

Church Conference Agenda
November 9, 2016
Chamblee First United Methodist Church

Welcome	Dr. Stowe
Devotional	Ms. Leslie Hall
Opening Prayer	Rev. Rogers
Introduction of Superintendent	Dr. Stowe
Call to Order and Statement of Purpose	Dr. Doug Thrasher
Election of Secretary Ms. Becky Craven	
Laitry Report	Audio Visual produced by Rev. Rogers
Report on Vital Signs:	Dr. Stowe
• How have you utilized the data you are inputting in Vital Signs?	
• What have you learned from the data?	
• What goals have been set in response to the data?	
Conference Business	
• Report of SPR Committee Mr. Spencer Scarbrough	
▪ Clergy Compensation	
• Finance Committee Report Mr. Whitney Johnston	
Apportionments	
• Recommendation of Lay Servants	Dr. Stowe
• Report of Nomination/Lay Leadership	Dr. Stowe
• Election of Leadership for 2017	
• Other Business	
• Report of the Pastor	
Words of Wisdom from D.S.	Dr. Doug Thrasher
Benediction	Dr. Doug Thrasher

CHARGE CONFERENCE REPORTS CHECK LIST

(Please place this form in the front of the folder that you provide to the District Superintendent at your Charge Conference.)

CHURCH Chamblee First PASTOR Royese Stave

CHURCH NUMBER 1134

NAME OF SECRETARY OF THE CONFERENCE Becky Cravin

(The Discipline designates the Secretary of the Administrative Board as the Secretary of the Conference. Please list the name of the Secretary on your Charge Conference agenda.)

- *"Vital Congregation Goals"
- NA *Recommendation for Ministry
(You do not have to include this sheet if no one is being recommended or continued.)
- *Master List Information Sheet *(Pastor's Personal Information – not to be confused with the Clergy Compensation Worksheet - separate form)*
- *Clergy Financial Support Worksheet
- NA *Housing/Furnishing Resolution - *(If there is a Housing Allowance please furnish a copy.)*
- *Report of the Church Leadership - *(names, addresses, email & phone numbers of Leadership)*
- *Report of Higher Education
(umls-students.umc.org)
- Most Recent Financial Report or Report of Treasurer Given to Administrative Board or Council
- *Annual Report of the Trustees
- *Report of the Pastor *(Please include Continuing Education for this year.)*
- *Lay Servant(s) Annual Report
- *Bishop's Committee on Persons Living in Poverty

*Church Snapshot
Royese Stave
Pastor

Church Council Chair

* All reports are to be done online **except** for the Nominations and Local Church Treasurers Report. **Please give us a hard copy of each!**

****Please plan no presentations or celebrations without informing the District Superintendent before the Charge Conference.***

GUIDELINES FOR CHURCH/CHARGE CONFERENCE

Your annual Church/Charge Conference is a tremendous opportunity for the church to celebrate ministry that has occurred this past year as well as a time for me to get to know more about you and the church you serve. I continue to try to get to know the churches and Pastors of the District in order to better serve you and in order to represent you well in the future.

1. With this guideline I am giving you permission to hold either a Church or a Charge Conference. All I ask is that you notify me prior to the conference and let me know which it will be. Make sure and publicize the Conference at least 10 days prior to the conference in writing in your bulletins, newsletters, electronic communications, and announce the conference in worship so as to allow 10 days prior to the conference.
2. A checklist accompanies this document. All forms are available on the ngumc.org website. Please download the forms and prepare a file containing all specified information on the checklist. There are some to be done online, but I still need a hardcopy in this year's file. The BOD states that the Secretary of the Church Council or Administrative Board will serve as Secretary of the Charge Conference unless otherwise specified. If your Council/Board Secretary is serving in this capacity, we can dispense with electing a Secretary.
3. Contact information of Church leadership is extremely important. Please make sure we have accurate email and phone numbers.
4. Please prepare an agenda with the names of all people who will be presenting at the conference. The agenda should include: Opening Prayer, a report on the ministry of the church based on the Profile sheet, Nominations report, Setting of salaries of all appointed pastors, Pastor's report, candidates for ministry who need approval or continuance, and Lay Servants who need approval or continuance.
5. If there are any other issues to be discussed at the Charge Conference, please notify me in advance. I do not like surprises and neither do congregations. If something specific needs to be discussed, that information needs to be included in the announcement of the Charge Conference.

I am looking forward to this time together. I am planning on doing a devotional at the conferences. If you are scheduled for a 12:30 Sunday Conference, I will be worshipping with you that day and would be happy to preach if invited.

*Charge Conference Schedule 2016
(Alphabetical List)*

Church	Day	Date	Time	Additional Information
Alpharetta First UMC	Sunday	11/20/16	5:00 p.m.	
Atlanta Bethany UMC	Sunday	10/16/16	2:00 p.m.	
Bethel UMC	Monday	11/14/16	7:00 p.m.	
Bethelview UMC	Sunday	10/23/16	1:30 p.m.	
Big Springs UMC	Sunday	10/2/16	11:00 a.m.	
Birmingham UMC	Sunday	10/16/16	5:30 p.m.	
Chamblee First UMC	Wednesday	11/9/16	7:00 p.m.	
Christ UMC	Sunday	11/13/16	12:30 p.m.	
Creekside UMC	Wednesday	10/19/16	5:00 p.m.	
Dawsonville UMC	Sunday	11/6/16	6:00 p.m.	
Dunwoody UMC	Monday	11/21/16	7:00 p.m.	
Ebenezer UMC – Cumming	Sunday	10/9/16	3:30 p.m.	
Ebenezer UMC – Roswell	Sunday	12/4/16	12:30 p.m.	
Fountain of Love UMC	Sunday	12/4/16	9:30 a.m.	
Hickory Flat UMC	Sunday	10/2/16	5:00 p.m.	
Holly Springs UMC	Wednesday	9/28/16	7:00 p.m.	
Hopewell-Salem UMC	Sunday	10/9/16	5:00 p.m.	At Hopewell
Johns Creek UMC	Monday	11/7/16	7:00 p.m.	
Kingswood UMC	Sunday	10/9/16	3:30 p.m.	
Korean Church of Atlanta UMC	Wednesday	10/5/16	7:00 p.m.	
Lanier UMC	Sunday	10/23/16	9:30 a.m.	Sunday School
Little River UMC	Wednesday	11/30/16	7:00 p.m.	

CLERGY FINANCIAL SUPPORT WORKSHEET

Church Chamblee First UMC Number 1134
District Atlanta Roswell
Name: Royeese Stowe

Charge Chamblee First UMC
North Georgia Annual Conference, UMC
Effective Date: 1/1/2017

I. BASE COMPENSATION

1. Gross Base salary paid by local church	\$103,168
2. Other cash compensation (e.g. bonus, gifts, SS payments, etc.)	\$0
3. Amount from equitable compensation or church development supplement	<u>\$0</u>
TOTAL I. (Add lines 1-3)	<u>\$103,168</u>

II. UTILITIES AND OTHER PARSONAGE-RELATED ALLOWANCES PAID TO OR FOR THE PASTOR

4. Utilities allowance paid to/for the pastor	\$3,000
5. Furnishings and/or Personal Maintenance allowance	\$2,000
TOTAL II. (Add lines 4-5) **	\$5,000

Compensation Subject to CEC Guidelines - TOTAL I and II
(Page 41, 2015 Annual Conference Journal) \$108,168

III. HOUSING ALLOWANCE (excludable income)

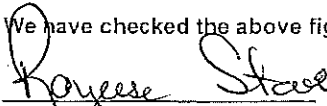
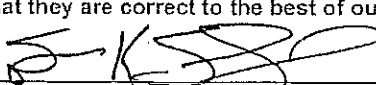
6. Housing allowance paid to pastor in lieu of parsonage **	\$0
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IV. MAXIMUM AMOUNT OF REIMBURSABLE EXPENSES BUDGETED BY LOCAL CHURCH FOR PASTOR

7. Vouched (Receipt Supported) travel / transportation expenses and other business expenses	\$9,000
8. Education expenses (Receipt Supported) including books and publications (Minimum recommended-\$800)	\$0
TOTAL IV. (Add lines 7-8) ***	\$9,000

DO NOT TOTAL AREAS I-IV

We have checked the above figures and agree that they are correct to the best of our ability.



11-1-2016
 Pastor _____ Date _____ Chair: SPRC or Finance Committee, or Equivalent Date _____

(Created: 9/6/2016) Updated Online:) 10/10/2016 4:01:50 PM

Explanatory Notes:

Gross Base Salary - excludes Housing Allowance and Furnishings/Utilities/Maintenance Allowance

** Excludable from federal income taxes (subject to provisions of Section 107 - Internal Revenue Code).

*** Non-taxable if an accountable reimbursement plan has been properly adopted by the church and pastor satisfies the IRS requirements for substantiating claims.

CLERGY FINANCIAL SUPPORT WORKSHEET

Church Chamblee First UMC Number 1134
District Atlanta Roswell
Name: Jeff Rogers

Charge Chamblee First UMC
North Georgia Annual Conference, UMC
Effective Date: 1/1/2017

I. BASE COMPENSATION

1. Gross Base salary paid by local church	\$34,457
2. Other cash compensation (e.g. bonus, gifts, SS payments, etc.)	\$0
3. Amount from equitable compensation or church development supplement	<u>\$0</u>
TOTAL I. (Add lines 1-3)	<u>\$34,457</u>

II. UTILITIES AND OTHER PARSONAGE-RELATED ALLOWANCES PAID TO OR FOR THE PASTOR

4. Utilities allowance paid to/for the pastor	\$0
5. Furnishings and/or Personal Maintenance allowance	\$0
TOTAL II. (Add lines 4-5) **	\$0

Compensation Subject to CEC Guidelines - TOTAL I and II
(Page 41, 2015 Annual Conference Journal) \$34,457

III. HOUSING ALLOWANCE (excludable income)

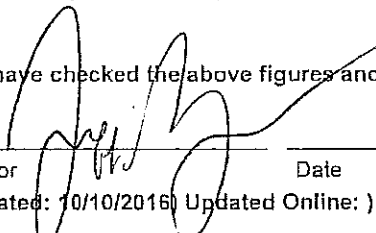
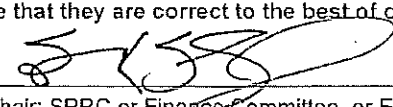
6. Housing allowance paid to pastor in lieu of parsonage **	\$17,600
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IV. MAXIMUM AMOUNT OF REIMBURSABLE EXPENSES BUDGETED BY LOCAL CHURCH FOR PASTOR

7. Vouched (Receipt Supported) travel / transportation expenses and other business expenses	\$3,000
8. Education expenses (Receipt Supported) including books and publications (Minimum recommended-\$800)	\$0
TOTAL IV. (Add lines 7-8) ***	\$3,000

DO NOT TOTAL AREAS I-IV

We have checked the above figures and agree that they are correct to the best of our ability.



11-1-2016
 Pastor _____ Date _____ Chair: SPRC or Finance Committee, or Equivalent Date _____
 (Created: 10/10/2016) Updated Online:) 10/10/2016 3:57:18 PM

Explanatory Notes:

- Gross Base Salary - excludes Housing Allowance and Furnishings/Utilities/Maintenance Allowance
- ** Excludable from federal income taxes (subject to provisions of Section 107 - Internal Revenue Code).
- *** Non-taxable if an accountable reimbursement plan has been properly adopted by the church and pastor satisfies the IRS requirements for substantiating claims.

INFORMATION FOR ANNUAL CONFERENCE MASTER LIST

This report must be completed and returned to the District Superintendent at the close of your Charge Conference, upon reappointment, or when there are any changes to the information. You must also submit the Clergy Financial Support Worksheet with this report, or upon changes to your compensation package.

Church Chamblee First UMC Number 1134

Charge Chamblee First UMC

District AROS

North Georgia Annual Conference, UMC

Effective Date: 11/9/2016

Legal Name Glenda Royeese Stowe

Preferred First Name # Royeese

Telephones: Office 770-457-2525

Office Extension

Home

Fax 770-457-9683

Cell 404-317-3233

E-Mail royeeses@bellsouth.net

Do you live in a parsonage? yes

Send Mail to: Church

Home/Parsonage Mailing Address

3845 Side Street

City Brookhaven

State GA Zip Code 30341

Gender Female

Ethnic or Racial Origin White

Clergy Date of Birth 10/27/1948

Date of Marriage

Marital Status Divorced

Spouse's Name

Spouse's Birthday

Persons in household # 1 # Children 2

Children: Name

Birthday (MM/DD/YY)

Matthew Brett Stowe

4/1/1970

Marcus Jonathan Stowe

9/2/1971

COMPENSATION: (Please complete the Clergy Financial Support Worksheet)

FOR CONFERENCE OFFICE USE ONLY

DATE RECEIVED: _____ DATE ENTERED: _____ INITIALS: _____ / _____

(Updated Online: 10/10/2016 3:32:56 PM; Clergy Status: Elder In Full Connection)

INFORMATION FOR ANNUAL CONFERENCE MASTER LIST

This report must be completed and returned to the District Superintendent at the close of your Charge Conference, upon reappointment, or when there are any changes to the information. You must also submit the Clergy Financial Support Worksheet with this report, or upon changes to your compensation package.

Church Chamblee First UMC Number 1134

Charge Chamblee First UMC

District AROS

North Georgia Annual Conference, UMC

Effective Date: 11/9/2016

Legal Name Jeffrey W. Rogers

Preferred First Name # Jeff

Telephones: Office 770-457-2525

Office Extension

Home 678-978-5128

Fax 770-457-9683

Cell 678-978-5128

E-Mail jr Rogers@chambleeumc.org

Do you live in a parsonage? no

Send Mail to: Church

Home/Parsonage Mailing Address

2107 Cobble Lane

City Dunwoody

State GA Zip Code 30338

Gender Male

Ethnic or Racial Origin Caucasian / White

Clergy Date of Birth 4/11/1992

Date of Marriage 6/7/2014

Marital Status Married

Spouse's Name Emily Rogers

Spouse's Birthday 11/3/1990

Persons in household # 2 # Children 0

Children: Name

Birthday (MM/DD/YY)

COMPENSATION: (Please complete the Clergy Financial Support Worksheet)

FOR CONFERENCE OFFICE USE ONLY

DATE RECEIVED: _____ DATE ENTERED: _____ INITIALS: _____ / _____

(Updated Online: 10/10/2016 4:02:23 PM; Clergy Status:)

CHAMBLEE FIRST UNITED METHODIST
ANNUAL CHURCH CONFERENCE
NOVEMBER 11, 2015

Rev. Dr. Stowe opened the Church Conference at 6:30 p.m. She welcomed everyone to the meeting. The 2015 Church Conference Booklet was made available to anyone who had not received one.

Larry Hunn, Layer Leader 2015, gave the devotional.

Rev. Jeff Rogers did the opening prayer.

Rev. Stowe introduced AROS District Superintendent, Dr. Doug Thrasher. Superintendent Thrasher told a little about his wife, children and grandchildren. He also told a little about his preaching background. He advised that everyone present has a voice but only church members have a vote.

Conference Business

Election of the Secretary – unanimous approval of Becky Craven.

Report on Youth – Rev. Lavonia Winford

Rev. Winford reviewed the youth activities for 2015.

Report on Missions – Rev. Jeff Rogers

Rev. Rogers reported on the activities of the Mission Group which included the 4th annual Stop Hunger Now and the Belize Mission Trip.

Laity Report – Rev. Jeff Rogers

Rev. Rogers showed a video of Church activities for the 2015.

Conference Business

Spencer Scarbrough presented for Becky Veal, Staff Parish Relation Chairman, the following salaries (a detailed report is in the Conference Booklet).

Senior Pastor Rev. Dr. Royeese Stowe

Salary \$101,145

Utilities \$5,000

Reimbursements \$9,000

The salary was adopted as presented by the Staff Parish Relations.

Recommendation of Lay Servants

Lay Servants presented for 2016 were Leslie Hall and Larry Hunn.

A motion was made and seconded to accept the Lay Servants as presented and carried unanimously.

Page 2
Church Conference Minutes
November 11, 2015

Report of Nomination

The list of nominations is in the Church Conference Booklet (page 79 – 82). There being no nominations from the floor.

Motion was made to accept the list of nominees; it was seconded and carried unanimously.

Dr. Thrasher delivered a word of prayer.

Report on Restore II – Ray Dunahoo, Chairman Building Committee

Dr. Dunahoo gave an update from the building committee on the Restore II new construction.

Report on Restore II – Ray Manus, Chairman Trustees

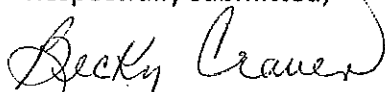
Ray presented and read the Resolution Relating to Construction and Financing for the Restore II Capital Campaign 2015 – 2018 (copy of signed Resolution included in Minutes).

Words of Wisdom from Dr. Thrasher

If you want friends you have to be friendly.

There being no further business, the Church Conference was adjourned at 7:30 p.m.

Respectfully submitted,


Becky Craven, Secretary

**Resolutions Relating to Construction and Financing
Restore II Capital Campaign 2015 - 2018**

WHEREAS, Chamblee First United Methodist Church, Inc. ("CFUMC") completed a capital campaign in May, 2015 for the purpose of renovating the existing sanctuary and adding additional space for youth and music ministries, canopy and related new parking area, bride's room and narthex; and,

WHEREAS, at the completion of the capital campaign, CFUMC has received cash and pledges to-date from 136 members totaling \$2,337,428; and,

WHEREAS, the duly appointed Board of Trustees and Restore II Campaign Building Committee of CFUMC have received architectural drawings and construction bids for the project; and,

WHEREAS, the duly appointed Board of Trustees and Restore II Campaign Building Committee desire to enter into contracts with a general contractor for construction of said project and a financial institution for a construction line of credit to finance the project; and,

WHEREAS, for this purpose a Church conference was held in accordance with the United Methodist Discipline on November 11, 2015 at 7:00 p.m. at CFUMC, 4147 Chamblee Dunwoody Road, Chamblee, GA., 30341; and,

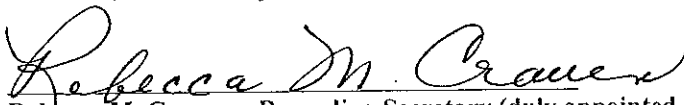
WHEREAS, the Church conference was presided over by Doug Thrasher, District Superintendent, Atlanta Roswell District, North Georgia Conference of the United Methodist Church; and therefore, after required motions,

IT IS RESOLVED BY MAJORITY VOTE OF THE MEMBERS PRESENT that the Board of Trustees of CFUMC is authorized to proceed with construction as described above and to execute a construction line of credit, and

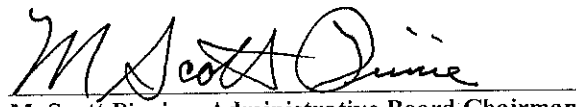
IT IS FURTHER RESOLVED BY MAJORITY VOTE OF THE MEMBERS PRESENT that the Board of Trustees of CFUMC is authorized to contract with Lichty Construction Company to be General Contractor for the project, and,

IT IS FURTHER RESOLVED BY MAJORITY VOTE OF THE MEMBERS PRESENT that any two members of the Board of Trustees of CFUMC are authorized to sign any legal documents required to carry out these resolutions.

ATTEST, this 11th day of November 2015:



Rebecca M. Craven – Recording Secretary (duly appointed for Church conference 11/11/15)



M. Scott Pirnie – Administrative Board Chairman, CFUMC

CHURCH CONFERENCE November 11, 2015

PLEASE SIGN IN INDIVIDUALLY

Becky Craven	Charlene Easter
Kathy Brown	Tom Dainoff
Al Sanders	Bob Reel
Hebbie Hill	Penny Rose
Richard Hickman	Mary Lou Dennison
Ann Hammond	Melvin A. Maslow
Carson Powell	James Gonzales
Jan Sattand	Dorothy Healy
Blanche Wilson	Jennifer Teahan
Aun Noel	Barbara Roberts
Sylvia Masluch	Scott Hill
Lusan Borden	Emily Rogers
Joan Moore	George Hall
Ray Mann	Mark Hickman
Crystal Dunahoo	Denise Denise Muraro DM
Scott Pirnie	Kathryn Rodriguez
Gaylen Ehrig	Bred Shevill
4 Lily	
Janet Pierce	
Jan Scott	
Mark Simpson	

CHURCH CONFERENCE November 11, 2015

PLEASE SIGN IN INDIVIDUALLY

Becky Sanders	Bill Callan
Marcia Myers	Luc Hammond
Synda Salley	Leslie Mottorn
Leonard Salley	John L. Cameron
Marsha Jones	Gene Fawcett
Tom Jones	Julie Gillipie
Martin Clarke	Alis Rodin
Sandra Sauter	Tom Mottorn
Jane Maras	Tobias Sallah
W. W. B.	Roger Dave
SPENCER SCARBROUGH	William Mottorn
BETH SCARBROUGH	Ma. Bell
Patricia Citerano Dorsey	Hilly Smith
Jamie M. Boswell	Jessie Nichols
JOANN Gibson	Debra Nichols
CRAIG SPANBERGER	Margaret Sanchez
Steve Anderson	Russell Purgo
Janne Lawson	Brittany Dulap
H. Roy Dunahoo	
Cheryl D. Atkins	
Lez Williams	

**CHURCH CHARGE CONFERENCE
MAY 1, 2016**

Call to Order - Dr. Doug Thrasher, District Superintendent, call the meeting to order at 12:23 p.m. He then advised that all members have a voice but only the members of Administrative Board may vote.

Election of the Secretary – all approved Becky Craven.

Spencer Scarborough, Chairman of Staff Parish Relations, made the following motion. It is the recommendation of the SPR that we approve the following for Rev. Jeff Rodgers once he is commissioned and appointed to Chamblee First United Methodist Church as the Associate Pastor:

Salary of \$34,000

Housing Allowance of \$17,600.

(Both of these are annual minimums)

Plus \$500 @ month reimbursable allowance.

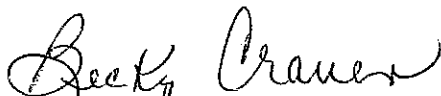
Motion approved unanimously. (List of members in attendance included in minutes)

Pension will change with the July 1 starting date.

Rev. Rodgers closed with prayer.

Meeting was adjourned at 12:27 p.m.

Respectfully submitted,



Becky Craven

Secretary

May 1 Sign In
Becky Cray
Dayton Eby
LARRY HUI
Jan Gubert
~~Frances Scarborough~~
Joy Mims
Fran Scott
Emily Jameson
Leslie Hall
Richard Hickman
Tom Jones
Debbie Hall
Ann Hammond
Jennifer Teahen
Bob Fove
Scott Pirnie
Beth Scarborough
Andy Tamm
Geoff Hall
Ray Manis
Jane Manis
Al Sanders
Leslie Mottem
Margaret Sanchez
Justin
William
Tom McEarty
Jeff Rogers
Karyese Sawa
Bobbie Roberts

Copies of this report should be filed with the recording Secretary, pastor, district superintendent, and chairperson of witness ministries or evangelism.

THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Report of Pastor

The report of the pastor shall include the names of all persons involved in the changes in membership and other items as outlined in the *2012 Book of Discipline* (234, 340). This report should cover as fully as possible the work of the pastor. Care should be taken not to duplicate the reports of the Church Council or Council on Ministries, committees, organizations, and officers of the charge.

Church Chamblee First UMC Number 1134

Charge Chamblee First UMC

District Atlanta Roswell

North Georgia Annual Conference, UMC

For the period beginning 11/1/2015, and ending 10/31/2016

I. BAPTISM

1. List those who have been received into baptized membership since the last report. (Record as supplement.)

II. MEMBERSHIP

2. List those who have been received into professing membership since the last report. (Record Supplement.)

a. On profession of faith or restored? 13

b. From other United Methodist churches? 6

c. From other non-United Methodist churches? 3

3. List those who have been removed from the professing membership since the last report. (Record Supplement.)

a. By action of the Charge Conference; or trial court, or by withdrawal? 0

b. By transfer to other United Methodist churches? 13

c. By transfer to other non-United Methodist churches? 0

d. By death? 2

III. MEMBERSHIP AUDIT

4. Have the membership records and rolls been audited? (231, 340) If not, why not? Yes

5. The Pastor shall give a report on the state of the church and an account of pastoral ministry as it relates to (340): providing support, guidance, and training to the lay membership in the church; ministering within the congregation and to the world; and administering the temporal affairs of the congregation. Include as a part of the report a statement outlining the pastor's program of continuing education and spiritual growth for the past year and plans for the year to come (350.1).

Signed: _____

Printed Name: _____

Date _____

(Updated Online: 10/17/2016 4:37:37 PM)

Report of Pastor / Church Conference 2013-2016

Supplement(s) to Report of Pastor

Chamblee First UMC

1. List those who have been received into baptized membership since the last report.

See attached

2. List those who have been received into professing membership since the last report.

See attached

3. List those who have been removed from professing membership since the last report.

See attached

5. The Pastor shall give a report on the state of the church and an account of pastoral ministry:

Name	Date of Baptism	Record Type
Garrison, Miss Lillie	03/13/2016	Member
Moore, Miss Emily	03/13/2016	Member
Moore, Mr Garrett Michael	03/29/2015	Member
Nichols, Miss Samantha Grace	03/13/2016	Member
Rubino, Mr Stephen John	12/27/2015	Member
Weiland, Susannah	04/03/2016	Member
Wilder, Mrs Sheila Faye	12/27/2015	Member

① Baptized 11/11/15 - 10/31/16 1

Name	Joined How	Date Joined
Barrios, Miss Gabi	Profession	03/13/2016
Clarke, Miss Sofia	Profession	03/13/2016
Garrison, Miss Lillie	Profession	03/13/2016
Kuehne, Miss Reagan	Profession	03/13/2016
Moa, Ms Jenny	Profession	06/05/2016
Moore, Miss Emily	Profession	03/13/2016
Nicaragua-Lynen, Miss Liliana	Profession	03/13/2016
Nichols, Miss Samantha Grace	Profession	03/13/2016
Rubino, Mr Stephen John	Profession	12/27/2015
Scott, Mr Austin Robert	Profession	03/13/2016
Turner, Mikya	Profession	09/18/2016
Wilder, Mrs Sheila Faye	Profession	12/27/2015
Worrell, Dan	Profession	05/01/2016

2-a Joined Profession of Faith 11/1/15-10/31/16 13

Name	Joined How	Date Joined
Kwenda, Madiro Kindred	UMC Transfer	03/20/2016
Kwenda, Mary Elizabeth	UMC Transfer	03/20/2016
Kwenda, Maxwell Ndigume	UMC Transfer	03/20/2016
Watts, Mrs Michelle E.	UMC Transfer	05/15/2016
Watts Jr, Richard	UMC Transfer	05/15/2016
Watts Sr., Richard	UMC Transfer	09/11/2016

2-b Transfer From other UMC 11/15 - 10/31/16 6

Name	Joined How	Date Joined
Cross, Christina Marie	Other-Trans	01/10/2016
Waters, Ms Andrea	Other-Trans	07/03/2016
Worrell, Erin	Other-Trans	05/01/2016

2-c Transfer non-unic utilis-1013110 3

Name	Date Deactivated	Reason Deactivated
Baggett, Mr Carl	11/17/2015	Transfer Other UMC
Baggett, Mrs Shirley Ann	11/17/2015	Transfer Other UMC
Devereaux, Mrs Joyce	04/25/2016	Transfer Other UMC
Hudgins, Mr Charles Robert	11/24/2015	Transfer Other UMC
Hudgins, Miss Emilie Ruth	11/24/2015	Transfer Other UMC
Hudgins, Mrs Jan Trimm	11/24/2015	Transfer Other UMC
Hudgins, Mr Rob	11/24/2015	Transfer Other UMC
Sealey, Miss Ava Kristina	10/03/2016	Transfer Other UMC
Sealey, Miss Brooke Evelyn	10/03/2016	Transfer Other UMC
Sealey, Miss Isabelle Juel	10/03/2016	Transfer Other UMC
Sealey, Mrs Kris	10/03/2016	Transfer Other UMC
Sealey, Mr Wendell	10/03/2016	Transfer Other UMC
Tink, Mrs Lisa D.	02/15/2016	Transfer Other UMC

3-b 13

Name	Active	Date of Death
Foster, Mrs Ruby June	Inactive	08/10/2016
Jensen, Mr Merle Herbert	Inactive	08/24/2016

(3-d) 2

Pastor's State of the Church Report November 9, 2016

It is a great privilege to serve as the Pastor-in-charge of Chamblee First United Methodist Church. When I arrived in June of 2007 I found generous people with willing spirits ready to go to work for the Kingdom's sake. Since that time we have worked hard and have made great strides.

The new parsonage is a parsonage that will serve Chamblee First well for many years to come. It was determined that we want to stay in line with the parsonage guidelines and we want to continue to offer a parsonage. Doogie and I are glad about that and are enjoying the "new parsonage" as will clergy yet to come to serve the congregation

We are trying to hold the budget numbers down while increasing program and 17 staff. The church has been very generous with the Restore II and we have not yet borrowed any money. You are indeed a generous people and understand the importance of the spiritual discipline of giving sacrificially. We are confident that by the year end we will be able to manage the deficient with money we have in reserve. We have purposed an aggressive but necessary budget for 2017 with everyone on staff enjoying a moderate raise in their salary. We have a great staff and they have been troopers looking forward to our new space while we increase program. They have been efficient and are good stewards, most working beyond expectations. Our apportionments have been paid to date on a monthly basis. The Education Building is being used to the max and the 2 million dollar plus restoration project is certainly helping to usher in the kingdom of God. It will be so beautiful and functional. Ray Dunahoo has done way more than a yeoman's job. Ray Manus by his side. They have been a gift from God to oversee the financing and the actual work. We owe them and I thank God for them every day. I appreciate the congregation and the finance committee for all their work and generosity. I am encouraged by the generosity and extra mile giving of the congregation and look forward to Restore II being completed and paid for. That will allow us to settle in and concentrate on our general budget. The Building Committee is in place with Ray Dunahoo, Chair, Ray Manus Vice Chair, Tom Jones, Chair of the Board of Trustees, Ray Myers, Spencer Scarbrough, Bob Rose, Becky Veal, Becky Sanders, Dottie Smith, Lynn Johnston, Ex. Officio and Capital Funds, Russ Dunlap, Ex. Officio Chair of the Ad. Bd., and Whitney Johnston, Ex. Officio, Chair of the Finance Company. I have tried to be very conscious of all special interest groups, Sunday School Classes, age levels, and genders. I believe we have a well-balanced representative group

The Trustees are very involved in the building and ground maintenance and will continue to upgrade as needed. They continue to make our buildings and grounds a great place to learn and worship.

