ann Lantz at her death in 1995. Larry Bryant and SunTrust Bank are the co-trustees and Les Hammond represents the church's interest in the trust on behalf of the church Trustees.

Basically, the trust provides a quarterly income stream to various beneficiaries, including the church. The church's share of that income had been placed in a "restricted" account (# 71023) in the church, to be used as directed by the Trustees and the Finance Committee. This account has now been moved to the "Revenue" statement (item # 36303) as part of investments and special funds.

The \$ 3,329.63 in the former restricted account was reclassified in November, 2014.

The Revenue account item # 36303 shows a total of \$ 430.43 as of the 9/30/2015 financial statement. A distribution for \$ 87.65 dated 9/30/15 has also been received making the revenue total \$ 518.08 year-to-date 2015.

At the death of the last remaining beneficiary (there are 2 of the original 9 still alive) the trust is to be divided and Chamblee First will receive approximately 50 % of the assets in the trust at that time. As of September 30, 2015 the trust had a value of \$ 497,556.62 (On June 30, 2015 the trust had a value of \$ 523,075.20; on December 31, 2014 the trust had a value of \$ 521,898.95 and of \$ 519,591.59 on 12/31/2013).

Les Hammond makes regular reports to the Trustees, the Finance Committee and the Administrative Board regarding the status of this trust.

CHAMBLEE FIRST UNITED METHODIST CHURCH

CEMETERY COMMITTEE

Report to the Administrative Board, October 20, 2015 and to the Church Conference, November 11, 2015

The Cemetery Committee and Trust Fund was established in March, 1974, and is responsible for the maintenance of the church's cemetery property (approximately 5 acres at the old church location in Chamblee) and for the burial of persons in the cemetery. There were 6 burials in 2014 and 5 so far in 2015.

The Cemetery Committee consists of: Les Hammond, Chairman (2015), Jean Mims (2016), Beth Scarbrough (2017) Dottie Smith (2018) and Ron Clyne (2019). Andy Jameson will continue to serve on the committee as well. The members of the Cemetery Committee are appointed by the Trustees of the church to serve for a 5 year terms. The Trustees made these appointments at their meeting on January 5, 2015.

As of September 30, 2015 the Cemetery Trust Fund had assets of \$ 118,888.04 in the Vanguard Wellington Fund and \$ 5,385.61 in the church account for a total of \$ 124,268.65 distributed as follows:

Market Value	Corpus	Operations
\$ 124,268.65	\$ 105,425.78	\$ 18,842.87

Expenses for 2015 have included \$ 8,775.00 to Blooms & Borders for lawn care (\$ 975.00 per month) and other miscellaneous repairs and improvements for a total of \$ 11,299.43 Revenue for 2015 has been \$ 16,735.04; including the sale of lots, memorials and gifts. Please see Revenue Item # 36301; Expense Item # 49001 and Invested Items # 71005 and # 13010 in the church's monthly Financial Report for details.

The members of the Cemetery committee are appointed by the Trustees of the church each year (1 member each year for a term of 5 years). The Cemetery Committee elects the Chairman.

New flags have been placed on veteran's graves twice in 2015 and will be replaced again prior to Veteran's Day, November 11th by the Scarbrough family. We also place flags on veteran's graves at 3 other cemeteries in Chamblee; at the old First Baptist Church location, at the Zion Baptist Church Cemetery and at the Nancy Creek Primitive Baptist Church Cemetery.

The Cemetery Committee reports regularly to the Administrative Board and to the Trustees and annually to the Church/Charge Conference. The Cemetery financials are audited by a CPA firm at the same time as are the church's accounts. The recently completed church audit recommended that the Cemetery account(s) be included on the church's balance sheet. This was completed effective January 1, 2015.

Copies of the Minutes and Financial Reports of the Cemetery Committee are on file in the church office. The Cemetery Committee last met on June 17, 2015 and is scheduled to meet again on November 16, 2015.

GUIDELINES FOR HOUSING ALLOWANCE AND PARSONAGE

Every church must provide adequate housing for its pastor. The church or charge may meet this need by means of a parsonage or by providing a housing allowance sufficient to buy or rent a home in the area served by the church.

