

Chamblee First United Methodist Church
 Administrative Board Meeting Minutes
 February 21, 2023

Attendees

Allen Barbee	Z	Dottie Smith		Leslie Hall	P
Alexis Rodriguez	Z	Emily Jameson	Z	Linda King	P
Andy Jameson	P	Eric Lee	P	Maggie Victorio	
Ann Hammond	P	George Hall	P	Margaret Sanchez	Z
Becky Bennett		Ian Gatland	Z	Mary Ruth Kearney	P
Becky Craven	P	India Gleason	P	Russ Dunlap	Z
Brittany Dunlap	P	Jean Mims		Sarah Carter	
Chad Henderson		Jennifer Teahan		Scott Gillispie	
Chip Zint	Z	Jo Burkhardt	P	Scott Pirnie	Z
CJ Johnston	P	Joe Lipsky		Steve Rubino	
Deanna Hamilton	P	Leonard Salley		Whitney Johnson	

Meeting Notes

Opening

- Meeting called to order at 7:04 pm
- Prayer requests noted
- Pastor Eric opened meeting with prayer
- Minutes of December 13, 2022 meeting were presented for approval
 - Motion to approve made by Mary Ruth Kearney, seconded by Becky Craven – all in favor and approved

Administrative Reports/Updates

Endowment/Foundation

- No report for February

Parrish Relations Committee

Brittany Dunlap provided an update

- PMO is a strong ministry/is a feeder in to the CMK Program
 - PMO Coordinator: Emily Jameson has volunteered to step in
 - This will assist in fulfilling our certification requirements
- Announced a Staff Appreciation Lunch 4/7/2023
- Wedding Coordinator: has scheduled a NON-member wedding coming up.
 - That person actually went to CMK at one point

Finance Committee

Chip Zint provided update

VOTE: Budget Passed – unanimous; all applauded

- Noted transparency on concerns with current bookkeeper

- Focusing on cash flow
- Getting started with Process Breakdown and working to fix issues
- 2023
 - Goal to net out balance to zero
 - To get from -\$83k to +31k
 - Have \$29k from Restricted Funds; will use to increase where appropriate
 - ERC \$300k ; tax credit coming this year; will use as little as possible
 - Rebuild
 - Create operational efficiencies
 - Year of spending wiser
 - Motion for approval not needed
 - Re-establish YTD Rev minus YTD Exp

Attached Reports:

- 2022 Financial Update
 - 2022 was a rough year end with staff transitions and stock giving
 - January
 - \$55k revenue/\$91k expenses
 - \$14k driven by GA Power Bill; check fraud; now current
- Summary of Designated Accounts
- Revenue/Expense Analysis CFUMC Jan 2023
- Revenue/Expense Analysis Kindergarten 8/2022 – 1/2023

Discipleship

Leslie Hall Provided update

Focus on FEEDING YOUR ROOTS

Referenced book Discipleship Essentials by Greg Ogden

- Focus on the ROOT – it anchors the plant
- Developing discipleship: how to we move forward and develop a system
- Need to get back to keeping attendance for small groups
- CHALLENGE:
 - WE set the tone
 - Commit to being present in worship
 - Sign up to receive the prayer list
 - Think about what each of us will do to deepen

Membership & Care

Linda King provided update

First Impressions overview (attached)

- Roots and Branches
- 40% of visitors make up their mind about a church in 1st 5 minutes
 - Need Champions to personally connect with others
 - Increase Point of Contact
- What is good? Not good? Confusing? Missing?
- Is it FRUITFUL?
 - What does it mean to be fruitful? Will be more about stories than stats
 - Deepening our faith
 - Conversions
 - Being more involved

- Comment made that we need to be able to be together AND be different; Respect each other's differences

Missions Committee

George Hall provided update

- Mission: we are out caring for our community
- New things/cultural things: people want to serve but don't know how
- HOW do we engage those who are not engaged yet? Think BIGGER
- Missions become engaging; engage everyone we can
 - Backpack buddies
 - Looking for ideas
 - New interest in International missions

SPR

GOALS SET

Deep & Wide

SMART and/or BHAG goals

- 250 Average Attendance
 - If everyone came 3 Sundays instead of 2, that would increase attendance drastically
- 2 Professions of Faith
- 15 Discipleship Groups
- 550 Members in Missions
- \$95K given toward missions
- Currently 0 (zero) Confirmands
 - India shared we will have a class in the fall: 9 – 6th through 10th graders!
- 100% of apportionments paid

New Business

Pastor Dr Eric Lee

Worship Evaluation and Set Goals

Slide Presentation attached

- **Worship**
We affirmed that we will continue to utilize this one worship service through the fall with continued tweaking and improvement in the areas of collaborative musical offerings, minimizing distractions, tightening up slides with singing, utilizing the affirmation of faith regularly with communion, and overall creativity and experimentation.
- **Leadership Goals**
We affirmed the goals reported for our church to the conference by the Staff Parish Relations Committee as included in the pre-Ad Board email.
Including building up a Sunday morning hospitality team, starting at least 2 new discipleship groups, and mobilizing 550 people in Mission efforts during the year.
- **Discussed combined service**
Goal was to get everyone together and to generate cost savings/do better with the budget
Agreed to continue combine service through the fall and re-evaluate then

Frame conversation EVALUATION vs PREFERENCE

(I – ME- MY) “Imemy”, “I-ME-MY”

Several members voiced thoughts, concerns, preferences, suggestions

Scouting Ministry

Below is the report provided by Scott Gillispie prior to the Admin Board meeting.

- **Cub Scouts:** Currently, there are around 50 active Cubs (K through 5th grade) in Pack 268. We opened the pack to girls this year, with a few remaining active. The Pack Pinewood Derby will be Saturday March 4 in the Fellowship Hall; and the pack's spring campout is scheduled for March 18 at Buck Shoals near Cleveland, GA. The Pack is currently starting a new fundraising activity, involving jerky sales, to provide reserves for funding campouts as well as covering dues for families in need.
- **Boy Scouts:** Troop 268 currently has 12 active Scouts; Our oldest Scout, Joseph Leisen, completed work on his Eagle project in January, redoing covers for the disc golf tee pads. Travis Gillispie is working on his Eagle project, to digitize Chamblee Methodist membership records. We will be crossing four or five Scouts from the Cub Scout Pack to the troop in March.
- **Girl Scouts :** The Girl Scout service unit, covering Chamblee and Brookhaven, currently includes 39 troops. Of these, 5 have met at least once at the Scout Hut in January and February. We have added a new announcement board in the Scout Hut for Girl Scouts, to better support and encourage these troops to use our Scout Hut and grounds. The Girl Scout service unit is also partnering with the Mission Committee on a book drive to support Huntley Hills ES.
- **Scout Sunday:** Scout Sunday on February 12 was very successful, with Scouts ushering during worship; following the service, Troop 268 ran a spaghetti fundraiser for the first time in a decade; this was successful, and we learned a great deal about how to run this more effectively the next time. Going forward, we are planning to run two spaghetti dinners a year, with one tied to a Troop 268 Court of Honor, and the other to a Pack 268 Pack Meeting, in order to better expose the congregation to the activities of the Scout units.
At Scout Sunday, as part of our recognition of Troop 268's 75th year, we dedicated the Scout Hut Committee Room in honor of the Fancher family's service to Boy Scouts at Chamblee Methodist.

Rollcall completed

CLOSED

Meeting scheduled to end at 8:30 pm. The discussion was still deeply engaging, so all agreed to stay over.

Meeting adjourned 9:04 pm

Meeting Schedule:

- April 18
- June 20
- August 22
- October 17
- December 19