The church attendance has held fairly steady as we meet for worship in the fellowship hall and we are taking in new members and baptizing folks often in

worship. It is our custom to recognize the first time visitors with a gift. I appreciate the Evangelism Committee and James Kingman, Chair more than I can say for his dedication to welcoming and following up with the visitors. Our growth is a direct result of the friendly, hospitable attitude at Chamblee First. Next year we plan to do even more outreach utilizing social media, web page, a golf cart, and other technologies. Every program is growing. The Disk Golf Course has opened the door to the community and is symbolic of the hospitality felt at Chamblee First. Children, Youth, Children, Recreation, Adult Bible Studies, Missions and Evangelism are all hard at work and there is a real sense of excitement and enthusiasm. Ray Dunahoo put it best when he said, "If we fail to use this newly renovated and restored building as well as the future bride's room, youth space, music suite, and drop offs for the sake of Christ and His Kingdom we have failed." I agree.....the building will be such a help in winning boys and girls and men and women to Christ. The year 2016 has proven that we are indeed alive and moving forward and so we can answer John Wesley's question, "And are we yet alive?" with a resounding INDEED WE ARE!

We continue to reach out to our neighbors near and far. We have sent mission teams and had mission days, and to Camp Glisson. We plan to travel to South Carolina to help with the cleanup they need. We have offered special offerings to UMCOR, Conference Advances, as well as the Stop Hunger Now. We have packed 10,000 meals for Stop Hunger Now and have provided 2 weeks of groceries to over 200 families locally. Our Thanksgiving food drive involves several schools and the whole community.

This next year presents us with challenges that most every church faces. . A new audio/visual system is already enhancing our worship space and helping those with hearing difficulties but there is much left to consider. I never tire of bragging about Chamblee First. I fell in love with the church, with the community, and with the people and only love them more as time marches on. There are not enough words to express my appreciation for the opportunities the Conference and the congregation have provided. Thank you for the privilege of preaching the Gospel of Christ and for leading the best church in North Georgia. I am so glad I am your pastor.

Grace, Royeese

Continuing Education for Royeese Stowe

1. Quad Training for Conference Board of Trustees
2. Teaching Parish required several books that I bought, read, and studied
3. Coaching Training (in process) will total 60 hours
4. Theology and Doctrine Coach
5. Participation in Institute of Clergy Excellence

Report of the Committee on Community Outreach to the Church Conference

The Community Outreach (formerly Evangelism) Committee has been very active this year with efforts focused on growing church membership while also enhancing care of visitors and members. We continued to focus on improving outreach, which prompted the committee to approve re-naming the committee to better reflect this mission. Our committee members were heavily involved in community events hosted on the church grounds, such as the Easter Egg Hunt, musical concerts, Christmas and Easter events, the MG Walk, Vacation Bible School, and most recently the Fall Festival. For many of these events, a hospitality tent was setup for visitors to receive information about the church along with refreshments and give-away items displaying the church name and logo. Items included magnets, key chains, small flashlights, and recyclable grocery bags. These recyclable bags were also used for the Thanksgiving Food Drive.

Our committee members and diligent volunteers collected pew pads after Sunday worship and managed follow up communications with visitors to make certain they felt welcomed. Several committee members also graciously served as greeters/ushers during services, always welcoming visitors. The committee created a new first-time visitor package with iPad cases and stylus pens displaying the church logo. Visitors and new members were assisted in finding Sunday School classes and various programs of the church where they could participate.

Paula Daniel worked closely with our committee, bringing new ideas and enthusiasm. Paula helped us to enhance our presence at church events and to enhance our promotional items. As Paula recently announced that she was leaving her church role, Rev. Jeff Rogers actively engaged to assist our committee going forward. The committee appreciates Paula's efforts over the past year. We look forward to working with Rev. Rogers to examine nearby growth areas (using Mission Insight) and refocusing our mission to maximize growth potential with many new families expected to be moving into newly constructed homes in the vicinity of the church. A "welcome to the neighborhood" package is currently under development for our church members to leave at certain homes where new neighbors have moved into their neighborhoods.

The committee continues examining methods to enhance outreach and draw more visitors to Chamblee FUMC, encourage them to consider joining the church, and ultimately engaging more people to be disciples involved in the ministries of our church.

Respectfully Submitted,

James Kingman

Children's Council Report 2016

Children's ministries at Chamblee First continue to play a vital role in the life of our church family. Each season brings new ways for us to learn and grow together.

This past winter brought our Christmas celebrations, including our Children's Christmas Eve service on Christmas Eve afternoon. This well-attended worship time allows the children to hear and act out the Christmas story together. Our live Nativity was also a great success and offered many ways for children of all ages to be involved. In January, our congregation moved out of our sanctuary temporarily to accommodate the church's Restore II renovations. To help our congregation fit into our smaller worship space, Chris Tench designed Children's Worship for our second through fifth graders in addition to the Children's Church activities we have traditionally offered for our younger children. Ms. Jenny Moa has done a fabulous job of providing engaging and instructive activities that tie to the lectionary reading and sermon topic for each week.

The spring was a particularly busy season as we celebrated Easter and prepared for the summer. In March, the Children's Council sponsored Wednesday night supper with a taco bar. Chris Tench provided a VBS preview as the program, our children sang the blessing, helped set the tables, and served cookies for dessert, and we earned over \$400 to put toward VBS costs. Chris provided training for adults and youth working with VBS, offering both weekday and Saturday morning sessions. Our combined children's choirs sang in worship on Palm Sunday, and all the children of the church joined in the Palm Sunday procession.

As usual, the highlight of our summer was Vacation Bible School. The space limitations of Restore II prompted us to rethink the logistics of VBS, and we were very glad we did. For the first time ever, we offered two weeks of VBS with smaller numbers of children each week so that we could still accommodate all children who might want to attend. Chris developed a "rotation model" schedule that enabled us to make better use of our available space, and both our children and volunteers reacted positively to the change. In fact, we are planning to employ the same two-week rotation model next year even though we expect to have full use of our facility by then. We were blessed to have on average 130 children, adults, and youth in attendance each day. The Cokesbury "Surf Shack" curriculum provided a creative and helpful framework for a week of fun and fellowship as we talked about shining God's light into our world. Our mission offering raised \$3,200, which we donated to the United Methodist based organization, Murphy-Harpst. Many of our older elementary children also participated in the music and drama ministry's MAD Camp in July and had lots of fun while preparing a performance of the concert version of *The Lion King*.

As the fall began, the Children's Council began planning new activities and outreach ministries to take full advantage of the new facilities we look forward to having when Restore II is complete. We have also begun recruiting church members to provide

children's activities on Wednesday nights as part of the change in our choir programming (see below for details). The children also enjoyed Pajama Sunday, which is held on the Sunday of the church-wide Women's Retreat. On Commotion Sunday in August, we presented 12 Bibles to our rising 3rd graders and held our annual Blessing of the Backpacks. As part of that celebration, each child received a pencil and bag tag blessing to take to school.

Our ongoing ministries also provide yearlong instruction and enrichment for our children. Each Sunday morning, our children receive Worship Buddies materials which provide a quiet activity for them to complete during their time in worship. This activity is often related to a theme of the calendar or liturgical year. Easter and Christmas worship packs provide even more activities to engage the children at these meaningful times. All of our Sunday School classes continue to use and enjoy the Cokesbury Deep Blue curriculum. Children's Choir leaders Mr. Allen Barbee, Mrs. Emily Jameson, and Mrs. Mary Sallach met with staff this summer to redesign our children's choir format. As a result, we now offer choir during a portion of the Sunday School hour. We hope that this change will allow more children to be a part of the music ministry of our church. Our children have sung in Worship for Palm Sunday and World Communion Sunday and participate in the Christmas cantata each year. They also provide two Wednesday Night Supper programs during the course of the year. While events like the Easter Egg Hunt, Sprinkles and Sprinklers, Fall Festival, and Breakfast with Santa are sponsored by the Family Life Committee, the children in our church and community enjoy these events and we use these events to publicize Children's Ministries at Chamblee First.

Regardless of the season, Children's Ministries remain a continuous source of joy and excitement at Chamblee First.

Respectfully submitted,

Emily Jameson
Children's Council Chair

Youth Ministry Report

2016

The Youth Ministry of Chamblee First United Methodist Church is anticipating our new youth space which is part of Restore II. The space will prayerfully be completed in December 2016. Youth Fellowship is from 6-8pm most Sunday's and the Youth Council is reformatting Youth Fellowship for the 2017 year and beyond to include life skills. The Youth are scheduled to eat dinner at 6pm followed by a 30 minute discussion on a valuable life skill like how to prepare for an interview. After the life skill discussion the youth will participate in a scheduled activity. Also new this year all youth volunteers will have the option to help plan events and/or activities for the Sunday in which they volunteer. This is in hopes that the volunteers will become more invested in the youth ministry.

In 2017 the youth will have Confirmation Classes which start in January, host a Bingo game at a retirement home in February, attend a Spiritual Life Retreat held at Camp Glisson in March, help hide eggs for the Easter Egg Hunt and participate in the Maundy Thursday worship service in April, have a party for our graduating seniors and rising sixth graders in May, help with the 2 week Children's Vacation Bible School and participate in Music Art & Drama Camp in June, have Youth VBS and a mission week in July, have a back to school party in August, attend a fall retreat in late September or early October, help with the Fall Festival in October, help with the Thanksgiving Food Drive in November, help with the Live Nativity and have a Christmas Party in December. While still having Supper and Bible Study together on Wednesday.

This is an exciting time in the life of the Youth Ministry. The new youth space is very much needed as we continue to grow in number, in spirit, and in heart.

*Thank you volunteers and all who live out your Methodist vows when you give the youth of Chamblee your prayers, your gifts, your service, and your witness.

Respectfully,

The Youth Council

2016 Missions Committee Report

The goal of the Missions Committee is to provide a variety of mission opportunities for everyone in the church. Over 50 adults and children made 10,152 meals during our 5th Stop Hunger Now event in March. Another family-friendly mission opportunity is Meals on Wheel delivery. We encourage church members to sign up to deliver meals within the metro Atlanta area on the second Saturday of every month.

CFUMC has continued our relationship with Camp Glisson. Twice a year (April and November), we send a team, led by Sam McEntyre, to help Glisson prepare the grounds for the summer campers. In April, 11 volunteers constructed 2 tent platforms and a 4'x18' deck, built a fire ring, benches, and several sets of steps, and relocated tables and benches to the new fire ring. Additional work days are scheduled on November 4-5 of this year.

The Thanksgiving Food Drive is just starting to gear up for 2016. In 2015, we fed 162 families (884 people) and collected over 8,000 food items. The approximately 700 items that did not go into the food boxes were donated to Malachi's Storehouse. We are grateful to Jim and Cheryl Atkins for their continued leadership of this massive event.

In 2015, our Angel Tree Christmas ministry benefitted the United Methodist Children's Home. The Children's Home distributed the donated items not only during Christmas but throughout the year as children come to them in need of assistance. In addition, some Sunday School classes sponsored Christmas for low income families in the area.

The prison ministry continues to grow. A number of newly released prisoners receive basic furnishings and supplies for their homes through this ministry. Also, once a quarter, Rev. Dr. Stowe preaches at the Atlanta Transitional Center and a group from the church provides a snack to the prisoners who attend the service. All who are interested are encouraged to join this meaningful ministry.

Individual groups in the church, such as the youth and UMW circles, also actively seek out additional mission opportunities. In July, the youth sent a mission group to the Hinton Rural Life Center to help low income families in the area. For the fourth year in a row, several groups worked through Action Ministries to pack lunches for at risk children. Each group provided bag lunches that included a sandwich, chips, fruit cup, and drink. Individual circles also have their own missions, which include providing a meal to homeless women and children at Grace UMC and to cancer patients and their caregivers at Hope Lodge.

Submitted by Jennifer Teahan

Hospitality Committee

The Hospitality Committee strives to meet the various needs of our Church family. We provide receptions for families in bereavement as they gather, visit with friends and join in fellowship. We offer to serve our Church and congregation whenever called upon. This involves:

- Making arrangements for the use of the Fellowship Hall through the Church office/Church calendar.
- Planning, purchasing necessary supplies and recruiting volunteers.
- Responsible for preparing the Fellowship Hall with food, decorations, etc. and all aspects of hosting receptions.
- Requesting an “all-call” to the congregation when extra help is needed

The Hospitality Committee will continue to serve in many more facets as our Church grows and makes every effort to be available to our Church and its members.

Jane Manus

Parent's Morning Out Program 2016

Parent's Morning Out (PMO) is a church ministry that offers a curriculum based infant and toddler program centered around God's love. The program serves children 12 months to 24 months of age. It provides a loving and safe environment where children can learn, develop and grow through hands on, age appropriate learning activities. Storytime, art, music and play are provided as teachers introduce monthly themes.

Director, Chris Tench and her staff members provide a wealth of experience and knowledge. Each staff member follows guidelines for safe sanctuary, is CPR certified and background checked. The staff maintains high standards, are committed to education and continue their professional growth by attending workshops, seminars and in-service training.

The classes are divided into age groups of 12 - 18 months and 18 - 24 months and held Tuesday through Friday. This school year the PMO provided quality care in a school setting for 28 families, 29 children. The ratio of teachers to students is 1 to 5.

We are very proud of the growing success and good reputation of our program and of the many young children that have begun their educational foundation here at Chamblee First United Methodist Church.

Submitted by,

Mary Lou Dennisson

Membership Care 2016 Report

Membership Care strives to maintain an ongoing contact with church members who are unable to attend church on a regular basis. The activities of this committee include:

Committee members regularly send cards and notes to all of the home bound members.

The children and youth of the church make Easter and Thanksgiving cards which the committee members send or deliver to the home bound.

Committee members regularly contact the home bound by telephone.

Twice a year, committee members bring and serve communion to those who are unable to attend services.

After Christmas, committee members delivered poinsettia to our local home bound.

Please continue to remember our home bound members in your prayers.

Submitted by
Mary Lou Dennisson

Young Adults Group 2016
Chaired & Submitted by Justin Hood

The young adult fellowship has had an incredible year in 2016! Our group has seen growth in regular attendance, along with attendance from visitors that has become more frequent. Our group dynamic continues to change as our lives add children and we gain new members. We are excited for our church as we come closer to our newly expanded space, and have made contributions with our time and finances to assist in a small way. We started a new discussion platform in our Sunday school class and got rid of the wired word. We now divulge deeper into the previous week's sermon given by Dr. Stowe and assert how it has affected our lives personally. Rev. Rogers has been a great leader and we look forward to many more years of his well-dressed presence.

Activities

- Top Golf
- Summer Gathering at the Carters
- Lunch after the service on a weekly basis
- In January we had our first ever Young Adult retreat at Callaway Gardens

Meetings

- We meet quarterly to discuss agenda for the next quarter

Sunday school Tithe

- We are tithing a portion of our joy jar funds every week

Church activities assistance

- We assist with any and every activity that is brought before us. When asked to volunteer, we always provide the people needed.

Chamblee First United Methodist Church Music and Drama Ministries
2016 Charge Conference Report

For 2016, musical and dramatic groups will be offered for all ages, K4-Adult, as follows:

Children's Choirs are administered and directed by Allen Barbee. K4-1st grade is *Cherub Choir*. 2nd-5th grade is *Spirit Choir*. Emily Jameson and Mary Sallach lead the rehearsals. Each choir meets during the beginning of Sunday School on alternate weeks. Combined choirs will meet on the fifth Sunday. Both choirs will participate in worship or other presentations about 6 times August-May.

Youth are offered the opportunity to sing in *Chancel Choir*. This will be offered Wednesdays at 7:30 and is coordinated with UMYF activities. They will participate in worship of other presentations September-May.

Treble Makers, a ladies trio ensemble, is administered by Allen Barbee and will meet seasonally. They will participate in an occasional Wednesday Night Supper program and worship services throughout the year.

Chancel Choir, directed by Allen Barbee and accompanied by Bill Callaway and Becky Sanders, will meet on Wednesdays at 7:30 throughout the year except July. They will contribute to worship regularly all year. In addition, they will provide special music during Lent and Advent, sing during a special Christmas performance in December, and perform secular music for Wednesday Night Supper programs twice yearly.

Bill Callaway will lead hymn singing at the 8:45 Sunday worship. Allen Barbee will lead hymn singing at the 11:00 worship service with Bill Callaway and Becky Sanders, all accompanying on the Mohler pipe organ and Schimmel grand piano.

Orchestral instruments will enhance special choral performances several times yearly. Among church staff, members, and outside guests, piano, organ, keyboards, strings, woodwinds, brass, and percussion will be covered. We also have several ensembles that rehearse at Chamblee First who will contribute music during worship and special concerts. These groups include *Peachtree Symphonic Winds*, *Georgia Brass Band*, and *Atlanta Metro Youth Flute Choir*.

A men's vocal ensemble, *First Five*, is coordinated by Bob Lingle. They will provide special music during worship, Wednesday Night Supper programs, and special concerts during the year at Chamblee First and in the community.

Youth and adults will have handbell ringing opportunities in the *Chancel Ringers* ensemble. They will rehearse on Mondays at 6:30 and participate in worship, Wednesday Night Supper programs, and special performances at Chamblee First and the community several times a year. This group's season is September-May, and they are directed by Allen Barbee. The instruments comprise a 5 -octave Schulmerich and Malmark handbells set and 3-octave Suzuki chimes set.

The annual Christmas drama, *Live Nativity*, is presented in December for the church and greater community and is coordinated by Kathryn Rodriguez.

A Drama Showcase is the special musical presentation involving church members and the community singing, dancing, acting, playing instruments, constructing sets, running lights and sound, and making costumes. This show is coordinated with the children's M.A.D Camp once a year and involves food and fellowship with the entertainment. Musical direction and administration are lead by Allen Barbee.

A musical drama highlight is the Music, Art, and Drama (M.A.D.) Camp for children and youth starting with rising 3rd graders and up. Offered for a week in the summer and directed by Allen Barbee and Chris Tench, the group learns, creates, directs, and constructs their music, choreography, sets, costumes, and props for a musical that is presented in an early evening performance at the end of the week.

Musically and faithfully submitted,
Allen Barbee, Minister of Music

Worship Committee

The worship committee strives to maintain the meaning of the worship experience through dignity and beauty plus a little fun. We try to remain relevant to the needs of the congregation and to make worship, rather than rote, an uplifting experience. We eagerly anticipate our move back to the restored sanctuary and hope to further enhance the worship needs of the congregation.

The members of the worship committee are as follows:

Staff: Rev. Dr. Royeese Stowe, Sr Pastor; Rev. Jeff Rogers, Assoc. Pastor; Allen Barbee, Music Minister; Bill Calloway, Organist, Alexis Rodriguez, Sound Design

Laitry: Becky Craven, Brittany Dunlap, Wedding Coordinator, John Dennisson, Charlene Easler, Gayle and Gaylen Ehrig, Sheila Gillespie, Leslie Hall, Communion Steward, Marsha Jones, Paraments, Jo Anne Lawson, Ann Noel, Shirley Pirnie, Secretary, Leonard Salley, Head Usher, Lynda Salley, Mary Sallach, Becky Sanders, Pianist, Beth Scarbrough, Neb Shearouse, Dottie Smith, Communion Steward, Holly Swing, Jennifer Teahan, Eddie Williams.

Events during 2016:

World Communion Sunday, Restore II, Cancer Awareness, Wesley Walk, Pledge Sunday, Recognition of Veterans, Delivery of Food Boxes, Christ the King Sunday, Advent, Cantata, Live Nativity, Children's Nativity, Christmas Eve Services, Consecration of 2016 Church Leaders, Ash Wednesday, Lent, Maundy Thursday Dramatic Presentation, Palm Sunday, Easter, Sunrise Service, Easter Sunday, Mother's Day, Ascension Sunday, Pentecost, Trinity Sunday, Father's Day, Shorts and Sandals, Blessing of the Backpacks, Commotion Sunday, Pajama Sunday

Sermons on the Website

Submitted by Francine Scott, Chair

**Recreation Committee
Chairman – John Wilson**

Your recreation committee has been busy planning some new events for 2017 plus building on the activities of 2016.

Youth Basketball:

We had over 80 kids on 9 teams playing basketball during the 2015-2016 season. We are members of the North Atlanta Church Youth Basketball League playing against teams from other churches in the area. Registration for the 2016-2017 boys and girls ages 7-14 began on October 3rd and nearly filled up on the same day which will match the numbers from last year. Some games are played at Chamblee while others are played at the various churches. All the coaches are volunteers; if anyone is interested in coaching or wanting more information please contact myself or Lavonia Winford. With the Program and Concessions – Youth Basketball produces a nice profit overall. We celebrate the end of the season with a banquet which is always well received by the Coaches, Parents and most importantly, The Kids!! The program just keeps getting better and better!!

Golf Tournament:

We have hosted a golf tournament on the third Monday of September for the last eight years. The tournament is open to all regardless of level of play. We recently had the 8th Annual on September 12th this year. We had nearly 50 players participate with nearly 20 Sponsors. We raised over \$6,200 that nearly hit our goals from the previous year. The proceeds will go to various church projects such as the restoration fund and the recreation facility. This year we are once again proposing to distribute the funds towards the “upkeep and improvement” of the recreation facilities. Based on the feedback from the participants, we are also donating a quarter of the profits to Habitat for Humanity.

Disc Golf:

Once the Restoration II project is complete, we will be redesigning and enhancing the existing course. In addition, we are scheduling/preparing for the 2nd Chamblee Disc Golf Tournament for some time in 2017. The event will be advertised on the Georgia Disc Golf Association web site, the disc golf newsletter and of course on the Church’s web-site and Sunday bulletins. The course is used nearly every day by local enthusiasts. We are working with a couple of those enthusiasts to help coordinate the event as well as improving the existing tee boxes and layout. We anticipate an even larger turnout than we had at the first one. We are very excited by the enthusiasm of the community to embrace the course and upkeep. We plan on continuing the event in the future as well as with more than one in a year.

Expanding the Offering:

In the spirit of expanding the offerings of the Recreation Committee, we distributed a Survey to the Congregation to see what additional activities people might be interested in. Based on early feedback we are currently assessing the opportunity for Exercise Classes. More to come in the new year.

Improvements/Fund Raising:

The Recreation Committee will host a Wednesday Night Supper in the new year at some point. The proceeds from all the Recreation Committee activities thus far have gone to providing new equipment and updates to the Activities Center -- which included a "Welcome to Chamblee First Methodist" wall mural amongst other things. The facilities look fantastic!!

CFUMC Women's Retreat Committee

2016

The annual women's retreat was held this year the weekend of September 23-25 at the Cohutta Springs Conference Center in Crandall, Georgia. It was an intergenerational group with 30 women participating. Reverend Dr. Royeese Stowe was the speaker for the retreat with the topic being "Friedman Fables." Each year the committee creates a survey with the objective of continually improving the retreat.

This year the retreat committee consisted of ten women from the congregation in conjunction with Rev. Dr. Stowe. The committee continues to enlist the help of the attendees with preparation for the event beforehand and to solicit volunteers for next year's committee.

Submitted by Belinda

Family Life Committee
2016 Church Conference Report

The Family Life Committee coordinates family-oriented activities for the church and surrounding community, providing a safe and loving atmosphere for fun, fellowship, and the development of a closer-knit church family.

Family Life hosts a number of events throughout the year. The Saturday before Palm Sunday, we hold our annual Easter Egg Hunt, with music, crafts, and over 200 children gathering over 8,000 eggs. At the Fall Festival every October, we have crafts, games with prizes, moonwalks and obstacle courses, and a cake walk with delicious homemade desserts. We work with the Missions Committee to kick off our Thanksgiving Food Drive that day by asking everyone to donate a non-perishable food item. Other groups in the church, including the Men's Ministry, Youth, Boy Scouts, and Girl Scouts, also partner with us during the Festival, and we want to encourage more groups to participate in future years. Santa visits our Fellowship Hall every December, taking time for pictures and a pancake breakfast with the kids. These three primary events are well-known in the community, and Chamblee First takes great pride that they are offered to everyone free of charge.

Family Life looks forward to summer and fall every year. We celebrate Independence Day with a church-wide hamburger and hot dog cookout, with church members contributing their favorite side dish. The homemade ice cream at our August Ice Cream Social is popular as we celebrate the end of summer break in coordination with the Men's BBQ.

The construction this year provided a unique challenge as we had to move some events from the front lawn or cancel them altogether, including Touch-a-Truck in which we partner with local businesses and city governments and the Vacation Bible School hot dog supper for the kids, parents, and teachers. Some of the challenges we faced, however, became opportunities for growth and change. What we thought was a temporary move of the Easter Egg Hunt to the meadow may become a long-term change as parents and children alike loved the move and thought it was a great success. Although we anticipate returning to a more normal schedule of events next year, we will apply what we have learned through the construction to future events.

None of our activities would be possible without the support of the church, and we extend our heartfelt thanks to the volunteers who work tirelessly to make them a success. We look forward over the coming year to continue providing opportunities for the people of Chamblee First to grow closer together, closer to the community, and closer to God.

Respectfully Submitted,
Margaret Sánchez

CHAMBLEE METHODIST KINDERGARTEN 2016 – 2017

The preschool and kindergarten just started our 58th year of serving young children and their families in the community. With a staff of 24 teachers and an enrollment of 160, our school is nationally accredited by Advanc-Ed (Southern Association of Colleges and Schools or SACS). The school also has memberships in NAEYC (National Association for the Education of Young Children) and the Georgia Preschool Association. The school offers a total of 12 different classes for children ages 2 – 5 years old. Our half-day program focuses on all aspects of a child's development: cognitive (readiness skills of all types), social and emotional, physical (fine and gross motor skills), and spiritual. We use The Creative Curriculum as the basis for our thematic curriculum development, along with many other units of study developed by our teachers as a result of the numerous professional workshops and classes they attend each year.

The teachers at CMK are each required to earn a minimum of 16 professional development hours each year. The entire staff is certified in CPR and first aid and has received Safe Sanctuaries training as well.

In addition to the variety of classroom activities, the children attend Chapel twice a month in the sanctuary, music class twice a week, and creative movement class once a week. Students do lots of different art projects throughout the year, and they learn cooperatively along with their classmates. Children learn through hands-on, experience-based learning activities. They are allowed to develop within their own time frame through age-appropriate learning experiences. Our low student-teacher ratios in each class ensure that the children receive plenty of love and attention while they are learning. The Kindergarten staff and the church work as partners with the parents toward the goal of fulfilling each child's God-given potential.

Submitted by Allison Spangler, Director

Men's Group Report
2016 Charge Conference

The men's group continued their momentum and growth in 2016. The first Sunday of every month continues to serve as a fellowship opportunity, as 15-20 men regularly attend an early morning breakfast. In early September, the men held their 6th annual BBQ, generating funds that are used towards philanthropic and church needs. The plan for 2017 is for the men to continue with the monthly breakfasts, hold the 7th annual BBQ, continue supporting the church and local community with their time and donations, and finally, growing the number of men that consistently participate in all of the men's activities.

Submitted by Chip Zint

Wednesday Night Suppers

2016 Report

Chamblee First has had suppers on Wednesday nights for many years and are open to everyone. The suppers provide a great time for fellowship and an opportunity for the members to learn and share ideas. We average 65 in attendance each week. Suppers are scheduled from Jan – May and September – December.

We do not have supper the Wednesday before Thanksgiving and the last two Wednesdays at year end. Many of the meals are catered with a charge of \$7.50 for adults and \$3.50 for children. We also have different committees and groups in the church to host suppers as a fundraiser. This allows these groups an opportunity to present a program that is pertinent to their cause. Volunteers are recruited to help serve the meals.

We offer various programs to meet the interests of all the members. Some of the programs we have had involve the groups from our music ministry; First Five Quintet, Hand bells, Ladies and Children's Choirs. We also have speakers from state and local governments, community business leaders, and other areas of interest like gardening, police, and table board games.

The first half of 2016 the coordinator was Paula Daniel. We thank her for doing an outstanding job. The second half of 2016 and beyond the coordinator is Joann Gibson.

Respectfully Submitted,
Joann Gibson
Wednesday Night Supper Coordinator

Garden of Remembrance Report

2016

An Ancestral Gift in 2003 from the Gerold and Blanche Ligon Estate provided the funds to construct the garden of Remembrance located outside the east side of the sanctuary hall. The purpose of this garden is to provide a Tribute Tower where honorarium or memorial plaques can be placed by church family members as a tribute to family or others. There are also Bricks in the garden floor that can be engraved as memorials or honorariums. The third purpose for the Garden is to provide a Columbarium where the cremains of church members and their families can be inurned. The Columbarium has 48 niches. Each niche can hold two cremains.

From inception this Garden was designed to be a peaceful worshipful place available to anyone anytime. It is illuminated at night. The fountains and benches are inviting for a quiet worshipful experience. To date a number of brick and plaque tributes have been placed and there is space for more. At present 37 niches have been purchased by our church family. Because of demand 44 new niches are presently under construction in the Garden. This will bring the total niches to 92 when construction is completed by mid-November 2016.

There are set rule guidelines for placing the tribute plaques or bricks and for the purchase and utilization of a Columbarium niche. The Garden of Remembrance committee consisting of Gaylen Ehrig and Ray Dunahoo is always available to answer questions and provide the applications to our church family.

Submitted by: Ray Dunahoo, Chair

Church Snapshot

Church Chamblee First UMC

Pastoral Staff Rev. Dr. Royce Stone Rev. Jeff Rogers

Mission Statement Making Disciples for the Transformation of the World

Vision Statement Providing Adequate Space, Enhancing Programs Community Outreach

Church	2014	2015	2016(YTD)
Total Membership	1080	1106	1106
New Members received	32	36	22
Professions of Faith	10	27	13
Average Attendance	350	332	321

Ministry and Mission

Worship Schedule 8:45 - 11:00 Weekly

Local 1 per quarter @ Atlanta Transitional Center for Men
1 per quarter @ Dunwoody Times Assisted Living

Beyond the Local Church Same as local

New Ministry & Mission this year

Plans for Mission Trip to SC Angel Trees for Lee Arrendale Prison

Sunday School	# of Classes	Average	Small Groups	# of Groups	Average
Adult Classes	7	83	Adult Groups	10	350
Youth Classes	2	35	Youth Groups	5	44
Children's Classes	3	50	Children's Groups	8	37

For General Fund & Capital Fund
 For General Fund + Capital Funds

Finances	2014	2015	2016(YTD)
Total Monies Raised	\$ 909,909	2,956,525	1,592,148
Apportionment Paid %	100%		

What are your plans to pay 100% apportionments? We always pay 100% + will again.