MINIMUM REQUIREMENTS FOR CHURCH-PROVIDED PARSONAGES

While the Committee understands that many parsonages within the Annual Conference do not meet these new minimum requirements, it is expected that measures will be taken by the local church to bring the parsonage within these requirements by 2016.

1. **Bedrooms:** The parsonage shall have at least four bedrooms of at least 120 square feet each with ample lighted closets in each. The master bedroom shall have its own bath. It is recommended that the master bedroom be located on the main level. At least one bedroom and bath shall be on the main level.
2. **Bathrooms:** There shall be at least two full baths in the house. The main floor of the parsonage shall be handicap accessible.
3. **Kitchen:** The kitchen shall be large enough for family eating space or a breakfast nook as well as built-in cabinets, double sink, cooking range, self-cleaning oven, and frost-free refrigerator with a large freezer and ice maker.
4. **Climate control:** Central heat and air are required, along with storm windows and insulation to meet present day building codes. Storm windows and doors should be provided to conserve energy. Screens must be provided for all windows and doors.
5. **Study:** A study shall be provided either at the parsonage or at the church.
6. **Living/Dining Area:** There shall be a family room/dining room and/or a living room and separate dining room that may be used for entertaining. It is desirable to have a den or family room away from the main living room.
7. **Floor coverings:** The church shall provide proper floor coverings in the parsonage with either carpeting or hardwood flooring in living spaces and tiled or vinyl flooring in the kitchens and bathrooms.

8. Window treatments: The church shall provide blinds or shades for all windows. Curtains may be provided but are not required.
9. Television: Cable or satellite television connection should be provided. Service is to be paid for by the pastor.
10. Telephone: The telephone line must be private with jacks in at least the study, living area, and master bedroom.
11. Wiring/Plumbing: All wiring and plumbing must conform to present day codes and are to provide for present and future needs in order that all appliances and computer equipment may be used safely. All receptacles must be properly grounded.
12. Security and Safety: The church shall provide smoke alarms and a fire extinguisher. It is recommended that the church also provide a security system for the parsonage with the pastor paying for the monitoring services.
13. Parsonage grounds: Parsonage grounds should have foundation shrubbery, shade trees, and adequate yard space for children. It is recommended that the church provide lawn maintenance service for the parsonage, if not, a powered lawn mower must be provided for the parsonage. The mower should be a riding mower if the yard is larger than ½ acre. Maintenance of the mower is the responsibility of the church. A fenced play area is recommended.
14. Garage/Carport and storage: A two-car garage or carport shall be provided and a minimum of 120 square feet of outdoor storage space shall be provided.
15. Insurance: An amount of insurance equal to at least 80% of the replacement value of the parsonage and church-owned contents should be carried by the church (fire and extended coverage). The pastor should carry adequate insurance to cover the pastor's family's personal belongings and furnishings.

GENERAL GUIDELINES FOR PARSONAGES

Guidelines for Privacy:

Although the parsonage is the property of the church, it must be understood that it is also the private home of the parsonage family. Courtesy dictates that the parsonage be visited only upon invitation by the parsonage family. Even the annual mandatory parsonage review and parsonage committee meetings must be scheduled with the parsonage family with at least two weeks notice.

Guidelines for Care of Property:

The parsonage family should take care of the house, furnishings, and property, making it a policy to leave them in good condition. Best results will be obtained as the parsonage family and parsonage committee work together, feeling free to discuss the needs with each other. It is understood that there will be a natural depreciation of property and contents which calls for repairs and replacements periodically.

Guidelines for Parsonage Upkeep:

1. The church's annual budget should include a parsonage fund equivalent to at least 3% of the value of the property for the purpose of repairs, maintenance, pest control, and insurance. Unused yearly funds should be placed in an interest bearing account to be used for capital expenses of the parsonage to include the future purchase of a new parsonage where the current does not meet minimum parsonage standards.
2. The parsonage family should be consulted in the selection of color schemes, window treatments, and equipment.
3. The parsonage should be kept well painted inside and out.
4. Every parsonage should have a parsonage book. The parsonage book is to be maintained by the parsonage family and should include all guarantees, repair parts lists, instructions for use of equipment, and an inventory of all church-owned contents. The book should also include a maintenance log which will list when and from whom items were purchased, who to call for repairs, when and by whom improvements were made, and any other information helpful to future parsonage families. A pictorial record, preferably in video

format, should be taken as soon as possible on or after each moving day. This record will be invaluable for insurance purposes in case of fire or other catastrophe. It also would serve as a record of the parsonage's initial condition. An extra copy of the pictorial record and the parsonage book should be stored in a secure place away from the parsonage.

Guidelines for pets:

Keeping animals outside the parsonage is recommended. It is understood, however, that family pets kept inside the home bring much comfort and joy. Therefore, if they are kept inside the parsonage, the following guidelines must be met:

1. The church trustees must be kept informed of any pet inside or outside the parsonage.
2. Only a domestic pet, which will be defined as a small dog, cat, caged bird, or aquarium fish can be kept in the parsonage. Guide animals are not to be considered pets. Any other animal requires the approval of the church trustees. Also, more than one indoor pet requires the approval of the trustees.
3. All damages incurred by any pet will be the responsibility of the pastor and will be reported to the church trustees and assessed. Payment for repairs should be immediate, but no later than moving day. Flea and tick treatment is required.
4. If pets are kept inside, the parsonage family must make an extra effort to thoroughly clean the parsonage to eliminate any evidence of pets having been present, which includes fleas, ticks, pet hair, pet dander, stains, excrements, etc.

Guidelines for smoking:

It is recommended that there be no smoking inside a parsonage with the understanding that smoking cigarettes, cigars, pipes, etc., causes a residual odor to remain in carpets and walls in addition to being a health risk. All damage that is incurred will be the responsibility of the pastor.

Guidelines for Damages to Parsonage:

Any damages other than those which are due to normal usage, shall be assessed by the chairperson of the parsonage committee and must be paid by the pastor prior to moving from the parsonage.

Guidelines for Utilities:

Arrangements should be made by the pastor with appropriate companies to prorate all utility bills up through moving day. The moving pastor should not have the utilities turned off. It is recommended that the church have the utility accounts in the church's name with the pastor paying the amounts due for the utilities to the church a week prior to the due date. This will prevent any transfer issues arising from pastors moving.

Guidelines for Parsonage Updates:

All parsonages should be updated or renovated to conform as nearly as possible to the suggested minimum standards in these guidelines.

General suggestions for updating parsonages:

1. To enhance the relationship between the congregation and parsonage family, it is suggested that an "open house" be observed occasionally.
2. Periodic meetings with the parsonage committee should be held in the parsonage to discuss needed updates. Dates are to be agreed upon by the committee and the pastor. This is the suggested time to update the parsonage book. Copies of the parsonage book and the pictorial record should be kept by the pastor, parsonage committee chairperson, and on file in the church or a safety deposit box.
3. Discarded furnishings from church members should not be placed in the parsonage.
4. The pastor's family is responsible for thoroughly cleaning the parsonage and grounds when he/she is moving. This is not the responsibility of the church.

Mandatory parsonage review guidelines:

1. A meeting concerning the parsonage will be conducted each year prior to charge conference.
2. This meeting will be held in the parsonage and will include a mandatory review of the entire parsonage—inside and out.
3. The attendance of the following individuals is expected: the pastor; the trustees chairperson; the parsonage committee chairperson, and the chairperson of the pastor/staff relations committee (see *The Book of Discipline*, ¶2532.4) If the pastor has a spouse, he/she should also be included.
4. The specific date can be set any time during the year, but it must be set at least two weeks prior to the church's annual charge conference with all parties agreeing to the date set.
5. Even though this mandatory meeting takes place to satisfy a disciplinary requirement, it is recommended that other parsonage committee meetings be held to consider parsonage improvements and other concerns.
6. A parsonage report will be completed and signed by all in attendance at the parsonage review detailing the findings and recommendations made during the meeting. This report will be submitted to the district superintendent during the charge conference.
7. Any concern by either the pastor or church may be addressed at a later meeting. The district superintendent may become involved, if deemed necessary by either party.
8. Continual patterns of parsonage abuse will be documented and stored in each pastor's file.