Debt Total Monthly or Annual Payment NA

Please attach staffing information and leadership information.

Chamblee First
United Methodist Church
Staff Directory & Other Important Contacts
(770) 457-2525; fax: (770) 457-9683

Rev Royeese Stowe, Senior Pastor royeeses@bellsouth.net	X214	Cell	404-317-3233 (public)
Rev. Jeff Rogers, Associate Pastor jrogers@chambleeumc.org	X223	Cell	678-978-5128
Allen Barbee, Minister of Music abarbee@chambleeumc.org	X219	Cell	404-218-6969
Rev. Lavonia Winford, Pastor of Students & Families lwinford@chambleeumc.org	X224	Cell	601-604-3442
Chris Tench, Director of PMO & Children's Ministries ctench@chambleeumc.org	X211	Cell	770-265-6946
Bill Callaway, Organist		Home email	404-257-8828 bcallaway630@earthlink.net
Dolly Stratton, Administrative Assistant dstratton@chambleeumc.org	X210	Home Cell	770-435-7287 404-316-0961
Kathy Brannon, Financial Adm. kbrannon@chambleeumc.org	X228	Home Cell	770-931-6870 678-662-3446
James Goolsby, Minister of Maintenance		Cell	404-207-9713
Joann Gibson Wednesday Night Supper Coordinator joanngibson27@gmail.com		Home Cell	470-321-4076 770-366-6519
Allison Spangler Kindergarten Director kindergarten@chambleeumc.org	X225	Home Work Cell	770-451-1242 770-457-2527 404-307-6698
Ann Noel, Volunteer		Home Cell	770-457-2943 404-512-8185
Becky Craven, Volunteer Contribution Data, Membership	X215	Home	770-457-3834 rmcraven@bellsouth.net
Tom Jones Chair, Board of Trustees		Home email	678-530-0265 cfumc_trustees@bellsouth.net
Whitney Johnson Finance Chair		Home Email	770-455-8223 wjjohnson65@aol.com
Alexis Rodriguez, Sound Tech av@chambleeumc.org alexis.rodriguez@coca-cola.com		Home Office Cell	678-546-1428 404-313-6958
Ramsey & Ramsey – Cleaning & Lockup Contact: Cleotis Ramsey		Office Cell	770-679-0324 404-944-0503
Ray Dunahoo		Cell	770-363-0330
Ray Manus		Cell	770-241-8827
Gaylen Ehrig		Cell	404-444-6977
Les Hammond		Cell	770-364-6467
Gene Lawson		Cell	404-915-1576

THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Report of Church Leadership

(Position Listing)

Church Chamblee First UMC Number 1134

Charge Chamblee First UMC

District Atlanta Roswell

North Georgia Annual Conference, UMC

For 2017

Admin Board/Church Council**Ms Burdick, Susan**

3756 Donaldson Dr; Chamblee, GA 30341

Adult

(H) (O)

2017

Mr Clarke, Martin3790 Granger Drive; Chamblee, GA 30341
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2017

Mr Clyne, Ron

4615 Dellrose Dr; Dunwoody, GA 30338

Adult

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2017

Mr Ehrig, Gaylen4647 Village Dr; Dunwoody, GA 30338
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2017

Mr Gatland, Ian1684 Beverly Woods Ct; Chamblee, GA 30341
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Adult

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2017

Mr Jameson, Andy4728 Tilly Mill Road; Dunwoody, GA 30360
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Young Adult

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2017

Ms Johnston, Carolyn1415 Brawley Circle; Atlanta, GA 30319
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Mr Pirnie, Scott 1706 Foresta Court; Atlanta, GA 30341 spirnie@comcast.net	Adult (H) 7704577460 (O) 2017
Mr Rose, Bob 1783 Tobey Rd; Chamblee, GA 30341 bobbylrose@bellsouth.net	Adult (H) 7704573354 (O) 2017
Mr. Rubino, Steve 1635 Chateau Drive; Dunwoody, GA 30338 sjrubino73@yahoo.com	Adult (H) 7703509903 (O) 2017
Mr Salley, Leonard 1482 Bubbling Creek Rd; Atlanta, GA 30319 lbsalley06@att.net	Adult (H) 7704519695 (O) 2017
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Ms Smith, Dottie 2396 Spalding Dr; Dunwoody, GA 30350	Adult (H) 7703167400 (O) 2017
Ms Teahan, Jennifer 3922 Singletree Place; Norcross, GA 30093 jentea74@hotmail.com	Young Adult (H) 7703818256 (O) 2017
Ms Thomas, Dottie 1749 8th Street; Chamblee, GA 30341 dottiept@bellsouth.net	Adult (H) 7704576027 (O) 2017
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Mr Veal, Mike 1832 D'Youville Ln; Chamblee, GA 30341 mikeveal@bellsouth.net	Adult (H) 7704581042 (O) 2017
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<u>Admin Board/Church Council Vice-Chair</u>	
Mr Powell, Carson 3682 Keswick Drive; Chamblee, GA 30341 carson.powell@gmail.com	Adult (H) 6786405584 (O) 2017

Building Committee

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Ms Smith, Dottie 2396 Spalding Dr; Dunwoody, GA 30350	Adult (H) 7703167400 (O) 2017
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<u>Cemetery Committee Chair</u>	
Mr Hammond, Les 1430 Brawley Circle; Atlanta, GA 30319 lhh3@aol.com	Adult (H) 7704527259 (O) 2017
<u>Council on Children's Ministries Committee</u>	
Ms. Boswell, Tammy 1354 Mill Glen Drive; Dunwoody, GA 30338	Adult (H) 770-451-5176 (O) 2017
Ms Carter, Sarah 3634 Sexton Woods Drive; Chamblee, GA 30341	Adult (H) (O) 2017
Ms Clarke, Lisa 3790 Granger Drive; Chamblee, GA 30341 sofihana@aol.com	Adult (H) 770-454-8868 (O) 2017
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Council on Children's Ministries Chair

Ms Jameson, Emily
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Council On Ministries Chair**Mr Dennisson, John**

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Ms. Watts, Michelle 2680 Derby Walk; Atlanta, GA 30319	Adult (H) 404-401-3220 (O) 2017
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<u>Finance Committee</u>	
Ms Atkins, Cheryl 1647 Harts Mill Road, NE; Atlanta, GA 30319 candjatkins@comcast.net	Adult (H) 7704759055 (O) 2017
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Mr. Kwenda, Maxwell 4111 Peachford Circle; Dunwoody, GA 30338	Adult (H) (O) 2017
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Mr Wilmath, Bobby 3847 Brooklawn Court, NE; Atlanta, GA 30319 rjwilmath@icloud.com	Adult (H) 404-386-4599 (O) 2017
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<u>Financial Secretary</u>	
Ms Brannon, Kathy 4147 Chamblee Dunwoody Rd; Chamblee, GA 30341	Adult (H) (O) 7704572525 2017
<u>Family Ministries Coordinator</u>	
Ms Sanchez, Margaret 1544 Clydesdale Court; Suwanee, GA 30024 teahanm@yahoo.com	Young Adult (H) 7708157224 (O) 2017
<u>Historian</u>	
Mrs Mims, Jean 3679 Stewart Road; Doraville, GA 30340	Adult (H) 770-457-3480 (O) 2017
<u>Hospitality Committee</u>	
Ms Craven, Becky 4144 Admiral Dr; Chamblee, GA 30341 rmcraven@bellsouth.net	Adult (H) 7704573834 (O) 2017

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Mrs Myers, Marcia 3511 Donaldson Drive, NE, Apt D217; Atlanta, GA 30319 ladytoto1@gmail.com	Adult (H) 7709869261 (O) 2017
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Ms Sanchez, Margaret 1544 Clydesdale Court; Suwanee, GA 30024 teahanm@yahoo.com	Young Adult (H) 7708157224 (O) 2017
Ms Teahan, Jennifer 3922 Singletree Place; Norcross, GA 30093 jentea74@hotmail.com	Young Adult (H) 7703818256 (O) 2017
Ms Thomas, Dottie 1749 8th Street; Chamblee, GA 30341 dottiept@bellsouth.net	Adult (H) 7704576027 (O) 2017
Ms Veal, Becky 1455 Oak Forrest Court; Atlanta, GA 30319 becky@beckyveal.com	Adult (H) 4043073322 (O) 2017
Ms Wilder, Sheila 1635 Chateau Drive; Dunwoody, GA 30338	Adult (H) 7703509903 (O) 2017
<u>Certified Lay Servant</u>	
Ms Hall, Leslie ;	Adult (H) (O) 2017
Ms Hall, Leslie ;	Adult (H) (O) 2015 - 2017
<u>Lay Leadership Committee</u>	
Ms Craven, Becky 4144 Admiral Dr; Chamblee, GA 30341 rmcraven@bellsouth.net	Adult (H) 7704573834 (O) 2017
Ms Fancher, Sandra 5900 Ranger Ct; Norcross, GA 30092	Adult (H) 770-582-0443 (O) 2017
Mr Gatland, Ian 1684 Beverly Woods Ct; Chamblee, GA 30341 ian.gatland@physics.gatech.edu	Adult (H) 770-451-2874 (O) 2017
Ms Hall, George 1960 Huntington Hall Ct; Dunwoody, GA 30338	Adult (H) 7703999970 (O) 2017

Mr Latham, Hill 4329 Village Oaks Lane; Dunwoody, GA 30338 hill1937@bellsouth.net	Adult (H) 7704553694 (O) 2017
Mrs Manus, Jane 3989 Longview Dr; Chamblee, GA 30341 janemanus@comcast.net	Adult (H) 7704577792 (O) 2017
Mrs Noel, Ann 1897 Sandlewood Lane; Chamblee, GA 30341 annnoel48@bellsouth.net	Older Adult (H) 7704572943 (O) 2017
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<u>Membership Secretary</u>	
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<u>Membership Care Chair</u>	
Mrs Dennisson, Mary Lou 3935 North Berkeley Lake Road; Duluth, GA 30096 jdennisson@aol.com	Adult (H) 770-550-3090 (O) 2017
<u>Membership Care Committee</u>	
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Ms Brooks, Shirley 3721 Harts Place; Chamblee, GA 30341	Adult (H) 7704577124 (O) 2017
Mrs Dickey, Fran 2008 Ellwyn Drive; Chamblee, GA 30341 frandickey@bellsouth.net	Adult (H) 7704513339 (O) 2017
Ms Fancher, Sandra 5900 Ranger Ct; Norcross, GA 30092	Adult (H) 770-582-0443 (O) 2017
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Mr Shearouse, Nesbit 4090 Commodore Dr; Chamblee, GA 30341 nshear7221@aol.com	Adult (H) 7704514078 (O) 2017
Ms Teahan, Jennifer 3922 Singletree Place; Norcross, GA 30093 jentea74@hotmail.com	Young Adult (H) 7703818256 (O) 2017
Ms Thomas, Dottie 1749 8th Street; Chamblee, GA 30341 dottiept@bellsouth.net	Adult (H) 7704576027 (O) 2017
Ms Williams, Liz 2994 Sumac Dr; Doraville, GA 30360	Adult (H) (O) 2017
Mrs Wilmath, Renee 3847 Brooklawn Court, NE; Atlanta, GA 30319	Adult (H) 4043864599 (O) 2017
Rev Winford, Lavonia ;	Adult (H) (O) 2017
<u>Missions/Outreach Committee</u>	
Ms Atkins, Cheryl 1647 Harts Mill Road, NE; Atlanta, GA 30319 candjatkins@comcast.net	Adult (H) 7704759055 (O) 2017
Ms Austin, Lisa 2806 Mabry Road, NE; Atlanta, GA 30319 lisa-austin2@comcast.net	Adult (H) 4049184639 (O) 2017

Ms Dunahoo, Ray 4720 Vermack Ridge; Dunwoody, GA 30338 rc@dunahoo.com	Adult (H) 7703930641 (O) 2017
Mr McEntyre, Sam 4700 Vermack Ridge; Dunwoody, GA 30338 sammcentyre@bellsouth.net	Adult (H) 7703965140 (O) 4047712992 2017
Mrs Myers, Marcia 3511 Donaldson Drive, NE, Apt D217; Atlanta, GA 30319 ladytoto1@gmail.com	Adult (H) 7709869261 (O) 2017
Rev Rogers, Jeff 4147 Chamblee Dunwoody Road; Chamblee, GA 30341 jrogers@chambleeumc.org	Adult (H) (O) 6789785128 2017
Ms Sanchez, Margaret 1544 Clydesdale Court; Suwanee, GA 30024 teahanm@yahoo.com	Young Adult (H) 7708157224 (O) 2017
Mr. Scott, Duke 4645 Ellisbury Drive; Dunwoody, GA 30338	Adult (H) 404-808-2273 (O) 2017
Ms Sheffield, Patricia 1920 Gainsborough Drive; Chamblee, GA 30341	Adult (H) 7704588425 (O) 2017
Ms Teahan, Jennifer 3922 Singletree Place; Norcross, GA 30093 jentea74@hotmail.com	Young Adult (H) 7703818256 (O) 2017
<u>Missions/Outreach Chair</u>	
Mr Fisher, William 1727 Johnson Road, NE; Atlanta, GA 30306 wdf1727@gmail.com	Adult (H) 4046079592 (O) 2017
Mr Moten, James 3758 Ensign Drive; Chamblee, GA 30341 jamesmoten@gmail.com	Adult (H) 4045029292 (O) 2017
<u>Men Ministry Chair</u>	
Mr Zint, Chip 1903 Sandlewood Lane; Chamblee, GA 30341 chip.zint@gmail.com	Adult (H) 7708133650 (O) 2017
<u>Outreach/Evangelism Committee</u>	
Ms Brooks, Shirley 3721 Harts Place; Chamblee, GA 30341	Adult (H) 7704577124 (O) 2017
Ms Clarke, Lisa 3790 Granger Drive; Chamblee, GA 30341 sofihana@aol.com	Adult (H) 770-454-8868 (O) 2017
Mr Dennison, John 2889 Parkridge Drive, NE; Atlanta, GA 30319 jdennison@aol.com	Adult (H) 7704576652 (O) 2017

Mr Jameson, Andy 4728 Tilly Mill Road; Dunwoody, GA 30360 andyjameson72@yahoo.com	Young Adult (H) 6788748636 (O) 2017
Ms Kearney, Mary Ruth 1830 Preserve Way; Brookhaven, GA 30341 maryruth.russell@gmail.com	Adult (H) 6782315643 (O) 2017
Mr Kingman, James Longview Dr; Chamblee, GA 30341	Adult (H) 7704558223 (O) 2017
Mr Lawson, Gene 3862 Ashford Ridge NE; Atlanta, GA 30319	Adult (H) 7704581007 (O) 2017
Mrs Myers, Marcia 3511 Donaldson Drive, NE, Apt D217; Atlanta, GA 30319 ladytoto1@gmail.com	Adult (H) 7709869261 (O) 2017
Ms Nichols, Susan 533 Bluff Court; Woodstock, GA 30188 snich533@outlook.com	Adult (H) 7705167571 (O) 2017
Mrs Noel, Ann 1897 Sandlewood Lane; Chamblee, GA 30341 annoel48@bellsouth.net	Older Adult (H) 7704572943 (O) 2017
Ms Reusche, Anne 3661 Teal Road; Chamblee, GA 30341 anne.reusche@hp.com	Adult (H) 7705571710 (O) 2017
Ms Roberts, Barb 3926 Granger Dr; Chamblee, GA 30341 tobar2@bellsouth.net	Adult (H) 7704514579 (O) 2017
<u>Outreach/Evangelism Chair</u>	
Mr Hiers, Bo 4130 Commodore Drive; Chamblee, GA 30341	Adult (H) 7704511309 (O) 2017
<u>Recreation Chair</u>	
Mr Wilson, John 2859 Kingsland Ct. SE; Atlanta, GA 30339	Adult (H) 7703505928 (O) 2017
<u>Recreation Committee</u>	
Mr Anderson, Steve 3982 Battleford Court; Chamblee, GA 30341	Adult (H) 7709869534 (O) 2017
Ms Burdick, Susan 3756 Donaldson Dr; Chamblee, GA 30341	Adult (H) (O) 2017
Mrs Daniel, Paula 3933 John Hopkins Court; Decatur, GA 30034 pdaniel@chambleeumc.org	Adult (H) 7704583709 (O) 4043213854 2017

Mr Farkas, William 5321 Williams Rd #A; Norcross, GA 30093	Adult (H) 7709313757 (O) 2017
Mr Gonyea, Jim 1860 Queens Way; Chamblee, GA 30341	Adult (H) 7704575324 (O) 2017
Mr Henderson, Chad 4708 North Springs Court; Dunwoody, GA 30338 rchadhenderson@gmail.com	Adult (H) 7703376884 (O) 2017
Mr Moore, Joan 3756 Donaldson Dr; Chamblee, GA 30341 sujobeamtn@aol.com	Adult (H) (O) 2017
Ms Scott, Kathy 267 Redland Rd; Franklin, GA 30217	Adult (H) 7063023938 (O) 2017
Mr Veal, Mike 1832 D'Youville Ln; Chamblee, GA 30341 mikeveal@bellsouth.net	Adult (H) 7704581042 (O) 2017
<u>Staff Parish Relations Comm</u>	
Mr Atkins, Jim 1647 Harts Mill Road, NE; Atlanta, GA 30319 atkins@us.ibm.com	Adult (H) 7704759055 (O) 2017
Mr Clarke, Martin 3790 Granger Drive; Chamblee, GA 30341 mhcesq@aol.com	Adult (H) 770-4548868 (O) 2017
Mrs Dunahoo, Crystal 4720 Vermack Ridge; Dunwoody, GA 30338 c@dunahoo.com	Adult (H) 7703930641 (O) 2017
Ms Gillispie, Sheila 3962 Longview Dr; Chamblee, GA 30341 sheilagillispie@bellsouth.net	Adult (H) 6782976471 (O) 2017
Ms Hall, George 1960 Huntington Hall Ct; Dunwoody, GA 30338	Adult (H) 7703999970 (O) 2017
Ms Hall, Leslie ;	Adult (H) (O) 2017
Mr Hickman, Richard 3797 Granger Dr; Chamblee, GA 30341 hckmna@aol.com	Older Adult (H) 7704513447 (O) 2017
Mr Johnson, Whitney 4410 Kingsfield Court; Dunwoody, GA 30338 WLJohnson65@aol.com	Adult (H) 7704558223 (O) 2017
Mrs Manus, Jane 3989 Longview Dr; Chamblee, GA 30341 janemanus@comcast.net	Adult (H) 7704577792 (O) 2017

Mr Powell, Carson

3682 Keswick Drive; Chamblee, GA 30341
carson.powell@gmail.com

Adult

(H) 6786405584 (O)
2017

Ms Veal, Becky

1455 Oak Forrest Court; Atlanta, GA 30319
becky@beckyveal.com

Adult

(H) 4043073322 (O)
2017

Staff Parish Relations Chair**Mr Scarbrough, Spencer**

5083 Wickford Way; Dunwoody, GA 30338
skscarbrough@gmail.com

Adult

(H) 6784047664 (O)
2017

Stewardship Chair**Mr Wilmath, Bobby**

3847 Brooklawn Court, NE; Atlanta, GA 30319
rjwilmath@icloud.com

Adult

(H) 404-386-4599 (O)
2017

Treasurer**Ms Brannon, Kathy**

4147 Chamblee Dunwoody Rd; Chamblee, GA 30341

Adult

(H) (O) 7704572525
2017

Trustees**Mr Ehrig, Gaylen**

4647 Village Dr; Dunwoody, GA 30338
ehrig1@bellsouth.net

Adult

(H) 7704583497 (O)
2017

Ms Hall, Debbie

1960 Huntington Hall Court; Dunwoody, GA 30338
debbie.h.hall@gmail.com

Adult

(H) 7703999970 (O)
2017

Mr Jones, Tom

3863 Parkcrest Drive; Atlanta, GA 30319

Adult

(H) 6785300265 (O)
2017

Ms Montgomery, Susan

1449 Ashford Place; Atlanta, GA 30319
shmnty@comcast.net

Adult

(H) 4043870483 (O)
2017

Mr Mottern, Tom

1875 Wyndale Court; Chamblee, GA 30341
motternhouse@comcast.net

Adult

(H) 7704548513 (O)
2017

Mr Myers, Ray

1732 Beverly Woods Court; Chamblee, GA 30341
rmyers@raa-design.com

Adult

(H) 7704529621 (O)
2017

Mr Pirnie, Scott

1706 Foresta Court; Atlanta, GA 30341
spirnie@comcast.net

Adult

(H) 7704577460 (O)
2017

Ms Rankin, Andrea

6540 Fox Creek Drive; Cumming, GA 30040
walkergirl00@me.com

Adult

(H) 7708447294 (O)
2017

Mr Rose, Bob 1783 Tobey Rd; Chamblee, GA 30341 bobbyrose@bellsouth.net	Adult (H) 7704573354 (O) 2017
<u>UMW President</u>	
Mrs Mottern, Leslie 1875 Wyndale Ct; Chamblee, GA 30341	Adult (H) 7704548513 (O) 2017
<u>Worship Chair</u>	
Ms Scott, Fran 2109 Seaman Circle; Chamblee, GA 30341 franscott40@gmail.com	Adult (H) 7704573344 (O) 2017
<u>Worship Committee</u>	
Mr Barbee, Allen 2906 Sumac Drive; Atlanta, GA 30360 abarbee@chambleeumc.org	Adult (H) (O) 4042186969 2017
Mr Callaway, Bill 5215 Glenridge Dr; Atlanta, GA 30342 bcallaway630@earthlink.net	Adult (H) 4042578828 (O) 2017
Ms Craven, Becky 4144 Admiral Dr; Chamblee, GA 30341 rmcraven@bellsouth.net	Adult (H) 7704573834 (O) 2017
Mr Dennison, John 2889 Parkridge Drive, NE; Atlanta, GA 30319 jdennison@aol.com	Adult (H) 7704576652 (O) 2017
Ms Dunlap, Brittany 5389 Forest Springs Drive; Dunwoody, GA 30338 brittanywdunlap@gmail.com	Young Adult (H) 7703773855 (O) 2017
Ms Easler, Charlene 2504 Green Forest Corut; Snellville, GA 30078	Adult (H) 7709856227 (O) 2017
Mr Ehrig, Gaylen 4647 Village Dr; Dunwoody, GA 30338 ehrig1@bellsouth.net	Adult (H) 7704583497 (O) 2017
Ms Gillispie, Sheila 3962 Longview Dr; Chamblee, GA 30341 sheilagillispie@bellsouth.net	Adult (H) 6782976471 (O) 2017
Ms Hall, Leslie ;	Adult (H) (O) 2017
Ms Jones, Marsha 3863 Pinecrest Drive; Atlanta, GA 30319 parkcrest@bellsouth.net	Adult (H) 6785300265 (O) 2017
Mrs Noel, Ann 1897 Sandlewood Lane; Chamblee, GA 30341 annoel48@bellsouth.net	Older Adult (H) 7704572943 (O) 2017

Ms Pirnie, Shirley 1706 Foresta Court; Chamblee, GA 30341 spirnie@att.net	Adult (H) 7704577460 (O) 2017
Ms Rodriguez, Alexis 2060 Skylar Leah Dr; Buford, GA 30518 av@chambleeumc.net	Adult (H) 6785461428 (O) 2017
Ms Sallach, Mary 1784 Huntington Chase; Chamblee, GA 30341	Adult (H) 4049367654 (O) 2017
Mr Salley, Leonard 1482 Bubbling Creek Rd; Atlanta, GA 30319 lbsalley06@att.net	Adult (H) 7704519695 (O) 2017
Mrs Salley, Lynda 1482 Bubbling Creek Rd; Atlanta, GA 30319 lbsalley06@att.net	Adult (H) 7704519695 (O) 2017
Mr Sanchez, Robert 1544 Clydesdale Court; Suwanee, GA 30024	Adult (H) 6786402969 (O) 2017
Mrs Sanders, Becky 4785 Vermack Ridge; Dunwoody, GA 30338 becky@endoday.net	Adult (H) 7703939229 (O) 2017
Mrs Scarbrough, Beth 5083 Wickford Way; Dunwoody, GA 30338	Young Adult (H) 6784047664 (O) 2017
Ms Smith, Dottie 2396 Spalding Dr; Dunwoody, GA 30350	Adult (H) 7703167400 (O) 2017
Ms Swing, Holly 1615 Bubbling Creek Road; Atlanta, GA 30319	Adult (H) 7704586683 (O) 2017
Ms Teahan, Jennifer 3922 Singletree Place; Norcross, GA 30093 jentea74@hotmail.com	Young Adult (H) 7703818256 (O) 2017
Ms Williams, Edie 3883 Parkcrest Dr; Atlanta, GA 30319	Adult (H) 7704519547 (O) 2017
<u>Young Adult Coordinator</u>	
Mr Hood, Justin 1835 S. Garden Court; Atlanta, GA 30319 justinkaseyhoo@gmail.com	Adult (H) 4045580107 (O) 2017
<u>Youth Ministries</u>	
Mr. Barbee, Donald 4147 Chamblee Dunwoody Road; Chamblee, GA 30341	Youth (H) (O) 2017

Ms Craven, Becky 4144 Admiral Dr; Chamblee, GA 30341 rmcraven@bellsouth.net	Adult (H) 7704573834 (O) 2017
Mrs Daniel, Paula 3933 John Hopkins Court; Decatur, GA 30034 pdaniel@chambleeumc.org	Adult (H) 7704583709 (O) 4043213854 2017
Mr Gillispie, Scott 3962 Longview Drive; Chamblee, GA 30341 scott_gillispie@yahoo.com	Adult (H) 6782976471 (O) 2017
Ms Gillispie, Sheila 3962 Longview Dr; Chamblee, GA 30341 sheilagillispie@bellsouth.net	Adult (H) 6782976471 (O) 2017
Ms Hall, George 1960 Huntington Hall Ct; Dunwoody, GA 30338	Adult (H) 7703999970 (O) 2017
Ms. Jenkins, Dana 1844 Preserve Way; Atlanta, GA 30341	Adult (H) 770-329-3975 (O) 2017
Ms. Rodriguez, Analisa 4147 Chamblee Dunwoody Road; Chamblee, GA 30341	Youth (H) (O) 2017
Ms Rodriguez, Kathryn 2080 Skylar Leah Dr; Buford, GA 30518	Adult (H) 6785461428 (O) 2017
Ms Rogers, Emily ; Chamblee, GA 30341	Adult (H) (O) 2017
Mrs Scarbrough, Beth 5083 Wickford Way; Dunwoody, GA 30338	Young Adult (H) 6784047664 (O) 2017
Mr Scarbrough, Spencer 5083 Wickford Way; Dunwoody, GA 30338 skscarbrough@gmail.com	Adult (H) 6784047664 (O) 2017
Mr. Stafford, Barry 1455 Oak Forrest Court; Atlanta, GA 30319	Adult (H) 404-587-4773 (O) 2017
Ms Veal, Becky 1455 Oak Forrest Court; Atlanta, GA 30319 becky@beckyveal.com	Adult (H) 4043073322 (O) 2017
Mr Veal, Mike 1832 D'Youville Ln; Chamblee, GA 30341 mikeveal@bellsouth.net	Adult (H) 7704581042 (O) 2017
Rev Winford, Lavonia ;	Adult (H) (O) 2017

Printed: 11/3/2016 8:58:50 AM

from: 1/1/2016 to: 11/3/2016

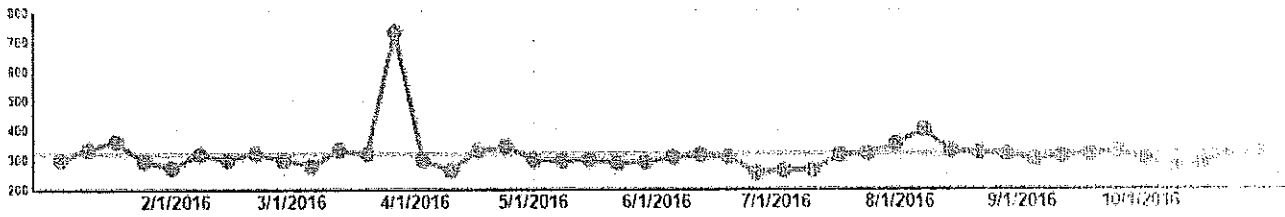
Southeastern ▼ North Georgia ▼ Atlanta-Roswell (NGA) ▼ Chamblee First UMC ▼

Executive Summary (1/1/2016 to 11/3/2016)

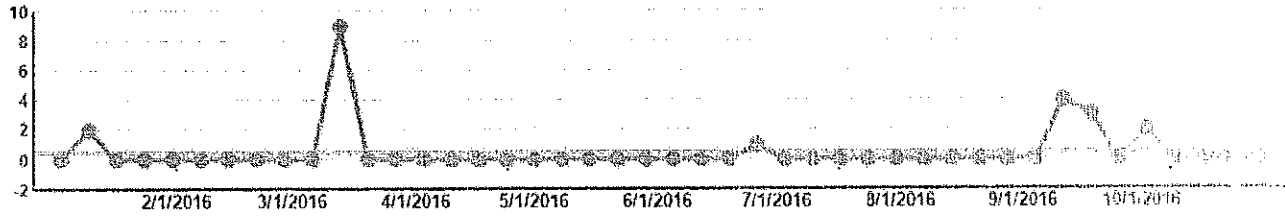
<p>Attendance</p> <p>319.07 avg 14,039 total</p>	<p>Professions of faith</p> <p>0.48 avg 21 total</p>	<p>Baptisms</p> <p>1.80 avg 9 total</p>	<p>Small Groups</p> <p>31.82 avg 1,400 total</p>
<p>Small Groups Participation</p> <p>334.59 avg 14,722 total</p>	<p>Mission Outreach</p> <p>263.20 avg 11,581 total</p>	<p>People served</p> <p>862.59 avg 37,954 total</p>	<p>Benevolent/Charitable Support</p> <p>\$440.48 avg \$19,381 total</p>
<p>Offering Received</p> <p>\$11,046.14 avg \$486,030 total</p>	<p>Offering Per Attendee</p> <p>\$35.59 avg \$1,566 total</p>		

Breakdown (1/1/2016 to 11/3/2016)