Check lists:

The checklist when vacating a parsonage shall include checks for:

1. Windows cleaned inside and out
2. Window treatments cleaned
3. Rugs and carpets vacuumed (shampooed if needed)
4. All hard surface floors cleaned
5. All appliances cleaned
6. All cabinets cleaned inside and out
7. Basement, closets and shelving cleaned.



NEWS YOU NEED!

To: Our congregations

By: Rev. Joy T. Melton

Date: June 6, 2012

Georgia has a new Child Abuse Reporting Statute and it takes effect July 1, 2012. Every church needs to know what our new law includes and how it affects our ministries with children and youth.

The new law is found in the Official Code of Georgia Annotated, Title 19-7-5. There are three key provisions for churches to be fully aware of.

1. The new law defines "Child service organization personnel" as persons employed by or volunteering at a business or an organization, whether public, private, for profit, not for profit, or voluntary, that provides care, treatment, education, training, supervision, coaching, counseling, recreational programs, or shelter to children". Then, the law states that Child service organization personnel, "having reasonable cause to believe that a child has been abused shall report or cause reports of that abuse to be made as provided in this Code section." Therefore, under the new law, our volunteers and staff members in ministries with children and youth are mandatory reporters of child abuse.
2. The new law requires that reports of child abuse be made "no later than 24 hours from the time there is reasonable cause to believe a child has been abused, by telephone or otherwise and followed by a report in writing, if requested, to a child welfare agency providing protective services, as designated by the Department of Human Services, or, in the absence of such agency, to an appropriate police authority or district attorney." Our ministry leaders must know the DFACS office or the sheriff's office contact information so that the appropriate reports can be made within the law's time limits.
3. The new law makes it clear that clergy must report child abuse. The only circumstance in which clergy may not report child abuse is the situation where a clergy person's only knowledge of the abuse is a confession by the perpetrator which is "required to be kept confidential under church doctrine or practice." The 2008 Book of Discipline, Paragraph 341.5 states, "All clergy of The United Methodist Church are charged to maintain all confidences inviolate, including confessional confidences, except in the cases of suspected child abuse or neglect or in cases where mandatory reporting is required by civil law." The Book of Discipline makes it clear that our denomination's doctrine does not require clergy to keep knowledge of child abuse confidential. In light of the Book of Discipline's provisions and the Georgia statute, our clergy need to know how and when to report child abuse, just as our staff members and volunteers need to know!

You can find the complete text of the Georgia child abuse reporting statute in House Bill 1176, portions of which are quoted above, posted online at www.legis.ga.gov. For additional information on this article, contact Rev. Joy Melton by email: joy@hindsonmelton.com.

Basic Procedures for Safe Ministry with Children and Youth

Chamblee FUMC has made the commitment to take precautions against abuse in its ministries with children and youth; this congregation has developed basic procedures to guide the day-to-day operation of its ministries. This can be thought of as the "nuts and bolts" of carrying out the church's ministries with children after the workers are chosen. These procedures are designed to make ministry flow smoothly by reducing the possibility of harm to the children, youth and the workers. Once again, the procedures will demonstrate to members and visitors alike the church's commitment to the prevention of child abuse and its commitment to being a safe and holy place where children can grow in the faith.

The "Two-Adult Rule"

Simply stated, the "Two-Adult Rule" requires no fewer than two adults present at all times during any church-sponsored program, event, or ministry involving children. Risk will be reduced even more if the two adults are not related. The nursery is always attended by at least two adults. A Sunday school class for children is always led by at least two adults. The youth fellowship group is always staffed with at least two adult counselors/leaders.

The significance of this rule cannot be overstated. A church will drastically reduce the possibility of an incident of child abuse if this rule is followed. Abusers thrive on secrecy, isolation, and their ability to manipulate victims. When abusers know they will never have a chance to be alone with potential victims, they quickly lose interest in "working" with the children. Thus, the children are protected, and the church has greatly reduced the likelihood of a claim of child abuse. Furthermore, vigilant adherence to the "Two-Adult Rule" provides important protection to the church's workers with children and youth.