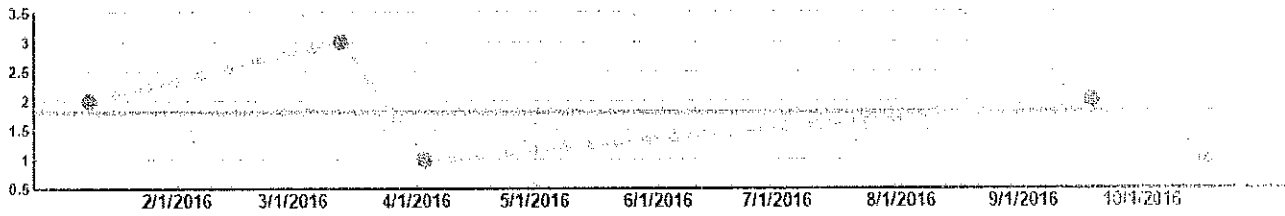
Attendance



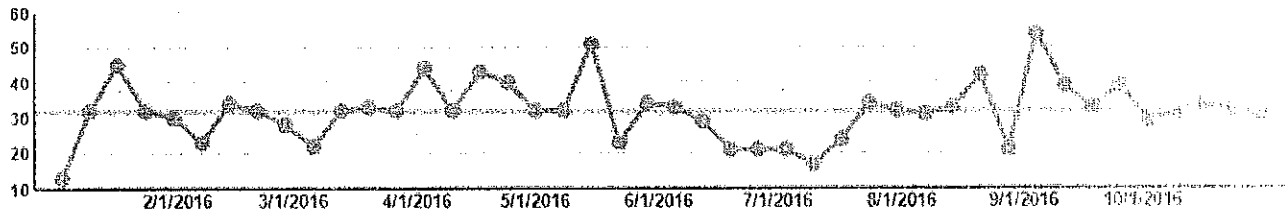
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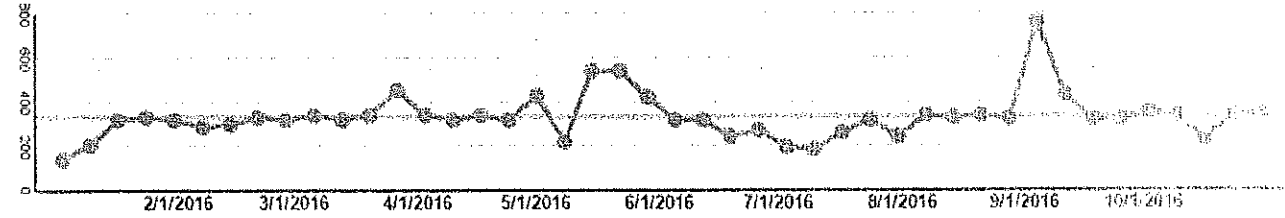
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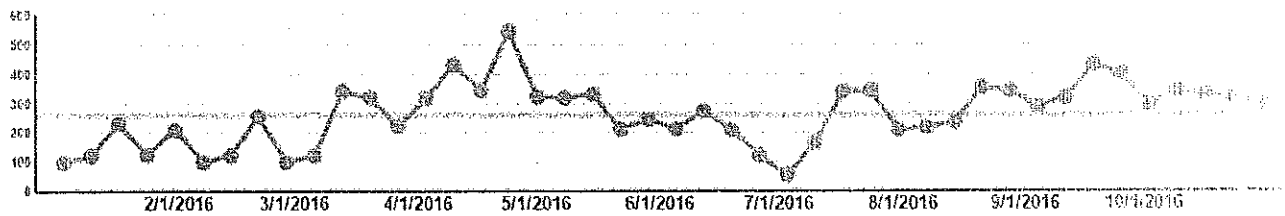
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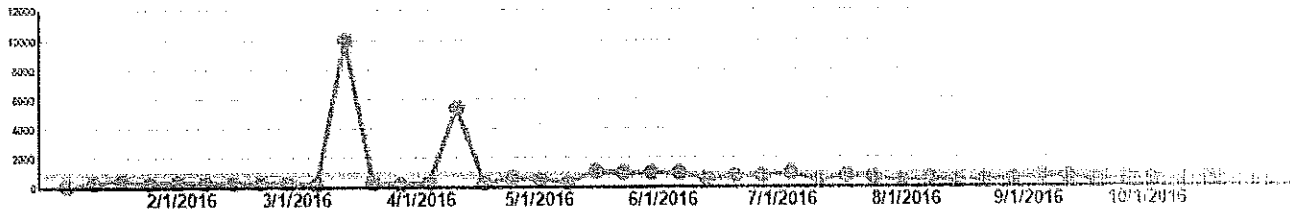
Small Groups Participation



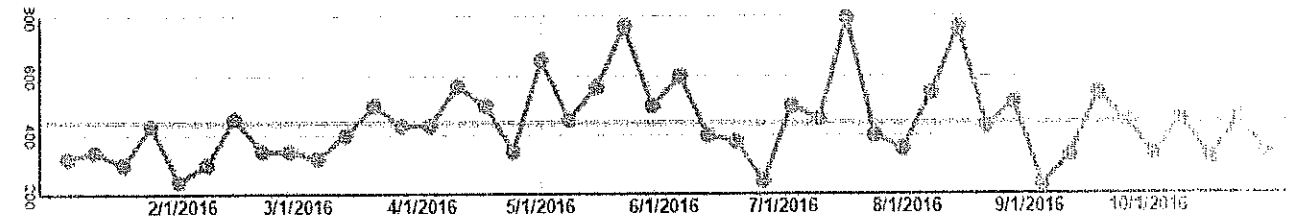
Mission Outreach



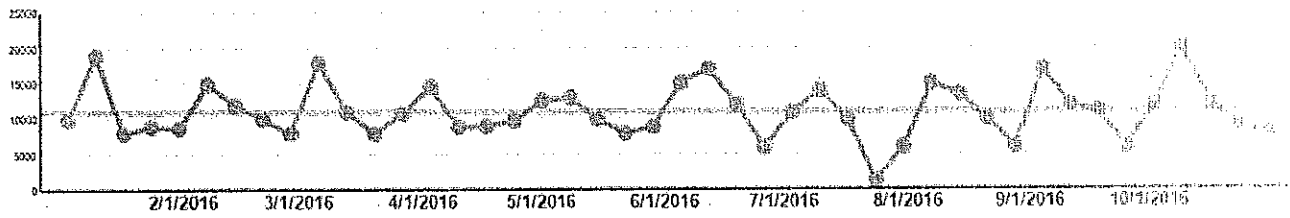
People served



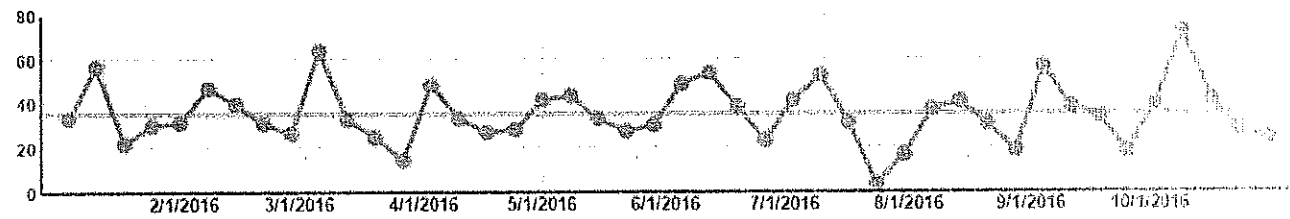
Benevolent/Charitable Support



Offering Received



Offering Per Attendee



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THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Bishop's Committee on Persons Living in PovertyResolution on Resources Directory for Persons Living in Poverty (<http://www.ngumc.org/personslivinginpoverty>)

Church: Chamblee First UMC - 1134

Charge: Chamblee First UMC

District: Atlanta Roswell

North Georgia Conference, UMC

For the period beginning 11/01/15 and ending 10/31/16

Mission Chair Name: Jennifer Teahan

Phone: 770-457-2525

EMAIL: royeeses@bellsouth.net

Please convey the ministries and initiatives in which your local church participated with people who are living in poverty and need during the current year. Please include the names and numbers of local agencies that might be helpful for others. An on-line directory of resources is available through Data Services at <https://data.ngumc.org>. Reports entered/edited on-line through Data Services automatically update the on-line resource directory.

Ministry Type: Public Assistance

Agency Name: Suther's Center

City: Chamblee

Contact Name: Rev. Jeff Rogers

Phone: 770-457-2525

Comments: Chamblee First is consistently called by local people in need of assistance. The congregation generously provided money for the Pastors Discretionary Fund. When calls are received for short term assistance, these funds are able to provide Kroger gift cards, gas cards, pay utility bills, or house people in extended stay for a night or two. As part of general missions, this is supported by Sunday School classes as well. Additionally, we support the Suther's Center which provided emergency food and clothing. We are also partners with Malachi Storehouse who provides hot meal and groceries.

Create Date: 11/02/04

Modified Date: 10/17/2016 4:46:57 PM

Ministry Type: Other

Agency Name: Chamblee 1st UMC

City: Chamblee

Contact Name: Rev. Jeff Rogers

Phone: 770-457-2525

Comments: The congregations has various mission projects that run throughout the year. The tow biggest projects are our Thanksgiving Food Drive and Stop Hunger Now. The food drive has benefitted the Chamblee Community for over 30 years. Food is collected from local schools and our congregations. Working through school counselors we find families in need and the food is delivered to them the week before Thanksgiving. Our Church packs over 10,000 meals each year for Stop Hunger Now. This is done on a Saturday morning with 50+ volunteers .

Create Date: 11/02/04

Modified Date: 10/17/2016 4:51:02 PM

Ministry Type: Housing

Agency Name:

City:

Contact Name: Leslie Mottern

Phone: 770-457-2525

Comments: One of the UMW circles, recognizing the particular needs homeless women have, volunteer their time and resources monthly to a shelter operated by Atlanta Urban Ministry. Slowly the congregation seems to be awakening to the fact that we are privileged and wealthy, epecially in comparison to so many who live in the

margins of society. CFUMC is not known for its ministry with persons living in poverty. However, the congregation slowly is becoming more aware and more generous. One indicator of that is that the Homeless offering received in February increases a little more each year.

Create Date: 11/02/04

Modified Date: 11/3/2015 10:40:45 AM

Ministry Type: Housing

Agency Name: NGC Housing and Homeless Council

City:

Contact Name: Royeese Stowe

Phone: 770-457-2525

Comments: For several years Chamblee First UMC has taken a special offering in February for the Housing and Homeless Trust Fund. The offering is always generous. The senior pastor is a member of the Housing and Homeless Council

Create Date: 11/02/04

Modified Date: 11/3/2015 11:07:01 AM

Ministry Type: Other

Agency Name: Young Adult Ministries

City: Chamblee

Contact Name: Justin Hood

Phone: 770-457-2525

Comments: This group of young adults are about helping those who may need some assistance with yard or upkeep of homes...not only those who are members of our church but of the entire community.

Create Date: 09/08/09

Modified Date: 11/3/2015 10:42:52 AM

THE UNITED METHODIST CHURCH

Charge Conference

Church / Extended Ministry Information Report

Chamblee First UMC**Charge Chamblee First UMC****North Georgia # 1134****General Church # 201168****District Atlanta Roswell****North Georgia Annual Conference, UMC****Mailing Address:** 4147 Chamblee Dunwoody Rd

Address Line 2:

City: Chamblee

State / Zip Code: GA 30341

Physical Location: 4147 Chamblee-Dunwoody Rd

City: Chamblee

State / Zip Code: GA 30341

Directions:

Contact Information:

Phone: 7704572525

Fax: 7704579683

E-Mail: royeeses@bellsouth.net

Website: www.chambleeumc.org

Facebook Page:

Pastor:

This pastor section is only used when a church does not have directly appointed clergy. This is typically only relevant for missions and new churches.

Name: Royeese Stowe

Phone: 404-317-3233

Preaching Schedule for Pastors on Circuits:

First Sunday:

Second Sunday:

Third Sunday:

Fourth Sunday:

Fifth Sunday:

Events

Type: Worship Service	Name: Traditional
Day: Sunday	Location:
Time: 8:45 & 1100 AM	Notes:
Type: Youth	Name: UMYF
Day: Sunday	Location:
Time: 6:00 PM	Notes:

Type: Worship Service	Name: Wednesday Evening Fellowship/Program
Day: Wednesday	Location:
Time: 6:30 PM	Notes:
Type: Meals	Name: Fellowship Supper
Day: Wednesday	Location:
Time: 6:00 PM	Notes:
Type: Bible Study	Name: Bible Study
Day: Wednesday	Location:
Time: 12:30 PM	Notes:
Type: Bible Study	Name: Bible Study
Day: Thursday	Location:
Time: 6:30 PM	Notes:

(Updated Online: 10/10/2016 4:07:41 PM)

Lay Servant's Annual Report

NORTH GEORGIA CONFERENCE OF THE UNITED METHODIST CHURCH REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE

This report covers the 12-month period from Nov. 2015 to Nov. 2016
(Either January - December, or from last to current charge conference)

Part 1. Data on the Lay Servant / Lay Speaker

Full Name: Leslie A. Hall Title: Ms.
Preferred Name (i.e. Sue, Bob, Jim): _____
Address: _____
Home Telephone: _____ Cell: _____
E-mail: l-magoo@bellsouth.net
Name of Church: Chamblee First UMC Name of District: Atlanta - Roswell
Church Address: 4147 Chamblee - Dunwoody Rd.
City/State/Zip: Chamblee, GA 30341

Part 2. Status of the Lay Servant / Lay Speaker

I am applying to Begin/Renew as a Local Church Lay Servant Certified Lay Servant / Lay Speaker

1. Basic Class: Year completed 1995

2. Advanced Classes:

Year <u>2008</u>	Title <u>Lead Bible Study</u>	District _____
Year <u>1997</u>	Title <u>Practice Spiritual Discipline</u>	District _____
Year <u>2011</u>	Title <u>Caregiving</u>	District _____
Year <u>2001</u>	Title <u>Servant Leaders</u>	District _____
Year _____	Title _____	District _____

3. Which of required classes for Lay Speaker have you completed? Give date completed.

Leading Worship (date)	<u>2013</u>
Leading Prayer (date)	<u>2016</u>
Discover Your Spiritual Gifts (date)	<u>2006</u>
Preaching (date)	<u>Yes</u>
UM Heritage (date)	<u>1999</u>
UM Polity (date)	<u>2014</u>

4. Date of last review for Lay Servant status Nov. 2015 Approved: Yes/No

Part 3. Ministries by the Lay Servant / Lay Speaker

Please enter the number of times you've participated in the following Caring Ministries:

- Volunteered in care-giving institution _____
- Provided one on one care _____
- At hospital, nursing home or to a shut in _____
- In membership/evangelism visitation _____
- Served in outreach projects _____

(food pantry, prison ministry, disability care, soup kitchen, shelter, etc.)

Other, please list types of ministry and number of times you've participated in each one you list.

_____ Meals on Wheels _____

Please enter the number of times and specific places/committees where you've participated in the following Leading Ministries by serving as member of committee, board, commission, council, task force, etc.

- Community agency _____
- Local church _____ Chair Council on Ministries _____
- Beyond my church _____
- District _____
- Conference _____
- Jurisdiction _____
- General _____

Other, please list types of ministry and number of times you've participated in each one you list

Please enter the number of times, dates, and locations where you've participated in the following Communicating Ministries:

- Pulpit supply _____
- Worship leader _____
- Devotional messages _____

Please enter types of classes taught:

Sunday School, Disciple Bible Study

Shared my faith story, please enter the number of times you've shared your faith story _____

During the past year I have participated in other ministry opportunities (please list):

Part 4. Personal and Spiritual Growth

What activities, trainings, or seminars have you participated in this year to increase your readiness for this ministry?

Part 5. Request of the Lay Servant / Lay Speaker

I hereby request recommendation of my Pastor and my Charge Conference for the ensuing year.

Date 9/20/2016

Lay Servant's Signature

Julie A. Hall

Part 6. Recommendation of the Pastor

I recommend concurrence with the request of this Lay Servant for the ensuing year.

Date _____

Pastor's Signature

Part 7. Charge Conference Recommendation

The Charge Conference of the (church or charge) recommends the above Lay Servant for the ensuing year.

Date _____

District Superintendent's Signature

NOTICE: After this form is completed online at <https://data.ngumc.org> and signed by those listed above, the Recording Secretary of the Charge Conference is requested to reproduce THREE copies: (1) Lay Servant, (2) District Director of Lay Servant Ministries, (3) District Superintendent. The Recording Secretary of the Charge Conference keeps the ORIGINAL.

(Updated Online: _____)

Lay Servant's Annual Report

NORTH GEORGIA CONFERENCE OF THE UNITED METHODIST CHURCH
REPORT OF THE LAY SERVANT TO THE CHARGE CONFERENCE

Initial Application or Request for Renewal

This report covers the 12-month period from 11/11/2015 to 11/09/2016
(Either January - December or from last to current charge conference)

NOTICE: The lay speaker should complete this application and give the original to the church office for presentation to the Charge Conference. The lay speaker and church office should retain copies. The original will go from the Charge Conference to the district office to the district director of lay speaking ministries. The District Committee on Lay Speaking Ministries will review the originals, giving approved applications to the district office to be entered into the Conference database and filed. The district director will consult with lay speakers whose applications were disapproved. The district director should permanently retain the original applications.

Part 1. DATA ON THE LAY SPEAKER

Name: Laurence Hunn Title: Mr.What name do you go by (i.e. Sue, Bob, Jim): LarryAddress: 4740 Springfield Drive Dunwoody/ Georgia/30338Home Telephone: 770-396-5282 Work Telephone: Cell:E-mail: terrificday@aol.com Fax:Name of Church: Chamblee First UMC Name of District: Atlanta RoswellChurch Address: 4147 Chamblee Dunwoody RdCity/State/Zip: Chamblee, GA30341Church Telephone: 770-457-2525 Church E-mail: roveeses@bellsouth.net

Part 2. STATUS OF THE LAY SPEAKER

I am applying to begin as a: certified lay speakerI am applying for renewal as a: certified lay speakerBasic Course: I have completed 9/2009Advanced Course: I have completed 3/2011Title of your most recent Advanced Course September 2014Titles of other Lay Speaking Advanced Courses taken Lay Speakers Preach & Lay Speakers Discover Spiritual Gifts

(Renewal applicants must also complete the other side of this form.)

Part 3. MINISTRIES BY THE LAY SPEAKER during this past year:

Communicating

- Preached in worship services (where)
- Served as worship leader in 3 services (where) Chamblee First
- Been invited speaker (details)
- Delivered 4 devotional messages (where) Chamblee First
- Taught 50 classes (type) Sunday School Adult Classes

Other Communicating Ministries (details)

Leadership:

Community

Served as CHAIR/MEMBER of board, task force (details)

Other Community Leadership (details)

Local Church

Served as CHAIR/MEMBER of committee, task force, etc. (details) Search for Minsiter of Music

Other Local Church Leadership (details) SPR, Education Committee

District/Conference/Jurisdiction/General Church

District Level (details):

NG Conference (details):

Southeastern Jurisdiction (details):

General Church level (details):

Other Leading Ministries:

Caring Ministries

Prison Ministry / Food & Clothing Banks / Hospital, Nursing Home / Visit Shut-in /

Poor/Marginalized / Crisis Ministries / Other Caring Ministries: Early Response Ministries

Part 4. Personal and Spiritual growth by the Lay Speaker

In what activities have you engaged and/or what books have you read and used during the past year to help you develop your devotional life, improve your understanding of the Bible, improve your understanding of The United Methodist Church, and to improve your skills in leading, caring, and communicating?

Several books, Teaching Resources: Early Response Training

Disciple Bible Studies: I II III IV

Official Leadership Training for Disciple: I II III IV

Completed Christian Believer:

Official Leadership Training for Christian Believer:

Walk to Emmaus:

Are you available for pupil supply on Sunday mornings? Yes

Part 5. FEEDBACK BY THE LAY SPEAKER

Do you believe that you have had adequate opportunity of service as a lay speaker this year? Yes

If No, please explain:

Recommendations for improving the lay speaking ministry in your district or annual conference:

Part 6: REQUEST OF THE LAY SPEAKER

I hereby request recommendation of my Pastor and my Charge Conference to begin as certified lay speaker - renew as certified lay speaker - for the ensuing year.

Date 10/30/2016 Lay Speaker's Signature Lauren Han

Part 7. RECOMMENDATION OF THE PASTOR

I recommend concurrence with the request of this Lay Speaker to begin as certified lay speaker - renew as certified lay speaker for the ensuing year.
Date: 10/30/2016 Pastor's Signature [Signature]

Part 8. CHARGE CONFERENCE RECOMMENDATION

The Charge Conference of the (church or charge) recommends that the above Lay Speaker begin as certified lay speaker - renew as certified lay speaker - for the ensuing year.
Date _____ District Superintendent's Signature _____

Part 9. ACTION BY THE DISTRICT COMMITTEE ON LAY SPEAKING MINISTRIES

This application to begin as certified lay speaker - renew as certified lay speaker - Within the Atlanta Roswell District is approved disapproved for the ensuing year.
Date _____ Chair, District Committee on Lay Speaking Ministries Signature _____

(Updated Online: 10/29/2014 9:13:11 AM) Date Revised 04/27/03

THE UNITED METHODIST CHURCH
CHARGE CONFERENCE REPORT

High School Students Registered on the UMLS Web Site

Report of contact information for all high school students from your church submitted to the United Methodist Leadership Scholars (UMLS) web site (<http://umls-students.umc.org/>). The information received at this web site is shared with United Methodist Colleges and Wesley Foundations in the Southeastern Jurisdiction.

Students from your church can apply for \$10,000/year toward college when they attend a United Methodist school in the Southeastern Jurisdiction. Learn more at <http://www.umls.umc.org/>.

Church: Chamblee First United Methodist
District: AROS
For the charge conference year ending 2016.

Charge: Chamblee First United Methodist
Annual Conference: North Georgia

Jason Allen
1740 Beverly Woods Court
Chamblee, GA 30341
Male
770-936-9677
Parents: Cindy
Graduation year: 2018

Katie Minnoch
5207 Seaton Dr.
Dunwoody, GA 30338
Female
770-455-0579
Parents: James & Miho
Graduation year: 2017

David Nicaragua
2175 Ellwyn Dr.
Chamblee, GA 30341
Male
770-457-1421
Parents: JoAnn & Manuel
Graduation year: 2017

Analisa Rodriguez
2060 Skylar Leah Dr.
Buford, GA 30518
Female
678-546-1428
Parents: Alexis & Kathryn
Graduation year: 2017

NORTH GEORGIA CONFERENCE, UNITED METHODIST CHURCH

FINANCIAL SUPPORT FOR OUR DISTRICT AND CONFERENCE PROGRAMS - 2017

CHURCH# 1134

AROS DISTRICT

Chamblee First UMC
4147 Chamblee Dunwoody Rd
Chamblee GA 30341

		MONTHLY	ANNUALLY
<u>North Georgia Conference</u>			
1	Ministerial Support	\$844.83	\$10,138.00
2	Retired Ministers Pension & Insurance Benefits	\$1,335.58	\$16,027.00
3	Conference Administration	\$543.75	\$6,525.00
4	Conference Benevolences	\$780.25	\$9,363.00
5	Capital Funding	\$95.50	\$1,146.00
6	Higher Education	\$440.42	\$5,285.00
12	Church Development	\$806.67	\$9,680.00
	North Georgia Conference Sub-Total	\$4,847.00	\$58,164.00
<u>General Church</u>			
7	Black College Fund	\$151.00	\$1,812.00
8	Ministerial Education Fund	\$378.58	\$4,543.00
9	Interdenominational Cooperation Fund	\$29.58	\$355.00
10	World Service Fund	\$1,120.92	\$13,451.00
11	Africa University Fund	\$33.83	\$406.00
14	Episcopal Fund	\$331.92	\$3,983.00
15	General Administration Fund	\$133.08	\$1,597.00
	General Church Sub-Total	\$2,178.92	\$26,147.00
<u>Southeastern Jurisdiction</u>			
16	SEJ's Mission and Ministry Fund	\$17.58	\$211.00
	Southeastern Jurisdiction Sub-Total	\$17.58	\$211.00
	APPORTIONMENTS TOTAL	\$7,043.50	\$84,522.00
<u>District Work Fund</u>			
84	AROS DWF	\$490.08	\$5,881.00
	District Work Fund Total	\$490.08	\$5,881.00

ATTENTION TREASURERS: Please send monthly payments for funds 1 - 16 to:
 Conference Treasurer
 PO Box 102417
 Atlanta, GA 30368-2417

Please send monthly District Work Fund Payments to:
 Atlanta Roswell District Office
 70 Mansell Court, Ste 115
 Roswell, GA 30076

Copies of this report should be filed with the pastor, district superintendent, recording secretary, and chairperson for the committee on finance.

THE UNITED METHODIST CHURCH CHARGE CONFERENCE

Annual Report of the Committee on Finance

The report of the Finance Committee shall be made on this form, or one revised and adapted by the Annual Conference. Numbers in parentheses refer to the paragraphs of the 2012 Book of Discipline.

Church: Chamblee First UMC (1134) Charge: Chamblee First UMC

District: Atlanta Roswell North Georgia Annual Conference, UMC

For the period beginning 10/1/2015, and ending 9/30/2016

ORGANIZATION

1. a. Has the committee been organized according to the 2012 Book of Discipline(258.4)? Yes

b. Name Officers: Chairperson: Whitney Johnson Vice Chairperson:
Secretary: Cheryl Atkins Financial Secretary: Kathy Brannon
Treasurer: Kathy Brannon

BUDGET AND COMMITMENT PLAN VISITATION

2. a. Has the committee submitted to the Church Council, or its equivalent, a complete budget for the ensuing year (258.4)? Yes

b. Did the committee give the Church Council an opportunity to request financial support for recommended ministries (258.4)? No

3. How frequently does the Financial Secretary/Treasurer send members and contributors regular reports of their giving? Monthly / Quarterly / Semi-Annually / Annually / No, we do not send reports

4. Is giving by individual participants in the local church regularly reviewed? Yes

5. What are the plans for raising sufficient income to meet the budget adopted by the Church Council (258.4)?
Stewardship campaign October 2016 and staff reduction October 2016

6. Does the Financial Secretary/Treasurer report regularly to the Church Council on the giving trends in the church/charge? Yes

THE HANDLING OF CHURCH FUNDS

7. Does the Treasurer regularly make reports to the Committee on Finance and the Church Council on the financial position of the church (258.4b)? Yes

8. Are all benevolences and other connectional funds remitted monthly to the conference treasurer (259.4b)? Yes

9.a. What bank(s) has been designated by the Church Council as a depository (258.4d)?
SunTrust, Bank of America, Chattahoochee Bank, Morgan Stanley, Vanguard, Fidelity

b. Are all accounts FDIC insured and in amounts at or below the current FDIC insurable limit? Yes

c. Are all account(s) in the name of the church? Yes

10.a. Has the committee established written financial policies to document the internal controls of the local church (258.4d)? Yes

b. Have these policies been reviewed by the committee and found to be adequate and effective (258.4d)? Yes

11. Are the church offerings counted by a counting committee in accordance with the mandates of the Discipline

(258.4a)? Yes

12. Are all funds deposited promptly in accordance with procedures developed by the Committee on Finance (258.4a,d)? Yes

13. Are financial officers of the church bonded (258.4b)? Yes

14. a. Have the financial records of the church and all its organizations been audited for the prior fiscal year (258.4c)? No

Internal audit committee to be appointed

b. Were there any recommendations or exceptions?

c. If there were recommendations or exceptions, how has the church addressed them?

Signed 

Printed Name: Whitney Johnson

Date: 10/18/16

(Updated Online: 10/10/2016 4:47:45 PM)

Report of the Finance Committee 2013-2016

Note: The Report Option to include Open Transactions is selected.

Accounts

Assets		
Current Assets		
Investments		
10510 - Chattahoochee M/M Restore II	\$944,420.62	
Total Investments	<u>\$944,420.62</u>	
Checking		
10100 - Chattahoochee Checking RII	\$14,590.35	
14600 - Morgan Stanley Restore	\$188.32	
Total Checking	<u>\$14,778.67</u>	
Total Current Assets		<u>\$959,199.29</u>
Total Assets		<u><u>\$959,199.29</u></u>
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
Fund Balances		
Capital Fund Balances		
29600 - Restore II Fund Principal	\$1,455,272.29	
Total Capital Fund Balances	<u>\$1,455,272.29</u>	
Excess Cash Received	(\$496,073.00)	
Total Fund Balances and Excess Cash Received		<u>\$959,199.29</u>
Restricted Funds		
Total Temporarily Restricted	\$0.00	
Total Permanently Restricted	<u>\$0.00</u>	
Total Restricted Funds		<u>\$0.00</u>
Total Liabilities, Fund Principal, & Restricted Funds		<u><u>\$959,199.29</u></u>

Chamblee First United Methodist
Analysis of Revenue and Expense - Restore II
January to October 2016

Accounts

MTD Actual (This Year)	YTD Actual (This Year)	YTD Actual (Last Year)	Total Actual (Last Year)
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Revenues				
Restore II Bldg Fund Revenue				
31601 - Restore II Interest Earned	\$372.58	\$5,117.78	\$753.15	\$867.75
31602 - Restore II Land Sale	\$0.00	\$0.00	\$575,333.77	\$575,333.77
31603 - Restore II Organ Contributions	\$35,000.00	\$72,540.60	\$37,579.52	\$37,579.52
31610 - Restore II Contributions	\$48,304.30	\$767,261.01	\$867,051.99	\$1,043,240.65
Total Restore II Bldg Fund Revenue	\$83,676.88	\$844,919.39	\$1,480,718.43	\$1,657,021.69
Total Revenues	\$83,676.88	\$844,919.39	\$1,480,718.43	\$1,657,021.69

Expenses				
Restore II Bldg Fund Expenses				
59600 - Restore II - Architect Expense	\$5,362.45	\$42,184.03	\$127,950.00	\$127,950.00
59610 - Restore II - General Contractor	\$137,407.75	\$1,069,516.16	\$0.00	\$0.00
59612 - Restore II Paw Contract	\$0.00	\$8,033.00	\$0.00	\$0.00
59615 - Restore II Organ Contract	\$0.00	\$157,870.00	\$0.00	\$43,500.00
59620 - Restore II - Permits/Survey/Testing	\$0.00	\$5,407.00	\$13,775.50	\$15,470.50
59630 - Restore II - Campaign Expense	\$0.00	\$0.00	\$14,609.50	\$14,609.50
59660 - Restore II - Miscellaneous Expense	\$4,690.57	\$44,283.20	\$257.97	\$259.57
59675 - Restore II loan expense/interest	\$0.00	\$13,699.00	\$0.00	\$0.00
Total Restore II Bldg Fund Expenses	\$147,460.77	\$1,340,992.39	\$156,592.97	\$201,789.57
Total Expenses	\$147,460.77	\$1,340,992.39	\$156,592.97	\$201,789.57

Net Total	(\$63,783.89)	(\$496,073.00)	\$1,324,125.46	\$1,455,232.12
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Note: The Report Option to include Open Transactions is selected.

Accounts

Assets		
Current Assets		
Investments		
13030 - Vanguard - Foundation Funds	\$57,527.09	
Total Investments	<u>\$57,527.09</u>	
Investments - Columbarium		
12001 - Fidelity Account - Columbarium	\$27,073.87	
12011 - Chattahoochee M/M Columbarium	\$38,778.70	
Total Investments - Columbarium	<u>\$65,852.57</u>	
Investments - Cemetery		
13010 - Vanguard Cemetery	\$126,885.63	
Total Investments - Cemetery	<u>\$126,885.63</u>	
Checking		
11300 - SunTrust Bank Operating Acct.	\$78,306.53	
Total Checking	<u>\$78,306.53</u>	
Prepaid Expenses		
10025 - Pre-Paid Expenses	\$2,531.00	
Total Prepaid Expenses	<u>\$2,531.00</u>	
Total Current Assets		\$331,102.82
Fixed Assets		
Buildings & Land		
Church Bldg & Land		
15002 - Sanctuary /Bldgs	\$8,382,540.74	
15004 - Land	\$2,554,000.00	
15008 - Other Assets/Equip	\$548,507.59	
Total Church Bldg & Land	<u>\$11,485,048.33</u>	
Parsonage 2015		
16001 - House	\$308,200.00	
16005 - Land	\$96,800.00	
Total Parsonage 2015	<u>\$405,000.00</u>	
Total Buildings & Land	<u>\$11,890,048.33</u>	
Total Fixed Assets		\$11,890,048.33
Total Assets		<u><u>\$12,221,151.15</u></u>
Liabilities, Fund Principal, & Restricted Funds		
Liabilities		
Payroll Liabilities		
21001 - Federal Income Taxes Withheld	\$5,515.34	
21002 - Social Security Taxes Withheld	\$6,105.20	
21003 - Medicare Taxes Withheld	\$1,427.84	
22000 - Georgia Department of Revenue	\$2,368.78	
Total Payroll Liabilities		\$15,417.16
Other Payroll Liabilities		
24000 - Professional Insurance Corporation	\$201.80	
Total Other Payroll Liabilities		\$201.80
Total Liabilities		<u>\$15,618.96</u>
Fund Balances		
Capital Fund Balances		
29500 - Capital Funds Church	\$11,485,048.33	
29550 - Capital Funds Parsonage	\$405,000.00	
Total Capital Fund Balances	<u>\$11,890,048.33</u>	
Fund Balance		

Chamblee First United Methodist
Balance Sheet CFUMC
Fund: Church Accounts
October 2016

Note: The Report Option to include Open Transactions is selected.

Accounts

29000 - Fund Principal	\$49,949.69	
Total Fund Balance	<u>\$49,949.69</u>	
Excess Cash Received	(\$47,492.27)	
Total Fund Balances and Excess Cash Received		\$11,892,505.75
Restricted Funds		
Total Temporarily Restricted	\$313,026.44	
Total Permanently Restricted	<u>\$0.00</u>	
Total Restricted Funds		\$313,026.44
Total Liabilities, Fund Principal, & Restricted Funds		<u>\$12,221,151.15</u>

**Chamblee First United Methodist
 Summary of Restricted Accounts - CFUMC
 January to October 2016**

Accounts	Beginning Balance	Restricted Revenue	Restricted Expenses	Ending Balance
Temporary Restricted				
Church Designated Funds				
71002 - Prepaid Pledges	\$13,500.00	(\$10,250.00)	\$0.00	\$3,250.00
71005 - Cemetery Invested Funds	\$121,543.65	\$14,002.59	\$8,660.61	\$126,885.63
71008 - Food Ministry	\$3,366.14	\$874.00	\$180.92	\$4,059.22
71009 - Foundation Invested Funds	\$54,029.03	\$6,334.52	\$2,836.36	\$57,527.19
71010 - Flower dedications/Worship	\$1,536.75	\$3,098.00	\$2,223.59	\$2,411.16
71011 - Special Conference Offering	\$20.00	\$1,180.00	\$1,190.00	\$10.00
71012 - Doris Johnston Mem. Fund	\$0.00	\$1,200.00	\$1,200.00	\$0.00
71013 - Special Offerings/Oreo Shipping	\$734.00	\$0.00	\$500.00	\$234.00
71024 - Columbarium/Garden of Remembrance	\$75,814.62	\$19,977.97	\$21,890.02	\$73,902.57
71028 - PMO pre-paid 2017 tuition	\$0.00	\$1,000.00	\$0.00	\$1,000.00
73020 - Mother's Day Offering	\$0.00	\$890.00	\$890.00	\$0.00
73021 - Children's Home	\$150.00	\$547.00	\$697.00	\$0.00
73022 - Child Education Grant/VBS, etc.	\$0.00	\$5,186.00	\$5,186.00	\$0.00
73023 - Homeless Offering	\$0.00	\$896.00	\$896.00	\$0.00
73050 - Pastor's Discretionary	\$2,202.57	\$7,521.89	\$8,878.96	\$845.50
73060 - VBS Offering	\$0.00	\$4,270.65	\$4,270.65	\$0.00
73065 - UMCOR	\$0.00	\$2,540.00	\$2,490.00	\$50.00
Total Church Designated Funds	\$272,896.76	\$59,268.62	\$61,990.11	\$270,175.27
Kindergarten				
71017 - Kindergarten & Pre-School	\$0.00	\$269,503.93	\$269,503.93	\$0.00
Total Kindergarten	\$0.00	\$269,503.93	\$269,503.93	\$0.00
Group Designated Funds				
71015 - Staff Love Gifts	\$125.00	\$0.00	\$125.00	\$0.00
72001 - Faith Class	\$4,335.03	\$13,717.00	\$10,861.71	\$7,190.32
72002 - Fellowship Class	\$720.03	\$518.00	\$238.43	\$999.60
72004 - Journeys Sunday School Class	\$298.36	\$793.00	\$703.76	\$387.60
72006 - Chancel Choir	\$430.67	\$5,475.50	\$2,224.73	\$3,681.44
72008 - Youth Activities	(\$227.78)	\$12,894.94	\$11,048.53	\$1,618.63
72010 - Life Now Class	\$497.68	\$508.00	\$419.47	\$586.21
72011 - Bridge Class	\$345.89	\$832.71	\$570.66	\$607.94
72012 - Drama	\$98.88	\$560.00	\$598.34	\$60.54
72013 - Young Adults Activities	\$458.51	\$0.00	\$0.00	\$458.51
72015 - Basketball	\$4,782.07	\$7,130.00	\$3,853.88	\$8,058.19
72016 - Concessions - Basketball	\$847.95	\$899.90	\$352.41	\$1,395.44
72020 - Womens Retreat	\$1,407.97	\$7,370.00	\$7,339.60	\$1,438.37
72021 - United Methodist Men	\$2,137.50	\$3,697.00	\$2,759.98	\$3,074.52
72022 - General Missions	\$0.00	\$1,537.50	\$1,237.50	\$300.00
73007 - Music Ministry	\$0.00	\$50.00	\$0.00	\$50.00
Total Group Designated Funds	\$16,257.76	\$55,983.55	\$42,334.00	\$29,907.31
Project Designated Funds				
73001 - Fellowship Hall Renovation	\$8.00	\$0.00	\$0.00	\$8.00
73006 - Staff Retreat	\$0.00	\$1,768.98	\$1,768.98	\$0.00
73008 - Wesley Walk for Others	\$0.00	\$650.00	\$0.00	\$650.00
73011 - Golf Tournament 2016	\$4,906.28	\$5,562.00	\$4,198.42	\$6,269.86
73013 - Organ Fund	\$0.00	\$42,070.00	\$37,320.00	\$4,750.00
73025 - Middle School VBS	\$0.00	\$5,190.96	\$5,190.96	\$0.00
79002 - RESTORE II clearing account	\$160.00	\$1,933,714.86	\$1,932,608.86	\$1,266.00
Total Project Designated Funds	\$5,074.28	\$1,988,956.80	\$1,981,087.22	\$12,943.86
Total Temporary Restricted	\$294,228.80	\$2,373,712.90	\$2,354,915.26	\$313,026.44

Chamblee First United Methodist
Analysis of Revenue and Expense CFUMC
January to October 2016

Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Variance Budget to Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Revenues							
Tithes and Regular Offerings							
31000 - Tithes and Offerings Pledged	\$37,850.00	\$44,968.50	\$421,831.21	\$449,685.00	(\$27,853.79)	\$476,405.09	\$539,622.00
31500 - Offerings Non - Pledged	\$15,868.00	\$14,142.50	\$165,201.05	\$141,425.00	\$23,776.05	\$146,741.57	\$169,710.00
32000 - Loose Plate Offerings	\$821.84	\$890.00	\$7,431.48	\$8,900.00	(\$1,468.52)	\$8,468.65	\$10,680.00
33000 - Sunday School Offerings	\$268.40	\$175.00	\$1,764.15	\$1,750.00	\$14.15	\$1,798.50	\$2,100.00
34000 - Memorials and Honorariums	\$395.00	\$563.17	\$4,760.00	\$5,631.70	(\$871.70)	\$7,245.00	\$6,758.00
34050 - Faith Projection	\$0.00	\$8,937.00	\$0.00	\$89,370.00	(\$89,370.00)	\$0.00	\$107,244.00
Total Tithes and Regular Offerings	\$55,203.24	\$69,676.17	\$600,987.89	\$696,761.70	(\$95,773.81)	\$640,658.81	\$836,114.00
Investments & Special Funds							
36300 - Gain/Loss on Investments	(\$857.89)	\$0.00	(\$974.43)	\$0.00	(\$974.43)	\$139.96	\$0.00
36301 - Cemetery Funds	\$50.00	\$0.00	\$10,585.61	\$0.00	\$10,585.61	\$16,735.04	\$0.00
36302 - Foundation Funds	\$25.00	\$0.00	\$3,161.36	\$0.00	\$3,161.36	\$5,657.82	\$0.00
36303 - Lantz Trust Interest	\$39.31	\$0.00	\$449.24	\$800.00	(\$350.76)	\$518.08	\$800.00
36304 - Parsonage 2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$399,652.46	\$0.00
Total Investments & Special Funds	(\$743.58)	\$0.00	\$13,221.78	\$800.00	\$12,421.78	\$422,703.36	\$800.00
Miscellaneous Income							
36000 - Miscellaneous Income	\$0.00	\$41.67	\$211.30	\$416.70	(\$205.40)	\$568.47	\$500.00
36500 - Rental Income	\$0.00	\$100.00	\$700.00	\$1,000.00	(\$300.00)	\$1,070.00	\$1,200.00
37000 - Interest Earned	\$0.00	\$8.33	\$0.00	\$83.30	(\$83.30)	\$138.06	\$100.00
38000 - Kindergarten Overhead Reimburs	\$22,400.00	\$2,400.00	\$44,000.00	\$24,000.00	\$20,000.00	\$12,000.00	\$28,800.00
39000 - Parents Morning Out (PMO) Reve	\$5,320.00	\$3,812.50	\$40,616.00	\$38,125.00	\$2,491.00	\$38,720.00	\$45,750.00
Total Miscellaneous Income	\$27,720.00	\$6,362.50	\$85,527.30	\$63,625.00	\$21,902.30	\$52,496.53	\$76,350.00
Total Revenues	\$82,179.66	\$76,038.67	\$699,736.97	\$761,186.70	(\$61,449.73)	\$1,115,858.70	\$913,264.00

Chamblee First United Methodist
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Accounts	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Variance Budget to Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Expenses							
Conference Apportionments							
41001 - Ministerial Support	\$791.75	\$791.75	\$7,917.50	\$7,917.50	\$0.00	\$7,251.70	\$9,501.00
41002 - Retired Ministers Pension/Insuran	\$1,268.33	\$1,268.33	\$12,683.30	\$12,683.30	\$0.00	\$18,204.20	\$15,220.00
41003 - Administrative Budget	\$592.08	\$592.08	\$5,920.80	\$5,920.80	\$0.00	\$5,010.00	\$7,105.00
41004 - World Service & Conf. Benevolenc	\$728.42	\$728.42	\$7,284.20	\$7,284.20	\$0.00	\$5,949.20	\$8,741.00
41005 - Capital Funding	\$10.33	\$10.33	\$103.30	\$103.30	\$0.00	\$1,257.50	\$124.00
41006 - Higher Education	\$379.17	\$379.17	\$3,791.70	\$3,791.70	\$0.00	\$3,500.00	\$4,550.00
41007 - Black Colleges	\$137.00	\$137.00	\$1,370.00	\$1,370.00	\$0.00	\$1,371.70	\$1,644.00
41008 - Ministerial Education	\$343.50	\$343.50	\$3,435.00	\$3,435.00	\$0.00	\$3,438.30	\$4,122.00
41009 - Interdenominational Cooperation	\$26.92	\$26.92	\$269.20	\$269.20	\$0.00	\$269.20	\$323.00
41010 - Africa University	\$30.67	\$30.67	\$306.70	\$306.70	\$0.00	\$306.70	\$368.00
41011 - Church Development	\$751.17	\$751.17	\$7,511.70	\$7,511.70	\$0.00	\$6,605.00	\$9,014.00
41012 - Future Retiree Simpsonwood	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$1,604.20	\$0.00
41013 - Episcopal Fund	\$322.58	\$322.58	\$3,225.80	\$3,225.80	\$0.00	\$3,004.20	\$3,871.00
41014 - World Service	\$1,000.67	\$1,000.67	\$10,006.70	\$10,006.70	\$0.00	\$10,015.80	\$12,008.00
41015 - General Church Administration	\$120.83	\$120.83	\$1,208.30	\$1,208.30	\$0.00	\$1,209.20	\$1,450.00
41016 - SEJ Mission & Ministry	\$15.58	\$15.58	\$155.80	\$155.80	\$0.00	\$280.80	\$187.00
Total Conference Apportionments	\$6,519.00	\$6,519.00	\$65,190.00	\$65,190.00	\$0.00	\$69,277.70	\$78,228.00
District Work Fund							
42001 - District Work Fund	\$460.00	\$460.00	\$4,600.00	\$4,600.00	\$0.00	\$4,563.30	\$5,520.00
Total District Work Fund	\$460.00	\$460.00	\$4,600.00	\$4,600.00	\$0.00	\$4,563.30	\$5,520.00
Missions							
43002 - Missionary support	\$166.67	\$166.67	\$1,666.70	\$1,666.70	\$0.00	\$1,666.70	\$2,000.00
43010 - General Missions	\$0.00	\$500.00	\$1,525.58	\$5,000.00	\$3,474.42	\$4,152.15	\$6,000.00
43015 - Suthers Center	\$100.00	\$100.00	\$1,000.00	\$1,000.00	\$0.00	\$1,000.00	\$1,200.00
Total Missions	\$266.67	\$766.67	\$4,192.28	\$7,666.70	\$3,474.42	\$6,818.85	\$9,200.00
Program Ministries & Education							
Program Ministries							
44002 - Communications	\$537.98	\$0.00	\$537.98	\$0.00	(\$537.98)	\$0.00	\$0.00
44003 - Evangelism/Community Outreach	\$202.05	\$208.33	\$2,338.53	\$2,083.30	(\$255.23)	\$2,133.76	\$2,500.00
44004 - Family Life	\$1,063.89	\$375.00	\$2,186.16	\$3,750.00	\$1,563.84	\$2,026.81	\$4,500.00
44005 - Music	\$0.00	\$830.33	\$6,206.97	\$8,303.30	\$2,096.33	\$6,116.83	\$9,964.00
44006 - Stewardship	\$1,236.71	\$108.33	\$1,783.73	\$1,083.30	(\$700.43)	\$1,072.40	\$1,300.00
44007 - Worship	\$0.00	\$50.00	\$81.25	\$500.00	\$418.75	\$524.74	\$600.00
44010 - Childrens' Music Ministry	\$0.00	\$225.00	\$351.87	\$2,250.00	\$1,898.13	\$969.30	\$2,700.00
44011 - Annual Conference	\$0.00	\$125.00	\$1,016.33	\$1,250.00	\$233.67	\$1,421.35	\$1,500.00
44012 - Membership Care	\$0.00	\$16.83	(\$50.00)	\$168.30	\$218.30	\$149.49	\$202.00
44013 - Drama	\$0.00	\$206.67	\$0.00	\$2,066.70	\$2,066.70	\$3,417.69	\$2,480.00
44016 - Concert Series	\$0.00	\$178.33	\$0.00	\$1,783.30	\$1,783.30	(\$290.00)	\$2,140.00

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	MTD Actual (This Year)	MTD Budget (This Year)	YTD Actual (This Year)	YTD Budget (This Year)	Variance Budget to Actual (This Year)	YTD Actual (Last Year)	Annual Budget (This Year)
Accounts							
44022 - Hospitality	\$0.00	\$166.67	\$98.86	\$1,666.70	\$1,567.84	\$524.00	\$2,000.00
44025 - Recreation Activities	\$0.00	\$125.00	\$0.00	\$1,250.00	\$1,250.00	(\$484.25)	\$1,500.00
Total Program Ministries	\$3,040.63	\$2,615.49	\$14,551.68	\$26,154.90	\$11,603.22	\$17,582.12	\$31,386.00
Education							
Adult Education							
44110 - Adult Education	(\$114.50)	\$41.67	\$181.59	\$416.70	\$235.11	\$592.39	\$500.00
Total Adult Education	(\$114.50)	\$41.67	\$181.59	\$416.70	\$235.11	\$592.39	\$500.00
Children's Education							
44210 - Children's Ed. Misc. Expense	\$90.61	\$62.50	\$682.70	\$625.00	(\$57.70)	\$1,022.23	\$750.00
44211 - VBS	\$0.00	\$125.00	\$0.00	\$1,250.00	\$1,250.00	(\$210.51)	\$1,500.00
44212 - Acolyte	\$0.00	\$8.33	\$0.00	\$83.30	\$83.30	\$0.00	\$100.00
44213 - Workshops and Activities	\$0.00	\$16.67	\$14.82	\$166.70	\$151.88	\$134.38	\$200.00
44214 - Elementary Sunday School	\$0.00	\$262.50	\$2,933.21	\$2,625.00	(\$308.21)	\$2,640.68	\$3,150.00
44215 - Sunday School Furniture	\$0.00	\$66.67	\$184.36	\$666.70	\$482.34	\$696.10	\$800.00
44217 - Worship Buddies	\$0.00	\$28.33	\$211.74	\$283.30	\$71.56	\$95.84	\$340.00
44218 - Children's Church	\$0.00	\$3.33	\$41.66	\$33.30	(\$8.36)	\$10.50	\$40.00
44220 - Nursery Supplies	\$0.00	\$10.00	\$25.94	\$100.00	\$74.06	\$242.25	\$120.00
Total Children's Education	\$90.61	\$583.33	\$4,094.43	\$5,833.30	\$1,738.87	\$4,631.47	\$7,000.00
Youth Ministries							
44009 - Youth	\$0.00	\$295.83	\$3,163.16	\$2,958.30	(\$204.86)	\$134.50	\$3,550.00
44216 - Confirmation	\$0.00	\$25.00	\$0.00	\$250.00	\$250.00	\$236.25	\$300.00
44221 - Youth Transportation	\$0.00	\$391.67	\$2,988.11	\$3,916.70	\$928.59	\$4,540.00	\$4,700.00
44225 - Youth Education	\$108.21	\$33.33	\$776.48	\$333.30	(\$443.18)	\$577.75	\$400.00
44227 - Youth Missions/Retreats	\$0.00	\$116.67	\$801.08	\$1,166.70	\$365.62	\$170.62	\$1,400.00
Total Youth Ministries	\$108.21	\$862.50	\$7,728.83	\$8,625.00	\$896.17	\$5,659.12	\$10,350.00
Parents Morning Out							
55000 - Teacher Appreciation	\$0.00	\$126.67	\$738.39	\$1,266.70	\$528.31	\$1,103.69	\$1,520.00
56000 - Toys	\$0.00	\$123.33	\$61.98	\$1,233.30	\$1,171.32	\$47.47	\$1,480.00
57000 - Training	\$0.00	\$66.67	\$186.00	\$666.70	\$480.70	\$354.00	\$800.00
58000 - Supplies	\$273.75	\$128.33	\$934.87	\$1,283.30	\$348.43	\$797.55	\$1,540.00
59000 - Equipment/Furniture	\$0.00	\$200.00	\$0.00	\$2,000.00	\$2,000.00	\$1,243.96	\$2,400.00
59010 - Special Projects	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,000.00	\$0.00
Total Parents Morning Out	\$273.75	\$645.00	\$1,921.24	\$6,450.00	\$4,528.76	\$5,546.67	\$7,740.00
Total Education	\$358.07	\$2,132.50	\$13,926.09	\$21,325.00	\$7,398.91	\$16,429.65	\$25,590.00
Total Program Ministries & Education	\$3,398.70	\$4,747.99	\$28,477.77	\$47,479.90	\$19,002.13	\$34,011.77	\$56,976.00
Compensation							
Clergy Salaries							
Senior Pastor	\$8,428.75	\$8,428.75	\$84,287.50	\$84,287.50	\$0.00	\$83,453.30	\$101,145.00
45101 - Senior Pastor's Salary	\$416.67	\$416.67	\$4,166.70	\$4,166.70	\$0.00	\$4,166.70	\$5,000.00
45211 - Sr. Pastor's Utilities/Parsonage							

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Accounts							
Total Senior Pastor	\$8,845.42	\$8,845.42	\$88,454.20	\$88,454.20	\$0.00	\$87,620.00	\$106,145.00
Associate Pastor							
45301 - Associate Pastor's Salary	\$2,833.34	\$2,794.33	\$28,099.40	\$27,943.30	(\$156.10)	\$30,430.31	\$33,532.00
45401 - Associate Pastor's Housing	\$1,466.66	\$767.50	\$5,866.64	\$7,675.00	\$1,808.36	\$9,210.00	\$9,210.00
45701 - Associate Pastor's Utilities	\$0.00	\$200.00	\$0.00	\$2,000.00	\$2,000.00	\$2,400.00	\$2,400.00
Total Associate Pastor	\$4,300.00	\$3,761.83	\$33,966.04	\$37,618.30	\$3,652.26	\$42,040.31	\$45,142.00
Total Clergy Salaries	\$13,145.42	\$12,607.25	\$122,420.24	\$126,072.50	\$3,652.26	\$129,660.31	\$151,287.00
Staff Salaries							
Individual Staff Salaries							
45025 - Children's Ministry	\$3,777.92	\$3,777.92	\$37,779.20	\$37,779.20	\$0.00	\$37,405.30	\$45,335.00
45030 - Membership & Outreach Coordina	\$666.67	\$1,666.67	\$15,666.61	\$16,666.70	\$1,000.09	\$13,677.96	\$20,000.00
45102 - Music Minister Salary	\$4,138.76	\$4,138.75	\$41,387.60	\$41,387.50	(\$0.10)	\$40,977.60	\$49,665.00
45142 - Parents Morning Out (PMO)	\$3,417.94	\$2,660.00	\$18,226.19	\$20,162.44	\$1,936.25	\$18,304.90	\$24,892.00
45152 - Nursery Salaries	\$968.25	\$1,152.18	\$12,442.00	\$12,555.01	\$113.01	\$10,048.18	\$15,049.00
45202 - Organist Salary	\$2,483.16	\$2,483.17	\$24,831.60	\$24,831.70	\$0.10	\$24,585.80	\$29,798.00
45402 - Financial Secretary Salary	\$2,168.34	\$2,168.33	\$21,683.40	\$21,683.30	(\$0.10)	\$21,468.40	\$26,020.00
45403 - Office Manager Salary	\$2,483.16	\$2,483.17	\$24,831.60	\$24,831.70	\$0.10	\$24,585.80	\$29,798.00
45601 - Youth Minister/Activities Dir.	\$3,079.84	\$2,246.50	\$23,298.54	\$22,465.00	(\$833.54)	\$22,242.60	\$26,958.00
45702 - Custodian Salary	\$2,077.00	\$2,077.00	\$20,767.30	\$20,770.00	\$2.70	\$20,564.20	\$24,924.00
45902 - Sound Technician Salary	\$938.16	\$938.17	\$9,381.60	\$9,381.70	\$0.10	\$9,288.40	\$11,258.00
Total Individual Staff Salaries	\$26,199.20	\$25,791.86	\$250,295.64	\$252,514.25	\$2,218.61	\$243,149.14	\$303,697.00
Total Staff Salaries	\$26,199.20	\$25,791.86	\$250,295.64	\$252,514.25	\$2,218.61	\$243,149.14	\$303,697.00
Employee Benefits							
42002 - Ministers' Pension Plan	\$460.70	\$329.00	\$3,833.00	\$3,290.00	(\$543.00)	\$7,291.28	\$3,948.00
42003 - Comprehensive Protection Plan	\$460.70	\$329.00	\$3,833.00	\$3,290.00	(\$543.00)	\$4,194.26	\$3,948.00
45004 - Healthflex Insurance Premiums	\$2,750.00	\$1,250.00	\$19,250.00	\$12,500.00	(\$6,750.00)	\$21,686.00	\$15,000.00
45005 - Employer Pension Contributions	\$996.00	\$494.00	\$6,972.00	\$4,940.00	(\$2,032.00)	\$4,855.94	\$5,928.00
45006 - Workmans' Comp. Insurance Pren	\$0.00	\$611.08	\$7,376.00	\$6,110.80	(\$1,265.20)	\$7,120.00	\$7,333.00
45007 - Staff Continuing Education	\$0.00	\$41.67	\$0.00	\$416.70	\$416.70	\$0.00	\$500.00
45103 - Church Social Security Taxes	\$1,582.69	\$1,643.67	\$16,521.45	\$16,436.70	(\$84.75)	\$20,504.55	\$19,724.00
45203 - Church Medicare Taxes	\$370.13	\$384.42	\$3,863.79	\$3,844.20	(\$19.59)	\$4,795.22	\$4,613.00
Total Employee Benefits	\$6,620.22	\$5,082.84	\$61,649.24	\$50,828.40	(\$10,820.84)	\$70,447.25	\$60,994.00
Total Compensation	\$45,964.84	\$43,481.95	\$434,365.12	\$429,415.15	(\$4,949.97)	\$443,256.70	\$515,978.00
Local Church Operations							
Wednesday Suppers							
45132 - Dishwasher	\$280.00	\$216.67	\$1,260.00	\$2,166.70	\$906.70	\$1,470.00	\$2,600.00
46050 - Wednesday Suppers	(\$541.15)	\$250.00	\$470.23	\$2,500.00	\$2,029.77	\$331.86	\$3,000.00
46100 - Food Service Supplies	\$195.66	\$291.67	\$2,078.54	\$2,916.70	\$838.16	\$1,630.22	\$3,500.00
Total Wednesday Suppers	(\$65.49)	\$758.34	\$3,808.77	\$7,583.40	\$3,774.63	\$3,432.08	\$9,100.00
General Operations							

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Accounts							
46001 - Office Supplies	\$254.66	\$433.33	\$4,143.93	\$4,333.30	\$189.37	\$5,879.07	\$5,200.00
46002 - Postage	\$160.00	\$133.33	\$762.49	\$1,333.30	\$570.81	\$1,159.22	\$1,600.00
46003 - Building Supplies	\$819.00	\$916.67	\$9,177.55	\$9,166.70	(\$10.85)	\$9,475.49	\$11,000.00
46009 - Building/Equipment Maintenance	\$609.11	\$1,091.58	\$8,301.12	\$10,915.80	\$2,614.68	\$10,752.63	\$13,089.00
46010 - A/C and Heating	\$13.95	\$583.33	\$12,586.89	\$5,833.30	(\$6,753.59)	\$12,789.62	\$7,000.00
46101 - Copier lease	\$564.26	\$450.00	\$4,367.45	\$4,500.00	\$132.55	\$5,091.62	\$5,400.00
46203 - Copier & Postage Machine Supplir	\$0.00	\$16.67	\$385.80	\$166.70	(\$219.10)	\$272.27	\$200.00
46402 - Computer/ T Expense	\$300.00	\$500.00	\$3,597.93	\$5,000.00	\$1,402.07	\$5,242.95	\$6,000.00
Total General Operations	\$2,720.98	\$4,124.91	\$43,323.16	\$41,249.10	(\$2,074.06)	\$50,662.87	\$49,499.00
Staff-Parish Relations							
45008 - SPR	\$0.00	\$125.00	\$1,611.92	\$1,250.00	(\$361.92)	\$550.00	\$1,500.00
Total Staff-Parish Relations	\$0.00	\$125.00	\$1,611.92	\$1,250.00	(\$361.92)	\$550.00	\$1,500.00
Utilities							
46104 - Georgia Power Company	\$4,399.51	\$4,550.00	\$45,941.27	\$45,500.00	(\$441.27)	\$50,001.89	\$54,600.00
46204 - Infinite Energy - Gas Bill	\$215.50	\$508.33	\$3,590.60	\$5,083.30	\$1,492.70	\$4,818.03	\$6,100.00
46304 - Sewer and Water	\$81.95	\$355.08	\$1,068.50	\$3,550.80	\$2,482.30	\$3,051.03	\$4,261.00
46404 - Sanitation Assessment	\$262.08	\$262.08	\$2,662.80	\$2,620.80	(\$42.00)	\$2,575.48	\$3,145.00
46405 - Taxes - Stormwater	\$323.80	\$215.50	\$2,810.20	\$2,155.00	(\$655.20)	\$3,741.44	\$2,586.00
Total Utilities	\$5,282.84	\$5,890.99	\$56,073.37	\$58,909.90	\$2,836.53	\$64,187.87	\$70,692.00
Telephones and Website							
46005 - Website	\$0.00	\$100.00	\$695.00	\$1,000.00	\$305.00	\$770.63	\$1,200.00
46205 - AT&TPhone	\$430.64	\$473.00	\$4,424.98	\$4,730.00	\$305.02	\$5,249.81	\$5,676.00
46305 - ATT U-verse	\$170.00	\$170.00	\$1,700.00	\$1,700.00	\$0.00	\$1,250.00	\$2,040.00
Total Telephones and Website	\$600.64	\$743.00	\$6,819.98	\$7,430.00	\$610.02	\$7,270.44	\$8,916.00
Other Operating Expenses							
45221 - Sr. Pastor's Travel/Professional	\$750.00	\$750.00	\$7,500.00	\$7,500.00	\$0.00	\$7,500.00	\$9,000.00
45801 - Associate Pastor Reimb Expenses	\$71.93	\$125.00	\$322.78	\$1,250.00	\$927.22	\$1,500.00	\$1,500.00
46007 - Misc Operating Expenses	\$0.00	\$66.67	\$30.00	\$666.70	\$636.70	\$350.00	\$800.00
46008 - Automated Church System	\$482.00	\$458.33	\$4,822.50	\$4,583.30	(\$239.20)	\$4,757.50	\$5,500.00
46017 - Bank & Credit Card Fees	\$498.67	\$229.17	\$3,610.55	\$2,291.70	(\$1,318.85)	\$2,962.58	\$2,750.00
Total Other Operating Expenses	\$1,802.60	\$1,629.17	\$16,285.83	\$16,291.70	\$5.87	\$17,070.08	\$19,550.00
Total Local Church Operations	\$10,341.57	\$13,271.41	\$127,923.03	\$132,714.10	\$4,791.07	\$143,733.34	\$159,257.00
Capital Expenses							
Insurance							
47001 - Property Insurance	\$0.00	\$1,826.08	\$20,770.00	\$18,260.80	(\$2,509.20)	\$21,912.00	\$21,913.00
47301 - Professional Liability Insurance	\$0.00	\$120.92	\$1,451.00	\$1,209.20	(\$241.80)	\$1,451.00	\$1,451.00
Total Insurance	\$0.00	\$1,947.00	\$22,221.00	\$19,470.00	(\$2,751.00)	\$23,363.00	\$23,364.00
Property Maintenance							
47003 - Elevator Maintenance Contract	\$1,030.82	\$308.33	\$4,123.28	\$3,083.30	(\$1,039.98)	\$4,635.76	\$3,700.00
47004 - Grounds Maintenance	\$0.00	\$250.00	\$1,126.01	\$2,500.00	\$1,373.99	\$480.00	\$3,000.00