Recruiting, Screening and Hiring Workers

When a congregation decides to develop and implement a comprehensive strategy for the prevention of child sexual abuse, the best place to begin is with the development of appropriate procedures for recruiting, screening, and hiring the people who will work with children and youth. In spite of other adopted safety procedures, if a church does not include a thorough screening process, it will not provide the control and security necessary to assure the safety of children participating in its ministries. Each congregation should approach the recruitment/screening/hiring process in two stages. First, there needs to be procedure for the employees and volunteers who will work with children and youth on a regular and frequent basis. Second, there needs to be a procedure for workers who will only be involved with children on an occasional basis. By implementing such a system, even workers who are called at the last minute to

replace a regular worker can be recruited from a group that has been adequately screened in advance.

From the standpoint of reducing the legal liability of the church if an incident of child abuse occurs, having implemented a thorough screening process for the church's workers with children and youth and having applied that process to all workers, will go a long way toward demonstrating that the church has taken reasonable actions to protect its children. When the use of a thorough screening process is coupled with the regular use of additional safety procedures, such as the "Two-Adult Rule", the reasonableness of the church's actions is further demonstrated. In addition, use of a thorough recruitment and screening process may reduce the risk of false allegations being made against your workers. By making it known to the whole congregation that all workers with children have been carefully selected, indeed "hand picked", for their positions, you are assuring that only workers who will put the children's best interests first have been selected. Thus, people who might consider making false allegations against any of the workers will have the worker's reputation and selection as additional obstacles to overcome in making the allegations credible.

Child Abuse Prevention Policy

Introduction

The General Conference of the United Methodist Church, in April 1996, adopted a resolution aimed at reducing the risk of child sexual abuse in the church. The adopted resolution includes the following statement:

Jesus said, "Whoever welcome (a) child...welcomes me". (Matthew 18:5). Children are our present and our future, our hope, our teachers, our inspiration. They are full participant in the life of the church and in the realm of God.

Jesus also said, "If any of you put a stumbling block before one of these little ones..., it would be better for you if a great millstone were fastened around your neck and you were drowned in the depth of the sea." (Matthew 18:6). Our Christian faith calls us to offer both hospitality and protection to the little ones, the children. The Social Principles of the United Methodist Church state that ...children must be protected from economic, physical and sexual exploitation, and abuse."

Tragically, churches have not always been safe places for children. Child sexual abuse, exploitation and ritual abuse (ritual abuse refers to abusive acts committed as part of ceremonies or rites; ritual abusers are often related to cult, or pretend to be) occur in churches, large and small, urban and rural. The problem cuts across all economic, cultural and racial lines. It is real, and it appears to be increasing. Most annual conferences can cite specific incidents of child sexual abuse and exploitation in their churches. Virtually every congregation has among its members adult survivors of early sexual trauma.

Such incidents are devastating to all who are involved: the child, the family, the local church and its leaders. Increasingly, churches are torn apart by the legal, emotional, and monetary consequences of litigation following allegations of abuse.

God calls us to make our churches safe places, protecting children, and other vulnerable persons from sexual and ritual abuse. God calls us to create communities of faith where children and adults grow safe and strong. (From the *Book of Resolutions of the United Methodist Church*—1996. Copyright ©1996 by The United Methodist Publishing House. Used by permission. [pp. 384-386])

Thus, in covenant with all United Methodist congregations, we adopt this policy for the prevention of child abuse in our church.

Purpose

Our congregation's purpose for establishing this Child Abuse Prevention Policy and accompanying procedures is to demonstrate our absolute and unwavering commitment to the physical safety and spiritual growth of all of our children and youth.

Statement of Covenant

Therefore, as Christian community of faith and a United Methodist congregation, we pledge to conduct the ministry of the gospel in ways that assure the safety and spiritual growth of all of our children and youth as well as all of the workers with children and youth. We will follow reasonable safety measures in the selection and recruitment of workers; we will implement prudent operational procedures in all programs and events; we will educate all of our workers with children and youth regarding the use of all appropriate policies and methods (including first aid and methods of discipline); we will have a clearly defined procedure for reporting a suspected incident of abuse that conforms to the requirements of state law; and we will be prepared to respond to media inquiries if an incident occurs.