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47102 - Property Improvement-Trustees	\$117.72	\$666.67	\$1,602.72	\$6,666.70	\$5,063.98	\$195.00	\$8,000.00
47104 - Lawncare Contract	\$849.00	\$1,083.33	\$9,700.00	\$10,833.30	\$1,133.30	\$9,000.00	\$13,000.00
47105 - Security Monitoring ADT	\$510.25	\$166.67	\$1,934.20	\$1,666.70	(\$267.50)	\$1,914.65	\$2,000.00
47107 - Janitorial Service	\$2,161.75	\$2,253.42	\$22,727.40	\$22,534.20	(\$193.20)	\$22,652.40	\$27,041.00
47204 - Sound System	\$261.68	\$83.33	\$707.32	\$833.30	\$125.98	\$920.04	\$1,000.00
Total Property Maintenance	\$4,931.22	\$4,811.75	\$41,920.93	\$48,117.50	\$6,196.57	\$39,797.85	\$57,741.00
Parsonage Maintenance							
47005 - Parsonage Maintenance	\$0.00	\$416.67	\$2,103.00	\$4,166.70	\$2,063.70	\$8,638.69	\$5,000.00
47015 - New Parsonage 2015	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$399,652.46	\$0.00
Total Parsonage Maintenance	\$0.00	\$416.67	\$2,103.00	\$4,166.70	\$2,063.70	\$408,291.15	\$5,000.00
Total Capital Expenses	\$4,931.22	\$7,175.42	\$66,244.93	\$71,754.20	\$5,509.27	\$471,452.00	\$86,105.00
Furniture & Equipment Expense							
48002 - Office Equipment	\$0.00	\$83.33	\$1,295.11	\$833.30	(\$461.81)	\$372.52	\$1,000.00
48005 - New Computers	\$0.00	\$83.33	\$371.00	\$833.30	\$462.30	\$1,987.00	\$1,000.00
Total Furniture & Equipment Expense	\$0.00	\$166.66	\$1,666.11	\$1,666.60	\$0.49	\$2,359.52	\$2,000.00
Special Funds Expenses							
49001 - Cemetery Maintenance	\$975.00	\$0.00	\$9,750.00	\$0.00	(\$9,750.00)	\$12,274.43	\$0.00
49002 - Foundation	\$2,000.00	\$0.00	\$4,820.00	\$0.00	(\$4,820.00)	\$2,958.42	\$0.00
Total Special Funds Expenses	\$2,975.00	\$0.00	\$14,570.00	\$0.00	(\$14,570.00)	\$15,232.85	\$0.00
Total Expenses	\$74,857.00	\$76,589.10	\$747,229.24	\$760,486.65	\$13,257.41	\$1,190,146.03	\$913,264.00
Net Total	\$7,322.66	(\$550.43)	(\$47,492.27)	\$700.05	(\$48,192.32)	(\$74,287.33)	\$0.00

Accounts

Assets

Cash		
10000 - Bank of America Checking Account	\$33,826.73	
Total Cash		<u>\$33,826.73</u>
Total Assets		<u><u>\$33,826.73</u></u>

Liabilities, Fund Principal, & Restricted Funds

Liabilities		
Fund Principal		
30000 - Fund Principal-Preschool/Kindergart	\$73,353.36	
Excess Cash Received	<u>(\$39,526.63)</u>	
Total Fund Principal and Excess Cash Received		<u>\$33,826.73</u>
Restricted Funds		
Total Temporarily Restricted	\$0.00	
Total Permanently Restricted	<u>\$0.00</u>	
Total Restricted Funds		<u>\$0.00</u>
Total Liabilities, Fund Principal, & Restricted Funds		<u><u>\$33,826.73</u></u>

Chamblee Methodist Kindergarten
 Analysis of Revenues & Expenses - Kindergarten
 October 2016

Note: The Report Option to Include Open Transactions is selected.

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget (Last Year)	YTD Actual (Last Year)
Revenues				
40000 - Tuition	\$173,840.00	\$87,011.00	\$401,525.00	\$96,670.00
40002 - Extended Day	\$7,200.00	\$1,172.00	\$14,100.00	\$1,540.00
40004 - Registration Fees	\$0.00	\$350.00	\$18,350.00	\$575.00
40006 - Materials Fees (5's)	\$0.00	\$0.00	\$1,600.00	\$100.00
40008 - Summer Camp	\$0.00	\$0.00	\$12,800.00	\$0.00
40010 - Enrichment Income	\$1,400.00	\$668.80	\$2,120.00	\$712.00
40012 - T-shirts, Totes & Magnets	\$800.00	\$797.00	\$850.00	\$941.00
40014 - Birthday Books	\$30.00	\$20.00	\$50.00	\$0.00
40015 - Donations and Scholarships	\$0.00	\$0.00	\$2,000.00	\$2,000.00
40016 - Commissions	\$0.00	\$0.00	\$100.00	\$0.00
40020 - Other Income	\$0.00	\$3,755.00	\$0.00	\$159.00
Total Revenues	\$183,270.00	\$93,773.80	\$453,495.00	\$102,697.00

Chamblee Methodist Kindergarten
Analysis of Revenues & Expenses - Kindergarten
October 2016

Note: The Report Option to include Open Transactions is selected.

Accounts	Annual Budget	YTD Actual	Annual Budget	YTD Actual
	(This Year)	(This Year)	(Last Year)	(Last Year)
Expenses				
Salaries				
50000 - Salaries Regular School Year	\$145,622.00	\$64,956.00	\$278,640.00	\$62,697.00
50002 - Extended Day Salaries	\$4,875.00	\$1,828.00	\$10,080.00	\$2,062.00
50004 - Paid Personal Leave Days	\$0.00	\$0.00	\$1,800.00	\$0.00
50006 - Janitorial Salaries	\$2,250.00	\$450.00	\$5,400.00	\$450.00
50008 - Substitutes	\$3,710.00	\$2,210.00	\$5,875.00	\$1,710.00
50010 - August Setup	\$10,500.00	\$11,450.00	\$9,190.00	\$10,175.95
50012 - Christmas Bonus	\$2,400.00	\$0.00	\$2,475.00	\$0.00
50014 - Length of Service Bonus	\$0.00	\$0.00	\$1,400.00	\$0.00
Total Salaries	\$169,357.00	\$80,894.00	\$314,860.00	\$77,094.95
Employee Benefits				
51000 - FICA/Medicare - Regular	\$11,140.00	\$6,024.92	\$21,315.00	\$4,743.73
51002 - FICA/Medicare - Extended Day	\$375.00	\$0.00	\$771.00	\$0.00
Total Employee Benefits	\$11,515.00	\$6,024.92	\$22,086.00	\$4,743.73
Classroom Expenses				
52000 - General Supplies	\$4,850.00	\$1,632.21	\$9,400.00	\$2,544.89
52002 - Cleaning/Medical Supplies	\$75.00	\$0.00	\$410.00	\$0.00
52004 - Books & Library	\$175.00	\$131.53	\$375.00	\$57.00
52006 - Music & Creative Movement	\$200.00	\$261.52	\$375.00	\$262.82
52008 - Diaper Changing & Snack Supplies	\$320.00	\$206.20	\$420.00	\$131.30
52010 - Paper Products	\$950.00	\$510.98	\$2,900.00	\$876.66
52012 - Enrichment	\$100.00	\$0.00	\$225.00	\$0.00
52014 - New Equipment for Classrooms	\$600.00	\$1,031.72	\$350.00	\$141.51
52016 - Curriculum	\$1,600.00	\$494.46	\$2,000.00	\$421.68
52018 - Field Trips & In-house Programs	\$300.00	\$125.73	\$2,050.00	\$139.87
52020 - Classroom Equipment & Furniture	\$2,400.00	\$1,667.54	\$650.00	\$614.08
52022 - New Playground Equipment	\$7,000.00	\$74.49	\$200.00	\$0.00
Total Classroom Expenses	\$18,570.00	\$6,136.38	\$19,355.00	\$5,189.81
Staff Expenses				
53000 - In-service Training	\$1,300.00	\$1,834.88	\$6,500.00	\$321.49
53002 - Lunch/Breakfast Meetings Coffee Sv	\$960.00	\$1,241.59	\$1,400.00	\$816.16
Total Staff Expenses	\$2,260.00	\$3,076.47	\$7,900.00	\$1,137.65
Administrative Expenses				
54000 - Office Supplies	\$1,200.00	\$522.02	\$1,500.00	\$1,119.48
54002 - Overhead to Church	\$12,000.00	\$27,200.00	\$14,400.00	\$3,600.00
54004 - Publications/Dues-Professional Orgs	\$400.00	\$225.00	\$325.00	\$225.00
54006 - Spring Prog/Special Prog/Graduation	\$150.00	\$36.62	\$620.00	\$0.00
54008 - Postage	\$350.00	\$0.00	\$360.00	\$0.00
54010 - Criminal Background Checks	\$60.00	\$0.00	\$60.00	\$0.00
54012 - Computer Contracts	\$1,100.00	\$433.98	\$2,600.00	\$190.00

Chamblee Methodist Kindergarten
Analysis of Revenues & Expenses - Kindergarten
October 2016

Note: The Report Option to Include Open Transactions is selected.

Accounts	Annual Budget (This Year)	YTD Actual (This Year)	Annual Budget (Last Year)	YTD Actual (Last Year)
54014 - Insurance	\$520.00	\$0.00	\$585.00	\$0.00
54016 - Scholarships	\$1,100.00	\$0.00	\$2,700.00	\$0.00
54018 - T-shirts, Totes & Magnets	\$885.00	\$0.00	\$800.00	\$797.80
54020 - SACS Expenses	\$725.00	\$0.00	\$725.00	\$0.00
54022 - Parenting Classes	\$1,200.00	\$0.00	\$1,300.00	\$0.00
54026 - Miscellaneous	\$0.00	\$9.92	\$100.00	(\$7.83)
Total Administrative Expenses	\$19,690.00	\$28,427.54	\$26,075.00	\$5,924.45
Maintenance Expenses				
55000 - Painting Classrooms/Carpet Cleaning	\$2,000.00	\$1,934.85	\$2,935.00	\$1,784.85
55002 - Service Contracts/Copier Lease	\$1,120.00	\$775.76	\$2,970.00	\$800.61
55004 - Playground Repairs/Upkeep	\$5,000.00	\$5,850.51	\$2,920.00	\$2,747.79
55008 - Pest Control	\$160.00	\$160.00	\$543.00	\$0.00
55010 - Computer & Printer Hardware Maint.	\$0.00	\$0.00	\$150.00	\$0.00
55012 - Piano Tuning	\$0.00	\$0.00	\$100.00	\$0.00
55014 - Laminator Service & Film	\$300.00	\$0.00	\$900.00	\$54.21
Total Maintenance Expenses	\$8,580.00	\$8,721.12	\$10,518.00	\$5,387.46
Summer Camp Expenses				
56000 - Summer Camp Salaries	\$0.00	\$0.00	\$7,400.00	\$0.00
56002 - FICA/Medicare - Summer Camp	\$0.00	\$0.00	\$566.00	\$0.00
56004 - Summer Camp Expenses	\$0.00	\$20.00	\$750.00	\$56.11
Total Summer Camp Expenses	\$0.00	\$20.00	\$8,716.00	\$56.11
Total Expenses	\$229,972.00	\$133,300.43	\$409,510.00	\$99,534.16

Net Total (\$46,702.00) (\$39,526.63) \$43,985.00 \$3,162.84

Chamblee First United Methodist
Chamblee First United Methodist Church Budget 2016
January to December 2017

Accounts

Annual Budget 2017 Annual Budget 2016 YTD Actual 2016 Change in Budget

Revenues

Tithes and Regular Offerings

31000 - Tithes and Offerings Pledged	\$639,622.00	\$539,622.00	\$421,831.21	\$0.00
31500 - Offerings Non - Pledged	\$203,440.00	\$169,710.00	\$165,201.05	\$33,730.00
32000 - Loose Plate Offerings	\$9,000.00	\$10,680.00	\$7,431.48	(\$1,680.00)
33000 - Sunday School Offerings	\$2,100.00	\$2,100.00	\$1,764.15	\$0.00
34000 - Memorials and Honorariums	\$6,300.00	\$6,758.00	\$4,760.00	(\$458.00)
34050 - Faith Projection	\$0.00	\$107,244.00	\$0.00	(\$107,244.00)
Total Tithes and Regular Offerings	\$760,462.00	\$836,114.00	\$600,987.89	(\$75,652.00)

Investments & Special Funds

36300 - Gain/Loss on Investments	\$0.00	\$0.00	(\$974.43)	\$0.00
36301 - Cemetery Funds	\$0.00	\$0.00	\$10,585.61	\$0.00
36302 - Foundation Funds	\$0.00	\$0.00	\$3,161.36	\$0.00
36303 - Lantz Trust Interest	\$800.00	\$800.00	\$449.24	\$0.00
Total Investments & Special Funds	\$800.00	\$800.00	\$13,221.78	\$0.00

Miscellaneous Income

36000 - Miscellaneous Income	\$500.00	\$500.00	\$211.30	\$0.00
36500 - Rental Income	\$1,200.00	\$1,200.00	\$700.00	\$0.00
37000 - Interest Earned	\$100.00	\$100.00	\$0.00	\$0.00
38000 - Kindergarten Overhead Reimbursement	\$28,800.00	\$28,800.00	\$44,000.00	\$0.00
39000 - Parents Morning Out (PMO) Revenue	\$47,200.00	\$45,750.00	\$40,616.00	\$1,450.00
Total Miscellaneous Income	\$77,800.00	\$76,350.00	\$85,527.30	\$1,450.00

Total Revenues

	\$839,062.00	\$913,264.00	\$699,736.97	(\$74,202.00)
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Chamblee First United Methodist
Chamblee First United Methodist Church Budget 2016
January to December 2017

	Accounts		YTD Actual 2016	Change in Budget
	Annual Budget 2017	Annual Budget 2016		
Expenses				
Conference Apportionments				
41001 - Ministerial Support	\$10,138.00	\$9,501.00	\$7,917.50	\$637.00
41002 - Retired Ministers Pension/Insurance	\$16,027.00	\$15,220.00	\$12,683.30	\$807.00
41003 - Administrative Budget	\$6,525.00	\$7,105.00	\$5,920.80	(\$580.00)
41004 - World Service & Cont. Benevolences	\$9,363.00	\$8,741.00	\$7,284.20	\$622.00
41005 - Capital Funding	\$1,146.00	\$124.00	\$103.30	\$1,022.00
41006 - Higher Education	\$5,285.00	\$4,550.00	\$3,791.70	\$735.00
41007 - Black Colleges	\$1,812.00	\$1,644.00	\$1,370.00	\$168.00
41008 - Ministerial Education	\$4,543.00	\$4,122.00	\$3,435.00	\$421.00
41009 - Interdenominational Cooperation	\$355.00	\$323.00	\$269.20	\$32.00
41010 - Africa University	\$406.00	\$368.00	\$306.70	\$38.00
41011 - Church Development	\$9,680.00	\$9,014.00	\$7,511.70	\$666.00
41013 - Episcopal Fund	\$3,983.00	\$3,871.00	\$3,225.80	\$112.00
41014 - World Service	\$13,451.00	\$12,008.00	\$10,006.70	\$1,443.00
41015 - General Church Administration	\$1,597.00	\$1,450.00	\$1,208.30	\$147.00
41016 - SEJ Mission & Ministry	\$211.00	\$187.00	\$155.80	\$24.00
Total Conference Apportionments	\$84,522.00	\$78,228.00	\$65,190.00	\$6,294.00
District Work Fund				
42001 - District Work Fund	\$5,602.00	\$5,520.00	\$4,600.00	\$82.00
Total District Work Fund	\$5,602.00	\$5,520.00	\$4,600.00	\$82.00
Missions				
43002 - Missionary support	\$2,000.00	\$2,000.00	\$1,666.70	\$0.00
43010 - General Missions	\$4,000.00	\$6,000.00	\$1,525.58	(\$2,000.00)
43015 - Suthers Center	\$1,200.00	\$1,200.00	\$1,000.00	\$0.00
Total Missions	\$7,200.00	\$9,200.00	\$4,192.28	(\$2,000.00)
Program Ministries & Education				
Program Ministries				
44002 - Communications	\$0.00	\$0.00	\$537.98	\$0.00
44003 - Evangelism/Community Outreach	\$4,000.00	\$2,500.00	\$2,338.53	\$1,500.00
44004 - Family Life	\$4,500.00	\$4,500.00	\$2,186.16	\$0.00
44005 - Music	\$9,965.00	\$9,964.00	\$6,206.97	\$1.00
44006 - Stewardship	\$1,300.00	\$1,300.00	\$1,783.73	\$0.00
44007 - Worship	\$600.00	\$600.00	\$81.25	\$0.00
44010 - Childrens' Music Ministry	\$2,600.00	\$2,700.00	\$351.87	(\$100.00)
44011 - Annual Conference	\$1,500.00	\$1,500.00	\$1,016.33	\$0.00
44012 - Membership Care	\$202.00	\$202.00	(\$50.00)	\$0.00
44013 - Drama	\$2,230.00	\$2,480.00	\$0.00	(\$250.00)
44016 - Concert Series	\$1,940.00	\$2,140.00	\$0.00	(\$200.00)
44022 - Hospitality	\$2,000.00	\$2,000.00	\$98.86	\$0.00
44025 - Recreation Activities	\$0.00	\$1,500.00	\$0.00	(\$1,500.00)
Total Program Ministries	\$30,837.00	\$31,386.00	\$14,551.68	(\$549.00)

Chamblee First United Methodist
Chamblee First United Methodist Church Budget 2016
January to December 2017

	Accounts	Annual Budget 2017	Annual Budget 2016	YTD Actual 2016	Change in Budget
Education					
Adult Education					
44110 - Adult Education		\$500.00	\$500.00	\$181.59	\$0.00
Total Adult Education		\$500.00	\$500.00	\$181.59	\$0.00
Children's Education					
44210 - Children's Ed. Misc. Expense		\$500.00	\$750.00	\$682.70	(\$250.00)
44211 - VBS		\$2,450.00	\$1,500.00	\$0.00	\$950.00
44212 - Acolyte		\$200.00	\$100.00	\$0.00	\$100.00
44213 - Workshops and Activities		\$200.00	\$200.00	\$14.82	\$0.00
44214 - Elementary Sunday School		\$4,200.00	\$3,150.00	\$2,933.21	\$1,050.00
44215 - Sunday School Furniture		\$800.00	\$800.00	\$184.36	\$0.00
44217 - Worship Buddies		\$350.00	\$340.00	\$211.74	\$10.00
44218 - Children's Church		\$40.00	\$40.00	\$41.66	\$0.00
44220 - Nursery Supplies		\$200.00	\$120.00	\$25.94	\$80.00
Total Children's Education		\$8,940.00	\$7,000.00	\$4,094.43	\$1,940.00
Youth Ministries					
44009 - Youth		\$4,000.00	\$3,550.00	\$3,163.16	\$450.00
44216 - Confirmation		\$0.00	\$300.00	\$0.00	(\$300.00)
44221 - Youth Transportation		\$3,000.00	\$4,700.00	\$2,988.11	(\$1,700.00)
44225 - Youth Education		\$0.00	\$400.00	\$776.48	(\$400.00)
44227 - Youth Missions/Retreats		\$2,500.00	\$1,400.00	\$801.08	\$1,100.00
Total Youth Ministries		\$9,500.00	\$10,350.00	\$7,728.83	(\$850.00)
Parents Morning Out					
55000 - Teacher Appreciation		\$1,320.00	\$1,520.00	\$738.39	(\$200.00)
56000 - Toys		\$1,480.00	\$1,480.00	\$61.98	\$0.00
57000 - Training		\$800.00	\$800.00	\$186.00	\$0.00
58000 - Supplies		\$1,100.00	\$1,540.00	\$934.87	(\$440.00)
59000 - Equipment/Furniture		\$1,800.00	\$2,400.00	\$0.00	(\$600.00)
Total Parents Morning Out		\$6,500.00	\$7,740.00	\$1,921.24	(\$1,240.00)
Total Education		\$25,440.00	\$25,590.00	\$13,926.09	(\$150.00)
Total Program Ministries & Education		\$56,277.00	\$56,976.00	\$28,477.77	(\$699.00)
Compensation					
Clergy Salaries					
Senior Pastor					
45101 - Senior Pastor's Salary		\$103,168.00	\$101,145.00	\$84,287.50	\$2,023.00
45211 - Sr. Pastor's Utilities/Parsonage		\$5,000.00	\$5,000.00	\$4,166.70	\$0.00
Total Senior Pastor		\$108,168.00	\$106,145.00	\$88,454.20	\$2,023.00
Associate Pastor					
45301 - Associate Pastor's Salary		\$35,457.00	\$33,532.00	\$28,099.40	\$1,925.00
45401 - Associate Pastor's Housing		\$17,600.00	\$9,210.00	\$5,866.64	\$8,390.00
45701 - Associate Pastor's Utilities		\$0.00	\$2,400.00	\$0.00	(\$2,400.00)
Total Associate Pastor		\$53,057.00	\$45,142.00	\$33,966.04	\$7,915.00

Chamblee First United Methodist
Chamblee First United Methodist Church Budget 2016
January to December 2017

	Annual Budget 2017	Annual Budget 2016	YTD Actual 2016	Change in Budget
Accounts				
Total Clergy Salaries	\$161,225.00	\$151,287.00	\$122,420.24	\$9,938.00
Staff Salaries				
Individual Staff Salaries				
45025 - Children's Ministry	\$47,217.00	\$45,335.00	\$37,779.20	\$1,882.00
45030 - Membership & Outreach Coordinator	\$0.00	\$20,000.00	\$15,666.61	(\$20,000.00)
45102 - Music Minister Salary	\$50,658.00	\$49,665.00	\$41,387.60	\$993.00
45142 - Parents Morning Out (PMO)	\$25,723.00	\$24,892.00	\$18,226.19	\$831.00
45152 - Nursery Salaries	\$18,454.00	\$15,049.00	\$12,442.00	\$3,405.00
45202 - Organist Salary	\$30,394.00	\$29,798.00	\$24,831.60	\$566.00
45402 - Financial Secretary Salary	\$20,000.00	\$26,020.00	\$21,683.40	(\$6,020.00)
45403 - Office Manager Salary	\$30,394.00	\$29,798.00	\$24,831.60	\$566.00
45601 - Youth Minister/Activities Dir.	\$37,497.00	\$26,958.00	\$23,298.54	\$10,539.00
45702 - Custodian Salary	\$25,422.00	\$24,924.00	\$20,767.30	\$498.00
45902 - Sound Technician Salary	\$12,483.00	\$11,258.00	\$9,381.60	\$1,225.00
Total Individual Staff Salaries	\$298,242.00	\$303,697.00	\$250,295.64	(\$5,455.00)
Total Staff Salaries	\$298,242.00	\$303,697.00	\$250,295.64	(\$5,455.00)
Employee Benefits				
42002 - Ministers' Pension Plan	\$5,532.00	\$3,948.00	\$3,833.00	\$1,584.00
42003 - Comprehensive Protection Plan	\$5,532.00	\$3,948.00	\$3,833.00	\$1,584.00
45004 - Healthflex Insurance Premiums	\$33,000.00	\$15,000.00	\$19,250.00	\$18,000.00
45005 - Employer Pension Contributions	\$11,952.00	\$5,928.00	\$6,972.00	\$6,024.00
45006 - Workmans' Comp. Insurance Premiums	\$6,840.00	\$7,333.00	\$7,376.00	(\$493.00)
45007 - Staff Continuing Education	\$500.00	\$500.00	\$0.00	\$0.00
45103 - Church Social Security Taxes	\$18,491.00	\$19,724.00	\$16,521.45	(\$1,233.00)
45203 - Church Medicare Taxes	\$4,325.00	\$4,613.00	\$3,863.79	(\$288.00)
Total Employee Benefits	\$86,172.00	\$60,994.00	\$61,649.24	\$25,178.00
Total Compensation	\$545,639.00	\$515,978.00	\$434,365.12	\$29,661.00
Local Church Operations				
Wednesday Suppers				
45132 - Dishwasher	\$2,600.00	\$2,600.00	\$1,260.00	\$0.00
46050 - Wednesday Suppers	\$3,000.00	\$3,000.00	\$470.23	\$0.00
46051 - Wednesday Supper Coordinator	\$6,000.00	\$0.00	\$0.00	\$6,000.00
46100 - Food Service Supplies	\$3,500.00	\$3,500.00	\$2,078.54	\$0.00
Total Wednesday Suppers	\$15,100.00	\$9,100.00	\$3,808.77	\$6,000.00
General Operations				
46001 - Office Supplies	\$4,400.00	\$5,200.00	\$4,143.93	(\$800.00)
46002 - Postage	\$1,300.00	\$1,600.00	\$762.49	(\$300.00)
46003 - Building Supplies	\$11,100.00	\$11,000.00	\$9,177.55	\$100.00
46009 - Building/Equipment Maintenance	\$13,000.00	\$13,099.00	\$8,301.12	(\$99.00)
46010 - A/C and Heating	\$7,200.00	\$7,000.00	\$12,586.89	\$200.00
46101 - Copier lease	\$5,400.00	\$5,400.00	\$4,367.45	\$0.00
46203 - Copier & Postage Machine Supplies	\$200.00	\$200.00	\$385.80	\$0.00

Chamblee First United Methodist
Chamblee First United Methodist Church Budget 2016
January to December 2017

	Accounts	Annual Budget 2017	Annual Budget 2016	YTD Actual 2016	Change in Budget
46402 - Computer/ T Expense		\$5,500.00	\$6,000.00	\$3,597.93	(\$500.00)
Total General Operations		\$48,100.00	\$49,499.00	\$43,323.16	(\$1,399.00)
Staff-Parish Relations		\$1,500.00	\$1,500.00	\$1,611.92	\$0.00
45008 - SPR		\$1,500.00	\$1,500.00	\$1,611.92	\$0.00
Total Staff-Parish Relations		\$1,500.00	\$1,500.00	\$1,611.92	\$0.00
Utilities		\$56,000.00	\$54,600.00	\$45,941.27	\$1,400.00
46104 - Georgia Power Company		\$4,600.00	\$6,100.00	\$3,590.60	(\$1,500.00)
46204 - Infinite Energy - Gas Bill		\$3,500.00	\$4,261.00	\$1,068.50	(\$761.00)
46304 - Sewer and Water		\$3,200.00	\$3,145.00	\$2,662.80	\$55.00
46404 - Sanitation Assessment		\$3,000.00	\$2,586.00	\$2,810.20	\$414.00
46405 - Taxes - Stormwater		\$70,300.00	\$70,692.00	\$56,073.37	(\$392.00)
Total Utilities		\$1,200.00	\$1,200.00	\$695.00	\$0.00
Telephones and Website		\$5,333.00	\$5,676.00	\$4,424.98	(\$343.00)
46005 - Website		\$2,040.00	\$2,040.00	\$1,700.00	\$0.00
46205 - AT&TPhone		\$8,573.00	\$8,916.00	\$6,819.98	(\$343.00)
46305 - ATT U-verse		\$9,000.00	\$9,000.00	\$7,500.00	\$0.00
Total Telephones and Website		\$3,000.00	\$1,500.00	\$322.78	\$1,500.00
Other Operating Expenses		\$800.00	\$800.00	\$30.00	\$0.00
45221 - Sr. Pastor's Travel/Professional		\$5,800.00	\$5,500.00	\$4,822.50	\$300.00
45801 - Associate Pastor Reimb Expenses		\$3,600.00	\$2,750.00	\$3,610.55	\$850.00
46007 - Misc Operating Expenses		\$22,200.00	\$19,550.00	\$16,285.83	\$2,650.00
46008 - Automated Church System		\$165,773.00	\$159,257.00	\$127,923.03	\$6,516.00
46017 - Bank & Credit Card Fees					
Total Other Operating Expenses		\$22,200.00	\$19,550.00	\$16,285.83	\$2,650.00
Total Local Church Operations		\$165,773.00	\$159,257.00	\$127,923.03	\$6,516.00
Capital Expenses					
Insurance		\$20,458.00	\$21,913.00	\$20,770.00	(\$1,455.00)
47001 - Property Insurance		\$1,451.00	\$1,451.00	\$1,451.00	\$0.00
47301 - Professional Liability Insurance		\$21,909.00	\$23,364.00	\$22,221.00	(\$1,455.00)
Total Insurance		\$4,100.00	\$3,700.00	\$4,123.28	\$400.00
Property Maintenance		\$2,000.00	\$3,000.00	\$1,126.01	(\$1,000.00)
47003 - Elevator Maintenance Contract		\$3,000.00	\$8,000.00	\$1,602.72	(\$5,000.00)
47004 - Grounds Maintenance		\$13,000.00	\$13,000.00	\$9,700.00	\$0.00
47102 - Property Improvement-Trustees		\$2,000.00	\$2,000.00	\$1,934.20	\$0.00
47104 - Lawncare Contract		\$27,041.00	\$27,041.00	\$22,727.40	\$0.00
47105 - Security Monitoring ADT		\$1,000.00	\$1,000.00	\$707.32	\$0.00
47107 - Janitorial System		\$52,741.00	\$57,741.00	\$41,920.93	(\$5,600.00)
47204 - Sound System		\$2,500.00	\$5,000.00	\$2,103.00	(\$2,500.00)
Total Property Maintenance		\$2,500.00	\$5,000.00	\$2,103.00	(\$2,500.00)
Parsonage Maintenance		\$2,500.00	\$5,000.00	\$2,103.00	(\$2,500.00)
47005 - Parsonage Maintenance					
Total Parsonage Maintenance					

Chamblee First United Methodist
 Chamblee First United Methodist Church Budget 2016
 January to December 2017

Accounts

	Annual Budget 2017	Annual Budget 2016	YTD Actual 2016	Change in Budget
Total Capital Expenses	\$76,550.00	\$86,105.00	\$66,244.93	(\$9,555.00)
Furniture & Equipment Expense				
48002 - Office Equipment	\$1,500.00	\$1,000.00	\$1,295.11	\$500.00
48005 - New Computers	\$1,000.00	\$1,000.00	\$371.00	\$0.00
Total Furniture & Equipment Expense	\$2,500.00	\$2,000.00	\$1,666.11	\$500.00
Special Funds Expenses				
49001 - Cemetery Maintenance	\$0.00	\$0.00	\$9,750.00	\$0.00
49002 - Foundation	\$0.00	\$0.00	\$4,820.00	\$0.00
Total Special Funds Expenses	\$0.00	\$0.00	\$14,570.00	\$0.00
Total Expenses	\$944,063.00	\$913,264.00	\$747,229.24	\$30,799.00

Net Total (\$105,001.00) \$0.00 (\$47,492.27) (\$105,001.00)

2017 NOMINATIONS FOR OFFICERS ADMINISTRATIVE BOARD

POSITION	NOMINEE
LAY LEADER	Leslie Hall
LAY DELEGATE TO ANNUAL CONFERENCE	Whitney Johnson/Richard Hickman
CHAIRPERSON, ADMINISTRATIVE BOARD	Russ Dunlap
VICE CHAIR, ADMINISTRATIVE BOARD	Carson Powell
C.O.M CHAIRPERSON	John Dennisson
COORDINATOR OF CHILDREN	Emily Jameson
COORDINATOR OF YOUTH	Paula Daniel
COORDINATOR OF FAMILY LIFE	Margaret Sanchez
COORDINATOR OF FELLOWSHIP COUNCIL	Justin Hood
PRESIDENT UMW	Leslie Mottern
WORK AREA ON COMMUNITY OUTREACH	Bo Hiers
WORK AREA ON MISSIONS	James Moten & Bill Fisher
WORK AREA ON WORSHIP	Fran Scott
CHAIRPERSON FINANCE COMMITTEE	Whitney Johnson
CHAIRPERSON STEWARDSHIP	Bobby Wilmath
FINANCIAL SECRETARY	Kathy Brannon, staff
TREASURER	Kathy Brannon, staff
CHAIRPERSON BOARD OF TRUSTEES	Tom Jones TBA
RECORDING SECRETARY	Beth Scarbrough
CHURCH OR CHARGE CONFERENCE RECORDING SECRETARY	Becky Craven
CHURCH HISTORIAN	Jean Mims
RECREATION COMMITTEE	John Wilson
SPECIAL PROJECTS COMMITTEE	Les Hammond
KITCHEN COMMITTEE	Debbie & George Hall
GARDEN OF REMEMBRANCE	Ray Dunahoo
WORK AREA ON MEMBERSHIP CARE	Mary Lou Dennisson
MEMBERSHIP SECRETARY	Becky Craven
SCOUTING LIAISON	Scott Gillispie
PRESIDENT UMYF	TBD
STAFF PARISH RELATIONS CHAIR	Spencer Scarbrough
MEN'S COUNCIL	Chip Zint
WORK AREA ON HOSPITALITY	Jane Manus
BUILDING COMMITTEE CHAIRPERSON	Ray Dunahoo
BUILDING COMMITTEE VICE CHAIR	Ray Manus
KINDERGARTEN LIAISON	Ann Hammond
PMO LIAISON	Sarah Carter
WEDDING HOSTESS	Brittany Dunlap

2017 NOMINATIONS FOR COMMITTEE MEMBERS (CONT'D)

MEMBERS AT LARGE ADMINISTRATIVE BOARD			
Ron Clyne Gaylen Ehrig Mike Veal Susan Burdick Bob Rose Andy Jameson Ian Gatland	Tom Mottern Ashley Scott Becky Veal C J. Johnston Susan Montgomery	Ken Owenby Dottie Thomas Leonard Salley Steve Rubino Dan Mikesell Lynn Johnston	Scott Pirnie Dottie Smith Martin Clarke Joe Lipsky Jennifer Teahan Sam McEntyre
STAFF PARISH RELATIONS COMMITTEE	CLASS OF 2017	CLASS OF 2018	CLASS OF 2019
Whitney Johnson Richard Hickman Leslie Hall	Crystal Dunahoo Spencer Scarbrough, Chair George Hall	Becky Veal, Vice Chair Martin Clarke Jane Manus	Jim Atkins Carson Powell Sheila Gillispie
BOARD OF TRUSTEES	CLASS OF 2017	CLASS OF 2018	CLASS OF 2019
	Ray Myers Tom Mottern Andrea Rankin	Tom Jones Scott Pirnie Bob Rose	Gaylen Ehrig Debbie Hall Susan Montgomery
NOMINATING COMMITTEE	CLASS OF 2017	CLASS OF 2018	CLASS OF 2019
	George Hall Sandra Fancher Jane Manus	Scott Pirnie Hill Latham Ann Noel	Becky Craven Ian Gatland Belinda Owenby
FINANCE COMMITTEE	Chairperson Treasurer Financial Secretary SPRC Rep. Lay Leader Trustee Representative Administrative Board Chair Lay Delegate	Whitney Johnson Kathy Brannon, staff Kathy Brannon, staff Spencer Scarbrough Leslie Hall TBD Russ Dunlap Richard Hickman	
Michael Boswell Lynn Johnston	Scott Pirnie Bobby Wilmath Becky Craven	Ben Zhou Ian Gatland Cheryl Atkins	Mel Masbruch Maxwell Kwenda Becky Veal
OUTREACH WORK AREA	Chair: Bo Hiers	Ex Officio Members: Dr. Royeese Stowe & Paula Daniel	
Gene Lawson Barbara Roberts John Dennisson	James Kingman Marcia Myers Ann Noel	Andy Jameson Mary Ruth Kearney Shirley Brooks	Susan Nichols Anne Reusche Lisa Clarke
KINDERGARTEN COMMITTEE	Chair: Ann Hammond	Ex officio: Dr. Royeese Stowe	
Chris Tench, staff Allison Spangler, staff	Stephanie Knapp Emily Jameson	Mary Alice NeSmith Liesa Nichols	Katie Weaver
PMO COMMITTEE	Chair: Sarah Carter Chris Tench, staff Dana Shearer	Beth Scarbrough Brett Mathews	Jessica Bohn Denise Muraro

2017 NOMINATIONS FOR COMMITTEE MEMBERS (CONT'D)

WORSHIP COMMITTEE	Chairs: Fran Scott		
Gaylen Ehrig Ann Noel Jennifer Teahan Sheila Gillispie Beth Scarbrough	Alexis Rodriguez ,staff Allen Barbee, staff Bill Callaway, staff Leonard Salley Lynda Salley Dottie Smith	Brittany Dunlap Becky Craven Shirley Pirnie Becky Sanders Marsha Jones Roberto Sanchez	Charlene Easler Leslie Hall Edie Williams John Dennisson Mary Sallach Holly Swing
CHILDREN'S COUNCIL	Chair: Emily Jameson Kerri Henderson Lisa Clarke	Sheila Gillispie Sarah Carter Tammy Boswell Kristi Myers	Chris Tench, staff Michelle Watts
YOUTH COUNCIL	Chair: Paula Daniel		
Analisa Rodriguez, youth rep George Hall Spencer Scarbrough Lavonia Winford, staff	Emily Rogers Beth Scarbrough Kathryn Rodriguez Donald Barbee, youth rep	Dana Jenkins Teresa Gudger Sheila Gillispie Scott Gillispie	Becky Veal Mike Veal Becky Craven Barry Stafford
MEMBERSHIP CARE	Chair: Mary Lou Dennisson		
Shirley Brooks Shirley Pirnie Dottie Thomas Sandra Fancher Debbie Hall	Fran Dickey JoAnne Lawson Bob Lingle Jane Manus	Penny Rose Margaret Sanchez Ashley Scott Jennifer Teahan Liz Williams	Becky Bennett Donna Psalmonds Neb Shearouse Renee Wilmath Belinda Owenby Lavonia Winford, staff
HOSPITALITY	Chair: Jane Manus		
Becky Craven Mary Lou Dennisson Gayle Ehrig Lynda Salley Jean Lingle Ann Hammond	Crystal Dunahoo Marsha Jones JoAnne Lawson Jennifer Teahan Betty Robinson Ian Gatland	Dottie Thomas Mary Alice NeSmith Belinda Owenby Margaret Sanchez Fran Dickey James Kingman	Shirley Pirnie Marcia Myers Paula Daniel Becky Veal Sheila Wilder
FAMILY MINISTRIES FAMILY LIFE	Joe Lipsky, Cookout July 4 th Andrea Rankin, Breakfast with Santa Kathryn Rodriguez, Live Nativity	TBD - Fall Festival Jennifer Teahan, Easter Egg Hunt	
Chair: Margaret Sanchez Kristine Intveld Kathy Scott Ashley Scott	Jen Johnson Ashley Kuehne Scott Gillispie	Susan Heyward Emily Jameson Becky Bennett Roberto Sanchez	Miho Minnoch Paula Daniel Michelle Watts Andy Jameson

2017 NOMINATIONS FOR COMMITTEE MEMBERS (CONT'D)

RECREATION COMMITTEE	Chair: John Wilson		
Bill Farkas Mike Veal Jim Gonyea	Kathy Scott Paula Daniel	Steve Anderson Chad Henderson	Susan Burdick Joan Moore
MISSIONS	Chairs: James Moten & Bill Fisher	Margaret Teahan Sanchez	Sam McEntyre
Jim Atkins	Ray Dunahoo Cheryl Atkins Patty Sheffield	Lisa Austin Marcia Myers Jennifer Teahan	Jeffery Rogers, staff Duke Scott
CHURCH FOUNDATION BOARD COM Chair	EX OFFICIO: Finance Chair	Mission Chair Ad Board Chair	Senior Pastor Trustee Chair
	2017 Les Hammond, Chair 2018 Beth Scarbrough	2019 Mary Lou Dennisson 2020 Sandra Fancher	2021 Ken Owenby
ADVISORY COMMITTEE	2017 Joe Lipsky 2018 James Kingman	2019 Ed Rondeau 2020 Margaret Sanchez	2021 Shelia Wilder
FELLOWSHIP COUNCIL	Chair: Justin Hood	Emily Rogers	Michelle Watts
Betty Robinson Russ Dunlap Margaret Teahan Sanchez Brittany Dunlap	Ben Zhou Angela Zhou Betsy Zint Jeffrey Rogers, staff	Jennifer Teahan Chip Zint Roberto Sanchez Kim Hood	Richard Watts Maxwell Kwenda Mary Beth Kwenda
COLUMBARIUM	Ray Dunahoo, Chair		
CEMETERY	2020 Les Hammond, Chair		
2017 Beth Scarbrough 2018 Dottie Smith	2019 Ron Clyne 2021 Jean Mims		
MEN'S COUNCIL	Chairs: Chip Zint	Alexis Rodriguez	Kevin Kirkley
Bob Rose Sam McEntyre Spencer Scarbrough	Joe Lipsky Russ Dunlap Jeffrey Rogers, staff	Craig Schneeberer Kent Williams	
BUILDING COMMITTEE	Ex officio: Russ Dunlap (Ad Board Chair), Whitney Johnson (Finance Chair) & Lynn Johnston, Capital Campaign Director		
Ray Dunahoo, Chair Ray Manus, Vice Chair	Tom Mottern Ray Myers Bob Rose	Becky Sanders Spencer Scarbrough Dottie Smith	Becky Veal

THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Report of Lay Members

Church Chamblee First UMC Number 1134

Charge Chamblee First UMC

District AROS

North Georgia Annual Conference, UMC

For the 2017 Annual Conference

Charge Allotment equals 2.

The number of Lay Members should not exceed 2.

Lay Members (LM) to Annual Conference

Whitney - - - - - Mr Whitney Johnson

Adult

4410 Kingsfield Court; Dunwoody, GA 30338

Phone: (H) 7704558223 O)

Lay Member Reserves (LMR) to Annual Conference

Richard - - - - - Mr Richard Hickman

Older Adult

3797 Granger Dr; Chamblee, GA 30341

Phone: (H) 7704513447 O)

Printed: 11/3/2016 9:09:40 AM

Copies of this report should be filed with the recording secretary, pastor, district superintendent, and board of trustees.

THE UNITED METHODIST CHURCH

CHARGE CONFERENCE

Annual Report of Trustees

The trustees are amenable to the Charge Conference and as such are required to make an annual report (2549). Additional reports should be made as requested by the Charge Conference or Church Council or equivalent. Numbers in parentheses refer to paragraphs in the 2012 Book of Discipline

Church Chamblee First UMC Number 1134

Charge Chamblee First UMC

District Atlanta Roswell

North Georgia Annual Conference, UMC

For the period beginning 11/1/2015, and ending 10/31/2016

1. Organization for the present conference year was effected , by electing the following officers:

		Term Expires	Other Members	Term Expires
President:	Tom Jones	2018	Bob Rose	2018
Vice President:	Scott Pirnie	2018	Ray Meyers	2017
Secretary:	Tom Mottern	2017	Kevin Kirkley	2016
Treasurer:	N/A		Carolyn Johnston	2016
Member:	Andrea Rankin	2017	Gaylen Ehrig	2016

2. Is the local church incorporated (para. 2529.1)? **Yes**

3. a. Name or names in which title to each piece of property is recorded, as shown by civil land records (para. 2536, 2538):

	Name(s)	Office	Book	Page
Church Buildings	Chamblee First UMC, Inc.	DeKalb County	22084	00200
Church Buildings	Chamblee First UMC, Inc.	DeKalb County	25169	00393

b. Who is custodian of deeds and other legal papers? **Trustees**

c. Where are they kept? **at the Church**

4. Does each deed contain trust clause (para. 2503)? **Yes**

5. Do you have a long-term plan in place for the replacement of facilities and equipment as they deteriorate?
Yes

6. a. Insurance: (para. 2533.2 & 2550.7)

Item Insured/Insurance	Replacement Value	Amount of Coverage	Type of Coverage	Company	Restricted by Coinsurance (Yes or No and amount)	Expires When
Church Buildings:	\$8,382,540	\$8,266,300	Blanket Policy	Philadelphia Indemnity	No	12/28/2016
Parsonages:	\$308,200	\$400,000	Blanket Policy	same as above	No	12/28/2016
Church Furnishings and Equipment:	\$548,508	\$548,508	replacement cost	same as above	No	12/28/2016
Parsonage Furnishings and Equipment:	\$40,000	\$40,000	Blanket Policy	same as above	No	12/28/2016
Vehicle(s):	\$0	\$1,000,000	liability	same as above	Yes	12/28/2016
General Liability:	-----	\$3,000,000	umbrella	same as above	No	12/28/2016
Worker's Compensation:	-----	-----	-----	Guide One Mutual	No	12/28/2016
Director's and Officers/ Errors and Omissions/ Crime	-----	\$1,000,000	umbrella	Philadelphia Indemnity	No	12/28/2016
Professional Liability Coverage (including sexual misconduct)	-----	\$1,000,000	umbrella	Philadelphia Indemnity	No	12/28/2016

b. Have the buildings been inspected for fire and other safety hazards within the past year? **Yes**

c. Have you assessed the replacement value within the last 5 years? **Yes**

d. Who performed the assessment? **Ascension Insurance**

e. Does the church have a Safe Sanctuary policy? **yes**

f. Is the amount of insurance adequate? **yes**

7.a. Has an annual accessibility audit for churches been conducted (para. 2533.6)? **No (Attach Report)**

b. If needed, have you developed an accessibility plan? **Yes (Attach Plan)**

8. Provide a detailed list of income producing property and permanent funds:

(Attach as a supplement a statement "clarifying the manner in which these investments made a positive contribution toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." (para. 2533.5 and 2550.9)

Item	Date Received	Amount	Where Invested	Income	How Income is Used for Ministry
Columbarium funds	1/1/2016	\$27,074	Fidelity	\$0	Columbarium Maintenance
Cemetery funds	1/1/2016	\$126,886	Vanguard	\$0	Cemetery maintenance
Foundation funds	1/1/2016	\$57,527	Vanguard	\$0	Benevolence

Signed: Tom Jones
President of Trustees

Printed Name: Tom Jones

Date: 10/31/2016

(Updated Online: 10/20/2016 10:52:24 AM)

Annual Report of the Board of Trustees, 2013-2016

Supplement to Report of Trustees
Chamblee First UMC

Annual Accessibility Audit

Major renovation of the education building in 2010 met all ADA requirements. The Church is currently constructing additional space and renovating the sanctuary. All renovations will meet ADA requirements.

Supplement to Report of Trustees
Chamblee First UMC

Accessibility Plan

See above

Supplement to Report of Trustees
Chamblee First UMC

Attach as a supplement a statement "clarifying the manner in which these investments made a positive contribution toward the realization of the goals outlined in the Social Principles of the church and showing the investments are socially responsible..." (para. 2533.5 and 2550.9)

Investments are moved to general fund when needed for expenses. Any investment gain is retained in a designated revenue account.

**REPORT TO ADMINISTRATIVE BOARD
CHAMBLEE FIRST UNITED METHODIST CHURCH
AUGUST 16, 2016**

FOUNDATION

The Chamblee Methodist Foundation was established in October, 1997 as a local church foundation in accordance with ¶ 2532 and 2534 of the Book of Discipline of The United Methodist Church.

The Foundation's Board of Directors include David Fessenden (2016), Les Hammond, Chairman (2017), Beth Scarbrough (2018), Pat McCann (2019), and Sandra Fancher (2020).

The Advisory Committee includes Russ Dunlap (2016), Linda King (2017), James Kingman (2018), Sara White (2019) and Margaret Sanchez (2020).

Ex-officio members include the senior minister and chairs of the Administrative Board, Trustees, Finance, Council on Ministries and Mission committees.

As of July 31, 2016 the assets of the Foundation included \$ 56,134.28 invested in the Vanguard Wellington Fund and \$ 3,111.36 in an operating account maintained by the church.

The Foundation has provided \$ 820.00 in assistance in 2016 and has 2 requests totaling \$ 2,500.00 pending. This would leave approximately \$ 5,000.00 remaining for possible use in 2016.

Since the Foundation was established over \$ 64,000.00 has been distributed for family assistance, scholarships and disaster relief.

CEMETERY

The Cemetery Trust Fund and Committee was established in 1974. The Board of Directors includes Jean Mims (2016), Beth Scarbrough (2017), Dottie Smith (2018), Ron Clyde (2019) and Les Hammond, Chairman (2020).

As of July 31, 2016 the assets of the Cemetery included \$ 126,813.60 invested in the Vanguard Wellington Fund (consisting of \$ 105,425.00 in corpus and \$ 21,388.60 for operating) and \$ 7,800.00 in an operating account maintained by the church.

Primary expense is for lawn maintenance at \$ 975.00 per month. We have several items which we will be addressing shortly: road repair and the placement and repair of several markers.

The Scarbrough family with assistance from the Boy Scouts placed flags on the graves of veterans buried in our cemetery and on 3 other cemeteries in the community (which we do at least 4 times a year).

LANTZ TRUST

Chamblee First United Methodist Church was named as an income beneficiary of a trust established in the will of Marjorie Ann Lantz at her death in 1995. Larry Bryant and SunTrust Bank are the co-trustees and Les Hammond represents the church's interest in the trust on behalf of the church Trustees.

Basically, the trust provides a quarterly income stream to the various beneficiaries, including the church and 2 remaining beneficiaries. At their death, the trust will be divided and the church will receive approximately ½ of the assets in the trust at that time.

As of June 30, 2016 the value of the trust was \$ 509,308.28.

Les Hammond makes regular reports to the Trustees, the Finance Committee and the Administrative Board regarding the status of these entities and the financials of each are audited at the same time as are the church's accounts.

GUIDELINES FOR HOUSING ALLOWANCE AND PARSONAGE

Every church must provide adequate housing for its pastor. The church or charge may meet this need by means of a parsonage or by providing a housing allowance sufficient to buy or rent a home in the area served by the church.

MINIMUM REQUIREMENTS FOR CHURCH-PROVIDED PARSONAGES

While the Committee understands that many parsonages within the Annual Conference do not meet these new minimum requirements, it is expected that measures will be taken by the local church to bring the parsonage within these requirements by 2016.

1. **Bedrooms:** The parsonage shall have at least four bedrooms of at least 120 square feet each with ample lighted closets in each. The master bedroom shall have its own bath. It is recommended that the master bedroom be located on the main level. At least one bedroom and bath shall be on the main level.
2. **Bathrooms:** There shall be at least two full baths in the house. The main floor of the parsonage shall be handicap accessible.
3. **Kitchen:** The kitchen shall be large enough for family eating space or a breakfast nook as well as built-in cabinets, double sink, cooking range, self-cleaning oven, and frost-free refrigerator with a large freezer and ice maker.
4. **Climate control:** Central heat and air are required, along with storm windows and insulation to meet present day building codes. Storm windows and doors should be provided to conserve energy. Screens must be provided for all windows and doors.
5. **Study:** A study shall be provided either at the parsonage or at the church.
6. **Living/Dining Area:** There shall be a family room/dining room and/or a living room and separate dining room that may be used for entertaining. It is desirable to have a den or family room away from the main living room.
7. **Floor coverings:** The church shall provide proper floor coverings in the parsonage with either carpeting or hardwood flooring in living spaces and tiled or vinyl flooring in the kitchens and bathrooms.

8. **Window treatments:** The church shall provide blinds or shades for all windows. Curtains may be provided but are not required.
9. **Television:** Cable or satellite television connection should be provided. Service is to be paid for by the pastor.
10. **Telephone:** The telephone line must be private with jacks in at least the study, living area, and master bedroom.
11. **Wiring/Plumbing:** All wiring and plumbing must conform to present day codes and are to provide for present and future needs in order that all appliances and computer equipment may be used safely. All receptacles must be properly grounded.
12. **Security and Safety:** The church shall provide smoke alarms and a fire extinguisher. It is recommended that the church also provide a security system for the parsonage with the pastor paying for the monitoring services.
13. **Parsonage grounds:** Parsonage grounds should have foundation shrubbery, shade trees, and adequate yard space for children. It is recommended that the church provide lawn maintenance service for the parsonage, if not, a powered lawn mower must be provided for the parsonage. The mower should be a riding mower if the yard is larger than ½ acre. Maintenance of the mower is the responsibility of the church. A fenced play area is recommended.
14. **Garage/Carport and storage:** A two-car garage or carport shall be provided and a minimum of 120 square feet of outdoor storage space shall be provided.
15. **Insurance:** An amount of insurance equal to at least 80% of the replacement value of the parsonage and church-owned contents should be carried by the church (fire and extended coverage). The pastor should carry adequate insurance to cover the pastor's family's personal belongings and furnishings.

GENERAL GUIDELINES FOR PARSONAGES

Guidelines for Privacy:

Although the parsonage is the property of the church, it must be understood that it is also the private home of the parsonage family. Courtesy dictates that the parsonage be visited only upon invitation by the parsonage family. Even the annual mandatory parsonage review and parsonage committee meetings must be scheduled with the parsonage family with at least two weeks notice.

Guidelines for Care of Property:

The parsonage family should take care of the house, furnishings, and property, making it a policy to leave them in good condition. Best results will be obtained as the parsonage family and parsonage committee work together, feeling free to discuss the needs with each other. It is understood that there will be a natural depreciation of property and contents which calls for repairs and replacements periodically.

Guidelines for Parsonage Upkeep:

1. The church's annual budget should include a parsonage fund equivalent to at least 3% of the value of the property for the purpose of repairs, maintenance, pest control, and insurance. Unused yearly funds should be placed in an interest bearing account to be used for capital expenses of the parsonage to include the future purchase of a new parsonage where the current does not meet minimum parsonage standards.
2. The parsonage family should be consulted in the selection of color schemes, window treatments, and equipment.
3. The parsonage should be kept well painted inside and out.
4. Every parsonage should have a parsonage book. The parsonage book is to be maintained by the parsonage family and should include all guarantees, repair parts lists, instructions for use of equipment, and an inventory of all church-owned contents. The book should also include a maintenance log which will list when and from whom items were purchased, who to call for repairs, when and by whom improvements were made, and any other information helpful to future parsonage families. A pictorial record, preferably in video

format, should be taken as soon as possible on or after each moving day. This record will be invaluable for insurance purposes in case of fire or other catastrophe. It also would serve as a record of the parsonage's initial condition. An extra copy of the pictorial record and the parsonage book should be stored in a secure place away from the parsonage.

Guidelines for pets:

Keeping animals outside the parsonage is recommended. It is understood, however, that family pets kept inside the home bring much comfort and joy. Therefore, if they are kept inside the parsonage, the following guidelines must be met:

1. The church trustees must be kept informed of any pet inside or outside the parsonage.
2. Only a domestic pet, which will be defined as a small dog, cat, caged bird, or aquarium fish can be kept in the parsonage. Guide animals are not to be considered pets. Any other animal requires the approval of the church trustees. Also, more than one indoor pet requires the approval of the trustees.
3. All damages incurred by any pet will be the responsibility of the pastor and will be reported to the church trustees and assessed. Payment for repairs should be immediate, but no later than moving day. Flea and tick treatment is required.
4. If pets are kept inside, the parsonage family must make an extra effort to thoroughly clean the parsonage to eliminate any evidence of pets having been present, which includes fleas, ticks, pet hair, pet dander, stains, excrements, etc.

Guidelines for smoking:

It is recommended that there be no smoking inside a parsonage with the understanding that smoking cigarettes, cigars, pipes, etc., causes a residual odor to remain in carpets and walls in addition to being a health risk. All damage that is incurred will be the responsibility of the pastor.

Guidelines for Damages to Parsonage:

Any damages other than those which are due to normal usage, shall be assessed by the chairperson of the parsonage committee and must be paid by the pastor prior to moving from the parsonage.

Guidelines for Utilities:

Arrangements should be made by the pastor with appropriate companies to prorate all utility bills up through moving day. The moving pastor should not have the utilities turned off. It is recommended that the church have the utility accounts in the church's name with the pastor paying the amounts due for the utilities to the church a week prior to the due date. This will prevent any transfer issues arising from pastors moving.

Guidelines for Parsonage Updates:

All parsonages should be updated or renovated to conform as nearly as possible to the suggested minimum standards in these guidelines.

General suggestions for updating parsonages:

1. To enhance the relationship between the congregation and parsonage family, it is suggested that an "open house" be observed occasionally.
2. Periodic meetings with the parsonage committee should be held in the parsonage to discuss needed updates. Dates are to be agreed upon by the committee and the pastor. This is the suggested time to update the parsonage book. Copies of the parsonage book and the pictorial record should be kept by the pastor, parsonage committee chairperson, and on file in the church or a safety deposit box.
3. Discarded furnishings from church members should not be placed in the parsonage.
4. The pastor's family is responsible for thoroughly cleaning the parsonage and grounds when he/she is moving. This is not the responsibility of the church.

Mandatory parsonage review guidelines:

1. A meeting concerning the parsonage will be conducted each year prior to charge conference.
2. This meeting will be held in the parsonage and will include a mandatory review of the entire parsonage—inside and out.
3. The attendance of the following individuals is expected: the pastor; the trustees chairperson; the parsonage committee chairperson, and the chairperson of the pastor/staff relations committee (see *The Book of Discipline*, ¶2532.4) If the pastor has a spouse, he/she should also be included.
4. The specific date can be set any time during the year, but it must be set at least two weeks prior to the church's annual charge conference with all parties agreeing to the date set.
5. Even though this mandatory meeting takes place to satisfy a disciplinary requirement, it is recommended that other parsonage committee meetings be held to consider parsonage improvements and other concerns.
6. A parsonage report will be completed and signed by all in attendance at the parsonage review detailing the findings and recommendations made during the meeting. This report will be submitted to the district superintendent during the charge conference.
7. Any concern by either the pastor or church may be addressed at a later meeting. The district superintendent may become involved, if deemed necessary by either party.
8. Continual patterns of parsonage abuse will be documented and stored in each pastor's file.

Check lists:

The checklist when vacating a parsonage shall include checks for:

1. Windows cleaned inside and out
2. Window treatments cleaned
3. Rugs and carpets vacuumed (shampooed if needed)
4. All hard surface floors cleaned
5. All appliances cleaned
6. All cabinets cleaned inside and out
7. Basement, closets and shelving cleaned.



NEWS YOU NEED!

To: Our congregations

By: Rev. Joy T. Melton

Date: June 6, 2012

Georgia has a new Child Abuse Reporting Statute and it takes effect July 1, 2012. Every church needs to know what our new law includes and how it affects our ministries with children and youth.

The new law is found in the Official Code of Georgia Annotated, Title 19-7-5. There are three key provisions for churches to be fully aware of.