Conclusion

In all of our ministries with children and youth, this congregation is committed to demonstrating the love of Jesus Christ so that each child will be "...surrounded by steadfast love, ...established in the faith, and confirmed and strengthened in the way that leads to life eternal" (Baptismal Covenant II, "United Methodist Hymnal, p. 44).

Important Forms

The following items should be included in each congregation's recruitment/screening/hiring process for workers with children and youth:

- Position descriptions
- Position application forms
- Personal reference forms

- Consent to criminal background check forms
- Personal interview summary forms

Recruiting Regular Workers

For full-time, part-time, paid, use an application form that requests comprehensive information regarding the applicant's

- Identification
- Address
- Employment history for the past five years
- Volunteer work during the past five years
- Experiences and skills specifically related to the position
- Prior church membership (if any)
- Personal references (not related to applicant) with complete address
- Consent to verify all information provided and to contact the references
- Waiver of any right to confidentiality and of any right to pursue damages against the church caused by the reference's response
- Certification that the information provided is true and correct

If permitted in your local legal jurisdiction, also request that the applicant list **any** criminal convictions (even traffic violation since workers with children and youth often need to drive church vehicles).

Finally include a space for the applicant's signature and date.

First Aid/CPR Training

Providing first aid and CPR training on an annual basis for all church workers with children and youth is a basic step to assure the safety of children. It is hoped that first aid or CPR would never be needed in the church. Nevertheless, ministries with children and youth inevitably involve activities that can result in bumps, bruises, and scrapes. Having workers who are prepared to deal with these competently goes a long way toward building the confidence of the children and the parents involved in the ministry of the church.

Such incidents are devastating to all who are involved: the child, the family, the local church and its leaders. Increasingly, churches are torn apart by the legal, emotional, and monetary consequences of litigation following allegations of abuse.

God calls us to make our churches safe places, protecting children, and other vulnerable persons from sexual and ritual abuse. God calls us to create communities of faith where children and adults grow safe and strong. (From the *Book of Resolutions of the United Methodist Church*—1996. Copyright ©1996 by The United Methodist Publishing House. Used by permission. [pp. 384-386])

Thus, in covenant with all United Methodist congregations, we adopt this policy for the prevention of child abuse in our church.

Purpose

Our congregation's purpose for establishing this Child Abuse Prevention Policy and accompanying procedures is to demonstrate our absolute and unwavering commitment to the physical safety and spiritual growth of all of our children and youth.

Statement of Covenant

Therefore, as Christian community of faith and a united Methodist congregation, we pledge to conduct the ministry of the gospel in ways that assure the safety and spiritual growth of all of our children and youth as well as all of the workers with children and youth. We will follow reasonable safety measures in the selection and recruitment of workers; we will implement prudent operational procedures in all programs and events; we will educate all of our workers with children and youth regarding the use of all appropriate policies and methods (including first aid and methods of discipline); we will have a clearly defined procedure for reporting a suspected incident of abuse that conforms to the requirements of state law; and we will be prepared to respond to media inquiries if an incident occurs.

Conclusion

In all of our ministries with children and youth, this congregation is committed to demonstrating the love of Jesus Christ so that each child will be "...surrounded by steadfast love, ...established in the faith, and confirmed and strengthened in the way that leads to life eternal" (Baptismal Covenant II, *United Methodist Hymnal*, p. 44).

Important Forms

The following items should be included in each congregation's recruitment/screening/hiring process for workers with children and youth:

- Position descriptions
- Position application forms
- Personal reference forms

- Consent to criminal background check forms.
- Personal interview summary forms

Recruiting Regular Workers

For full-time, part-time, paid, use an application form that requests comprehensive information regarding the applicant's

- Identification
- Address
- Employment history for the past five years
- Volunteer work during the past five years
- Experiences and skills specifically related to the position
- Prior church membership (if any)
- Personal references (not related to applicant) with complete address
- Consent to verify all information provided and to contact the references
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