1. The new law defines "Child service organization personnel" as persons employed by or volunteering at a business or an organization, whether public, private, for profit, not for profit, or voluntary, that provides care, treatment, education, training, supervision, coaching, counseling, recreational programs, or shelter to children". Then, the law states that Child service organization personnel, "having reasonable cause to believe that a child has been abused shall report or cause reports of that abuse to be made as provided in this Code section." Therefore, under the new law, our volunteers and staff members in ministries with children and youth are mandatory reporters of child abuse.
2. The new law requires that reports of child abuse be made "no later than 24 hours from the time there is reasonable cause to believe a child has been abused, by telephone or otherwise and followed by a report in writing, if requested, to a child welfare agency providing protective services, as designated by the Department of Human Services, or, in the absence of such agency, to an appropriate police authority or district attorney." Our ministry leaders must know the DFACS office or the sheriff's office contact information so that the appropriate reports can be made within the law's time limits.
3. The new law makes it clear that clergy must report child abuse. The only circumstance in which clergy may not report child abuse is the situation where a clergy person's only knowledge of the abuse is a confession by the perpetrator which is "required to be kept confidential under church doctrine or practice." The 2008 Book of Discipline, Paragraph 341.5 states, "All clergy of The United Methodist Church are charged to maintain all confidences inviolate, including confessional confidences, except in the cases of suspected child abuse or neglect or in cases where mandatory reporting is required by civil law." The Book of Discipline makes it clear that our denomination's doctrine does not require clergy to keep knowledge of child abuse confidential. In light of the Book of Discipline's provisions and the Georgia statute, our clergy need to know how and when to report child abuse, just as our staff members and volunteers need to know!

You can find the complete text of the Georgia child abuse reporting statute in House Bill 1176, portions of which are quoted above, posted online at www.legis.ga.gov. For additional information on this article, contact Rev. Joy Melton by email: joy@hindsonmelton.com.

This article is also available at www.ngumc.org/safesanctuaries

Basic Procedures for Safe Ministry with Children and Youth

Chamblee FUMC has made the commitment to take precautions against abuse in its ministries with children and youth; this congregation has developed basic procedures to guide the day-to-day operation of its ministries. This can be thought of as the "nuts and bolts" of carrying out the church's ministries with children after the workers are chosen. These procedures are designed to make ministry flow smoothly by reducing the possibility of harm to the children, youth and the workers. Once again, the procedures will demonstrate to members and visitors alike the church's commitment to the prevention of child abuse and its commitment to being a safe and holy place where children can grow in the faith.

The "Two-Adult Rule"

Simply stated, the "Two-Adult Rule" requires no fewer than two adults present at all times during any church-sponsored program, event, or ministry involving children. Risk will be reduced even more if the two adults are not related. The nursery is always attended by at least two adults. A Sunday school class for children is always led by at least two adults. The youth fellowship group is always staffed with at least two adult counselors/leaders.

The significance of this rule cannot be overstated. A church will drastically reduce the possibility of an incident of child abuse if this rule is followed. Abusers thrive on secrecy, isolation, and their ability to manipulate victims. When abusers know they will never have a chance to be alone with potential victims, they quickly lose interest in "working" with the children. Thus, the children are protected, and the church has greatly reduced the likelihood of a claim of child abuse. Furthermore, vigilant adherence to the "Two-Adult Rule" provides important protection to the church's workers with children and youth.

Recruiting, Screening and Hiring Workers

When a congregation decides to develop and implement a comprehensive strategy for the prevention of child sexual abuse, the best place to begin is with the development of appropriate procedures for recruiting, screening, and hiring the people who will work with children and youth. In spite of other adopted safety procedures, if a church does not include a thorough screening process, it will not provide the control and security necessary to assure the safety of children participating in its ministries. Each congregation should approach the recruitment/screening/hiring process in two stages. First, there needs to be procedure for the employees and volunteers who will work with children and youth on a regular and frequent basis. Second, there needs to be a procedure for workers who will only be involved with children on an occasional basis. By implementing such a system, even workers who are called at the last minute to

replace a regular worker can be recruited from a group that has been adequately screened in advance.

From the standpoint of reducing the legal liability of the church if an incident of child abuse occurs, having implemented a thorough screening process for the church's workers with children and youth and having applied that process to all workers, will go a long way toward demonstrating that the church has taken reasonable actions to protect its children. When the use of a thorough screening process is coupled with the regular use of additional safety procedures, such as the "Two-Adult Rule", the reasonableness of the church's actions is further demonstrated. In addition, use of a thorough recruitment and screening process may reduce the risk of false allegations being made against your workers. By making it known to the whole congregation that all workers with children have been carefully selected, indeed "hand picked", for their positions, you are assuring that only workers who will put the children's best interests first have been selected. Thus, people who might consider making false allegations against any of the workers will have the worker's reputation and selection as additional obstacles to overcome in making the allegations credible.

Child Abuse Prevention Policy

Introduction

The General Conference of the United Methodist Church, in April 1996, adopted a resolution aimed at reducing the risk of child sexual abuse in the church. The adopted resolution includes the following statement:

Jesus said, "Whoever welcome (a) child...welcomes me". (Matthew 18:5). Children are our present and our future, our hope, our teachers, our inspiration. They are full participant in the life of the church and in the realm of God.

Jesus also said, "If any of you put a stumbling block before one of these little ones..., it would be better for you if a great millstone were fastened around your neck and you were drowned in the depth of the sea." (Matthew 18:6). Our Christian faith calls us to offer both hospitality and protection to the little ones, the children. The Social Principles of the United Methodist Church state that "...children must be protected from economic, physical and sexual exploitation, and abuse."

Tragically, churches have not always been safe places for children. Child sexual abuse, exploitation and ritual abuse (ritual abuse refers to abusive acts committed as part of ceremonies or rites; ritual abusers are often related to cult, or pretend to be) occur in churches, large and small, urban and rural. The problem cuts across all economic, cultural and racial lines. It is real, and it appears to be increasing. Most annual conferences can cite specific incidents of child sexual abuse and exploitation in their churches. Virtually every congregation has among its members adult survivors of early sexual trauma.

Such incidents are devastating to all who are involved: the child, the family, the local church and its leaders. Increasingly, churches are torn apart by the legal, emotional, and monetary consequences of litigation following allegations of abuse.

God calls us to make our churches safe places, protecting children, and other vulnerable persons from sexual and ritual abuse. God calls us to create communities of faith where children and adults grow safe and strong. (From the *Book of Resolutions of the United Methodist Church—1996*. Copyright ©1996 by The United Methodist Publishing House. Used by permission. [pp. 384-386])

Thus, in covenant with all United Methodist congregations, we adopt this policy for the prevention of child abuse in our church.

Purpose

Our congregation's purpose for establishing this Child Abuse Prevention Policy and accompanying procedures is to demonstrate our absolute and unwavering commitment to the physical safety and spiritual growth of all of our children and youth.

Statement of Covenant

Therefore, as Christian community of faith and a united Methodist congregation, we pledge to conduct the ministry of the gospel in ways that assure the safety and spiritual growth of all of our children and youth as well as all of the workers with children and youth. We will follow reasonable safety measures in the selection and recruitment of workers; we will implement prudent operational procedures in all programs and events; we will educate all of our workers with children and youth regarding the use of all appropriate policies and methods (including first aid and methods of discipline); we will have a clearly defined procedure for reporting a suspected incident of abuse that conforms to the requirements of state law; and we will be prepared to respond to media inquiries if an incident occurs.

Conclusion

In all of our ministries with children and youth, this congregation is committed to demonstrating the love of Jesus Christ so that each child will be "...surrounded by steadfast love, ...established in the faith, and confirmed and strengthened in the way that leads to life eternal" (Baptismal Covenant II, "United Methodist Hymnal, p. 44).

Important Forms

The following items should be included in each congregation's recruitment/screening/hiring process for workers with children and youth:

- Position descriptions
- Position application forms
- Personal reference forms

- Consent to criminal background check forms.
- Personal interview summary forms

Recruiting Regular Workers

For full-time, part-time, paid, use an application form that requests comprehensive information regarding the applicant's

- Identification
- Address
- Employment history for the past five years
- Volunteer work during the past five years
- Experiences and skills specifically related to the position
- Prior church membership (if any)
- Personal references (not related to applicant) with complete address
- Consent to verify all information provided and to contact the references
- Waiver of any right to confidentiality and of any right to pursue damages against the church caused by the reference's response
- Certification that the information provided is true and correct.

If permitted in your local legal jurisdiction, also request that the applicant list **any** criminal convictions (even traffic violation since workers with children and youth often need to drive church vehicles).

Finally include a space for the applicant's signature and date.

First Aid/CPR Training

Providing first aid and CPR training on an annual basis for all church workers with children and youth is a basic step to assure the safety of children. It is hoped that first aid or CPR would never be needed in the church. Nevertheless, ministries with children and youth inevitably involve activities that can result in bumps, bruises, and scrapes. Having workers who are prepared to deal with these competently goes a long way toward building the confidence of the children and the parents involved in the ministry of the church.



Social Media Guidelines for Clergy & Congregational Leaders

The North Georgia Annual Conference of The United Methodist Church

Approved by the Cabinet of the North Georgia Conference of The United Methodist Church
February 2016

Introduction

Recommendations for Use of Guidelines

These guidelines are intended for use of clergy, church staff members, church volunteers and ministries with children, youth, and vulnerable adults. These guidelines are offered to be included as is – or adapted for context – in staff and volunteer handbooks in the churches and related ministries of the North Georgia Conference of The United Methodist Church. All other entities should contact the Connectional Ministries Office of the North Georgia Conference for permission to use the guidelines.

Social Media Defined

Social media refers to the use of web-based and mobile technologies to advance interactive communication—both public and private uses—and to include instant messaging, texting, emailing, and video chatting. Because social media is always evolving and changing, this living document will be revisited as necessary.

Responsible Use of Social Media

Creating community—the body of Christ—is the core function of congregations. In all we do, we reflect the love of Christ to and for the world. In the world of social media, this applies to the content of our posting to various social media sites. Clergy and lay staff are held to a high standard of behavior while online. Churches should adopt a social media policy as part of an employee manual. A suggested template has been included in this document. Major points to cover with church staffs include:

- Church staff shall not create a church social media account without the knowledge of the church. This is both for protecting the church and creating a sustainable model for content production.
- Once a church social media account is created, there should always be three people, including at least one staff person and at least one lay person with full administrative rights.
- Staff should understand that personal social media site usage and posting should reflect their status as an employee of a United Methodist congregation. Employees should not only utilize the same judicious wisdom when posting from their work (for example, a preschool teacher not posting pictures of her students on a personal social media account) but should also remember that all social media interaction reflects upon the church which employees them.

Reminders and Who Can Help

No clergy or layperson is authorized to speak on behalf of The United Methodist Church – or even your own local congregation. The General Conference of The United Methodist Church, via the *Book of Discipline*, speaks on behalf of the UMC. If the need should arise to speak to the media, please contact your District Superintendent. If you would like help educating a church staff, volunteers, or your congregation about social media – or would like help crafting your own congregational Social Media Guidelines, please contact the NGUMC Connectional Ministries Office via connect@ngumc.org.

Social Media and the Church

Social media is a useful and necessary means of developing relationships and making disciples of Jesus Christ for the transformation of the world. The purpose of the following guidelines & practices are to encourage the frequent, intentional, and appropriate use of the various forms of social media.

Top Ten Best Practices of Social Media (For All of Us)

1. When using social media, **observe Wesley's General Rules:**
 - Do no harm
 - Do good
 - Attend to the ordinances of God
2. **Claim, maintain and monitor your congregation's social media profiles and websites.** Take care to keep the online profiles, websites and administrative responsibilities current. Ask yourself: who is/will be responsible for monitoring your congregation's social media profiles and websites?
3. If you are not sure about appropriate use of social media, **ask for help.** If you are not sure about a post, do not post it. Every post, personal or corporate, reflects back on the congregation. Ask yourself: Is this post or information timely? Newsworthy? Ready for the world to see?
4. **Be respectful, collegial, and intentional of other's privacy** including the announcing of prayer concerns and where location services (ie checking in via FourSquare) are concerned. Ask yourself: Is this my news to tell? Do I have permission to share this information?
5. **Be professional and maintain the integrity of the office of clergy, church staff, and church volunteers** through social media. Remember that you are not authorized to speak on behalf of the United Methodist Church – or even your own local congregation.
6. **Protect the safety of congregants, minors, vulnerable adults, and yourself.** Do not share the addresses and locations of congregants and minors via social media. Ask yourself: Could the information I am posting potentially risk the safety of any individual?
7. **Be friendly and fair** - allow others to friend you instead of vice versa.
8. When posting photos, **allow others to identify themselves.** Ensure that no photos of minors are posted without prior written parental consent. Never identify minors in photographs.
9. Take care to **adhere to Safe Sanctuary guidelines**, adapting them to social media practices. Refer to the Safe Sanctuaries section of this document for more information.
10. **Remember your Christian witness** and allow your use of social media to proclaim the Gospel of Jesus Christ.

Best Practices for Clergy

Online presence of clergy

It is recommended that clergy maintain an internet presence by having an active social media profile, a blog, or at minimum a bio and contact information on your church's website. We encourage clergy to take advantage of all the positive benefits of social media while remaining aware of potential areas of concern. We implore clergy to use collegiality and discretion; to be respectful of privacy; and to be safe when using social media. Clergy are encouraged to be open to "friend-ing" members of your congregation - preferably accepting an invitation; rather than initiating a friend request. Use these guidelines for online engagement.

Ask yourself: What can church members and the community learn about me online?

Stewardship and Boundaries

While Social Media is a gift, our Wesleyan theology reminds us that even good things must be consumed and used in moderation. When using social media, please remain attentive to the stewardship of your time and the time of others. Always maintain appropriate boundaries with others and take care to watch for the proverbial “slippery slope.”

It is important to use care in your language, as meaning and tone are often lost in translation. Knowing this, it is important that we take the time to carefully craft words, especially when dealing with potentially sensitive topics. If you would hesitate to say something in person, it is best not to say it via social media. Remember the Wesleyan commitment to care for others. When using social media, ask yourself the General Rules: Does this do harm? Does this do good? Does this help others to attend to the ordinances of God? Does this reflect love of God, neighbor and self?

Ask yourself: What is the purpose of this post?

Collegiality

With social media, the line between public and private communication is thin, blurry and often non-existent. Just like communicating within the church, it is never a good idea to make disparaging comments about fellow clergy, their ministry or congregants in social media. When it comes to the use of social media, support your colleagues and be respectful of other clergy and other opinions. Once you say something on the Internet it remains accessible forever—even if you delete it. When commenting on current events from social issues to church politics, clergy should strive to maintain their prophetic voice; while, at the same time maintaining the ordained covenant to uphold The United Methodist Church and its social practices, leadership, polity and ministry.

Please be aware that the Internal Revenue Service (IRS) has very specific guidelines related to political commentary offered by churches and/or clergy. Clergy and church representatives are encouraged to maintain a healthy balance between a prophetic voice and keeping the church’s tax exempt status intact as violations of IRS regulations can result in a revocation of a church's tax exempt status. Refer to www.irs.gov or www.ngumc.org for information.

Ask yourself: What if this were printed in Sunday’s bulletin?

Discretion and Confidentiality

Be judicious in your online conduct and speech. Use discretion by refraining from sharing confidential information from meetings or personal interactions with others that could cast The United Methodist Church or any other relationships in a bad light.

Content that is shared over social media networks must be done solely by the individual who will be held accountable for what is shared if confidentiality is broken.

Because of this and other concerns, social media is never an appropriate medium through which to counsel parishioners - even in private messages, text messages and emails. Move counseling conversations to an appropriate venue.

Ask yourself: Is this the appropriate venue for this conversation?

Location Sharing

Social Media such as Foursquare, Yelp, Facebook, etc. that allow one to “check in” at one’s current location should be used with discretion. Checking in refers to making one’s location known via a social media outlet. Never check-in (i.e. disclose the location of) anyone who has not expressed their permission to be checked in. Additionally, when posting on Facebook, Twitter, etc., be discreet in tagging persons who are in the same location as you are; rather, use hashtags as a means of facilitating conversation. Remember that when you check-in others, especially ailing parishioners, you may be breaking HIPPA laws and creating other confidentiality issues.

Using social location platforms is a tool to raise awareness about your church's location, including worship and other events. It also serves as an accountability tool for when clergy are not in their office (i.e. holding drop by office hours at local coffee shop).

Ask yourself: *What message does this "check-in" convey?*

Remember that you are a public figure

We sometimes like to wear our "clergy" or "church" hats and then our "average-person-on-the-street" hats. When posting on Facebook, tweeting or updating a blog, it is important to realize that most people do not see that differentiation. You are their pastor or the pastor in the community and they hold you to a higher standard. Make sure that everything you post or share, whether it is words or photos, is worthy of this calling and higher standard. Everything you post is public.

Ask yourself: *Would you like to see this post as a quote attributed to you in the local newspaper or on the television? Would you like your current Facebook profile picture to be used to identify you in a news story or blog post?*

Remember that you are not authorized to speak for The United Methodist Church

To give your opinions, especially on hotly debated topics, can be construed as making a statement on behalf of the church. It is smarter to say nothing at all especially if you are inclined to make a statement contrary to the UMC's policies or theologies which you have taken a vow to uphold. Even with a disclaimer, by virtue of your position in the community, what you say and do does reflect on your church as well as the denomination. If you are contacted by the media regarding a current event topic, please refer to conference media protocols.

Ask yourself: *Am I authorized to speak to the media on this topic?*

Respect Privacy

Please be respectful of your own privacy and the people you serve. Also, help the people you serve be sensitive to the privacy of others. Social Media is an excellent way to share the good moments and the sad moments in our lives, but as leaders, we are called to be especially mindful of how people respond to hearing news in such a non-personal manner. Also, it is not appropriate to share someone else's concerns or joys without their consent. To post a prayer concern without her or his prior permission is a violation of clergy ethics and HIPPA guidelines. Consider adding a box to your prayer concerns card: "Do we have your permission to share this concern on Social Media or via email?"

For more information on HIPPA guidelines, please visit: <http://www.hhs.gov/>

Ask yourself: *Do we have permission to share this prayer request publically?*

Be Accurate

Review content you are posting for factual and grammatical errors. You may consider using Google, local and national news websites, and Snopes.com to check "news" before you share it with others.

Ask yourself: *Am I absolutely sure this is true?*

Be Safe

Be careful when posting or following links that are shared with you while on Facebook, Twitter or that come through email that lead you to external websites. These are often phishing ploys to get information about you or your friends. Protect yourself and your friends by being careful about what you click on or post on a wall.

Ask yourself: *Am I absolutely sure this is legitimate?*

Be "Friend"ly

Remember, clergy are encouraged to be open to "friend-ing" members of their congregation - preferably accepting an invitation; rather than initiating a friend request. Once you start "friending" church members, you have to be willing to friend them all. In this case, you do not get to pick your friends. It would be advisable to make an open invitation for your congregation to friend you on Facebook instead of hand selecting members of your congregation or organization, in the case of extension ministries, as "friends". This applies across all social media platforms.

Ask yourself: Am I going to accept friend requests from members of my congregation?

Leaving Well

United Methodist clergy serve among a people for a season and, eventually, will move on to another place of ministry. We agree to go where we are sent as well as "leave when we leave."

Our covenant of ordination holds us to a high standard to be in ministry with our current congregation while allowing people who follow after us to be fully present and pastor to their congregations and community. With the advent of social media, this has become more difficult, but there are a several ways to achieve this. We will highlight two.

One way to live into this is to delete and unfollow all the church and community friends on your social media accounts. This means they are not part of your social media life anymore and you change churches without any further attachments. Be aware that feelings may be hurt, but it is the cleanest break. This also best reflects the expectations of itinerating clergy. It is expected that you do this for everyone, not deleting almost everyone and then keeping tabs on a few.

A second option is to look at the fine grain options social media networks offer for privacy. For example, with Facebook you can assign privacy restrictions and hide former parishioners from your timeline. They can still contact you but they aren't a part of your day-to-day life.

You will also want to remove yourself from any Facebook groups that have been created for your church as well as removing any content creation/ administration rights you have to your church's Facebook page.

You will want to practice the same responsible leadership for other social media sites, following the appropriate tools for that platform. For example, you will want to unfollow your former parishioners and delete any lists related to your prior congregation for Twitter. Also, have the church change the password for the congregation's Twitter account, if one exists. The same applies to followers and boards for Pinterest and the metaphors used for connecting and groups in various social media sites, as well as password administration.

Ask yourself: Do my online interactions reflect my current ministry setting?

Always "Tweet sweet"

How we say things matters as much as what we say. In the world of Social Media, what is intended as playful might be read as flippant. Direct, brief wording can come across as dismissive, arrogant, or mean. If we are to be winsome in our demeanor so as to hope people see the love of Christ in us, that axiom goes for social media as well as face-to-face interaction. We have a responsibility to honoring our First General Rule, "do no harm". This is especially important in the world of social media.

Ask yourself: How might this post be interpreted?

Best Practices for Congregations

Create and maintain a website and social media accounts for your church

It is strongly recommended that every church have an intentional presence on the internet by maintaining a website and social media pages. In many ways your church's internet presence is the new front door to your congregation and is likely the first place potential visitors and community members will turn for information about service times, location, and what they might expect if they attend. Make sure that you share the church's physical address, telephone number, and worship times prominently (and accurately) on your website and on social media.

Once you create a website or social media profile, update it regularly. An old or outdated page is worse than not having a page at all.

Monitor your social media profiles regularly. Social media is considered by many as a means of contact and communication. For example: If you have Facebook page and never check it, someone who has contacted you there may interpret your inattentiveness to your page as if you are choosing not to respond to them. This is much like having voicemail on your phone but never checking the messages. Never share personal information about members or post photos of members or guests on their website or on social media without their permission.

Encourage and remind congregants that posting pictures of clergy and church staff is also to be done with permission - especially pictures obtained outside of worship and public events.

Ask yourself: Is this social media presence sustainable?

Promote events, share information, and facilitate discussion

Creating accounts on major social media platforms such as Facebook and Twitter is a great way to share information with people about upcoming events at your church. It is also a great way to invite people—both congregants and the community.

Be careful not to reveal personal information about church members or visitors, especially prayer concerns or photos, without their permission. Consider adding a box to your prayer concerns card: "Do we have your permission to share this concern on Social Media or via email?"

Leave it up to church members to add photos of their own children if they want them included on the page or associated with the event.

The use of hashtags is a great way to facilitate conversation and connection. You can do this by adding a hashtag at the end of a tweet or Facebook post like this: #NGAC16 - meaning, North Georgia Annual Conference 2016.

Hashtags allow people to choose whether or not they would like to participate in a conversation or reveal their involvement in an event or subject matter. Hashtags can be searched and allow users to see what others are saying about a topic, person, event, etc.

Note: Hashtags can be publically searched and viewed by anyone who chooses to engage the conversation.

Social location applications create entries for every public place, including churches. Make every effort you can to "claim" and customize your church's entry on each platform to ensure it reflects your congregation. Examples of websites that do this include Google's maps.google.com, Facebook.com, foursquare.com, loopt.com, yelp.com, and others.

Ask yourself: Do we have permission to share this picture or information?

Safe Sanctuaries: Social Media, Technology and the Internet

Under the auspices of the 1996, 2000, 2004, 2008, and 2012 United Methodist Books of Discipline, all United Methodist local churches are charged to create and employ church policies and procedures for the protection of children (birth -11 years), youth (twelve -18 years) and vulnerable adults (18+ years old with any mental, physical, situational or age-related condition that renders them vulnerable to the decisions and care of others). These Safe Sanctuaries policies and procedures are meant to reduce the risk of abuse to such persons within the community and the Church. Given the increased use of technology and social media in the life of the church and its individual members, churches and conferences have a responsibility to define social media policies that uphold the covenant to create Safe Sanctuaries for children, youth and vulnerable adults. To this end, the churches and pastors of the North Georgia Conference affirm the following:

We will utilize technology, the Internet and all social media tools to promote Christian community and the building up of authentic relationships.

- Facebook is a wonderful tool to use in Preschool, Children's and Youth Ministry. It is highly recommended that ministry groups establish their own "page" in order to communicate with group members, as well as their parents/legal guardians.
- Blogs allow adults and youth alike a place to express ideas, thoughts and opinions, and to allow others the opportunity to engage them through response.
- Youtube and other video websites have proved useful for sharing video clips from any number of church-related events, sharing original video produced to promote an upcoming event or idea, or sharing video produced by another individual or group that might be used by your ministry for conversation, worship, or reflection.
- Texting and Tweeting have proven effective means of communication for getting a message out quickly to one individual or to an entire group.

We will protect the privacy and identity of all persons under 18 years of age and all vulnerable adults in online writings, postings and discussions.

- Adult employees and staff must not post photos or video that identify children, youth or vulnerable adults on any online site or printed publication without written consent from a parent or legal guardian.
- All Facebook groups and pages associated with Preschools, Children's or Youth Ministry areas will be designated as "closed" groups, requiring all those who wish to gain access to be approved by the page administrators.
- All church-related Facebook groups and pages must have at least two administrators. If an administrator is no longer associated with the ministry, that individual's administrative status must be revoked.
- Photos of minors may only be published or posted after a photo release has been signed by their parent/guardian. Photos used in other mediums, such as church newsletters, websites, blogs, twitpics, etc., must not include any identifying information of minors.

- Photos may only be posted to the Facebook page by page administrators. Adults (staff, volunteers, parents, etc.) should not identify minors in photographs posted online or in print. Individuals (including minors) are welcome to identify (i.e. “tag”) themselves.
- When checking in on Foursquare, Facebook, or any location tagging social media, only “check in” yourself. Never check in minors. Be sensitive to tagging or revealing other participants’ location without their expressed permission. Rather, create a hashtag to facilitate conversation. (See the Best Practices section of this document for more information on the use of hashtags.)
- In the case of clergy and parishioner online connections, Friend Requests, Follow Requests, Circle Requests, etc. should be initiated by the parishioner, especially if the parishioner is a minor or vulnerable adult.

We will maintain appropriate relational boundaries with minors.

- No adult shall initiate Facebook contact with or “friend” a minor or vulnerable adult. An adult accepting the “friend” requests of minors is up to the discretion of the adult in charge of the ministry area, in consultation with the pastor. Regardless of the decision that is reached, this practice should be uniformly practiced by all adult staff and volunteers. Any conversations with minors or vulnerable adults shall occur in open channels.
- When emailing, texting, tweeting, or Facebook messaging a minor, adults should copy another adult (ideally a parent or guardian) on the message, or post it in a public venue (i.e. a Facebook wall as opposed to a private message). This will allow adults to maintain the “two adults present” Safe Sanctuaries standard when using social media.
- Social media, even though it offers convenient and private channels, is not an appropriate medium for counseling - especially with minors. Begin or transition a pastoral conversation into an approved Safe Sanctuary model (i.e. office with windows, two adult rule abiding settings, etc.).

We shall not engage in the creation, viewing or distribution of pornography.

- Engaging in the above stated behavior is a violation of civil laws and clergy ethics and can lead to incarceration and the revocation of clergy credentials.

We shall not engage in, encourage or condone cyberbullying.

- Every children’s ministry and youth ministry group, and adult volunteer training sessions should include in its teaching and ministry Code of Conduct a session on the types and consequences of cyber-bullying, including how to identify it and how to report it. To learn more about cyberbullying, visit: <http://www.stopcyberbullying.org> or various other websites.

We shall educate young people in the effective ways of using social media and technology to live out their Christian witness in what they write, post, share, and view.

- We all must understand, and teach to minors and vulnerable adults, that once something is posted on web, sent via email or sent via text, it is impossible to fully recover or erase it. There should be no expectation of privacy or reasonable expectation that the information stops with the person for whom it was intended.
- A good rule of thumb: If you do not want it posted on the church sign, website, or bulletin, do not text it or post it via social media.

SAMPLE
Local Church Social Media Policy

Social media is increasingly becoming a venue for communication, discussion and community. We believe it is in the best interest of [this church] to be aware of and participate in the positive benefits of social media while being aware of potential areas of concern. The following guidelines aim to provide you helpful, practical advice--and also to protect both you and [this church].

Guidelines:

- All employees are personally responsible for the content that they publish online. Be mindful that what you publish on a social media network, such as Facebook, Twitter, Instagram or Pinterest, may be viewed not only by the intended recipient but may be shared by that recipient or may be inadvertently viewed by others. Consider all content you post as if it were public.
- Your online behavior should reflect the same, if not greater, standards of honesty, respect and consideration than you use face to face.
- Remember your association and responsibility with [this church] in online social environments. Whether or not you identify yourself as a [this church] employee, ensure your profile and related content is consistent with how you wish to present yourself with colleagues, church members, and the community.
- Concerns that you may have with church policies should not be aired publicly on social networking sites. Refrain from any online postings that are derogatory toward [this church], other employees, members, guests or others.
- When contributing online, never post confidential information pertaining to a church member, visitor, or anyone being served by a ministry of this church.
- When uploading digital photos to your social media sites, be sure that you do not post photos of others without their express approval.
- Do not provide any personal counseling over social media. Instead move discussions to an appropriate venue.
- Be accurate. Review the content of your posts for factual and grammatical errors.
- If you would like to create a social media group or profile for a specific ministry, you must first get approval by [senior pastor/communications committee/communications director]. We ask that at minimum of one church staff member and one lay member be made administrators of any social media profile created.
- Any violations of the aforementioned social networking policy may result in disciplinary action, including, but not limited to, termination of employment from [this church].

Adapted from guidelines of Decatur First United Methodist Church and Young Harris College

SAMPLE
United Methodist Preschool and Kindergarten
Social Media Policy

The following guidelines apply to all social networking media, including but not limited to Facebook, Twitter, Pinterest, Instagram, YouTube, Wiki, personal web pages, and blogs for all employees of this Preschool and Kindergarten and Weekday Children's Ministries.

Guidelines:

- All employees are personally responsible for the content that they publish online. Be mindful that what you publish on a social media network, such as Facebook or Twitter, may be viewed not only by the intended recipient but any and all individuals who have access to that individual's account.
- Your online behavior should reflect the same, if not greater, standards of honesty, respect and consideration than you use face to face.
- Remember your association and responsibility with [your organization] in online social environments. Whether or not you identify yourself as a [your organization] employee, ensure your profile and related content is consistent with how you wish to present yourself with colleagues, parents and students.
- Concerns that you may have with church policies should not be aired publicly on social networking sites.
- No last names, school names, addresses or phone numbers should appear in online postings.
- When contributing online, never post confidential student information.
- When uploading digital photos to your social media sites, be sure that you do not post photos of your students and do not post photos of other staff members without their express approval.
- Remember that [your organization] is a church-based preschool. Any online postings that are derogatory toward [your organization and your church] employees, families and / or students reflect negatively on [your organization]. In short, use common sense and common decency when contributing comments on social networking sites.
- There will be no texting, emailing, or use of social media during preschool hours or during any school related workshop or staff meetings. In extenuating circumstances, texting and / or emailing is permissible, as long as the employee informs the Preschool and Kindergarten Director, preferably at the start of the day if possible, that such an emergency exists.
- Any violations of the aforementioned social networking policy may result in disciplinary action, including, but not limited to, termination of employment from [your organization].

Adapted from guidelines of Decatur First United Methodist Church Preschool