

Chamblee First United Methodist Church
 Administrative Board Meeting Minutes
 June 2023
(minutes approved 8/22/23)

Attendees

Allen Barbee	Z	Dottie Smith		Leslie Hall	Z
Alexis Rodriguez		Emily Jameson	Z	Linda King	Z
Andy Jameson	P	Eric Lee	P	Maggie Victorio	
Ann Hammond	P	Erin Smith	Z	Margaret Sanchez	Z
Becky Bennett	Z	George Hall	Z	Mary Ruth Kearney	P
Becky Craven	P	Ian Gatland	Z		
Bill Callaway		India Gleason		Russ Dunlap	
Brittany Dunlap		Jay Smith	Z	Sarah Carter	
Chad Henderson	Z	Jean Mims		Scott Gillispie	
Chip Zint	Z	Jennifer Teahan	Z	Scott Pirnie	Z
CJ Johnston		Jo Burkhardt	P	Steve Rubino	
Deanna Hamilton	P	Joe Lipsky	Z	Whitney Johnson	

Meeting Notes

Opening

- Meeting called to order at 7:00 pm
- Prayer concerns and requests noted
- Mary Ruth opened meeting with prayer
- Minutes from April 2023 meeting were presented for approval
 - Motion to approve made by Becky Craven, seconded by George Hall – all in favor and approved

Administrative Reports/Updates

Finance Committee

Chip Zint provided update and detailed report

- Most trends are the same as previous
- Nothing major to call out
- Two (2) Points:
 - Major A/C repair from 2022
 - Fraud from GA Power \$9000
 - Working with bank
 - Filed an Insurance Claim
 - Deanna spoke with Insurance Company today and will be receiving check
 - Police Report filed week of June 12, 2023
- Still in a deficit but performing better than last report
- Starting a series to share with the church
 - 3 Pieces of Good and 1 Ask

- Will be done in person during service and in a positive way
- Pleased to report no major changes
- GREAT NEWS: \$346,000 Employee Tax Credit received last week
- All noted on report:
 - Going forward, CMK expense reimbursement will adopt Apportionment model; % based on previous year revenue ag
 - Will have conversation with kindergarten
- Working on June being “clean”
- OFFICIAL: Notice given to accounting firm who manages A/P, Payroll, Bookkeeping, Bank Statement Reconciliation
- HIRED: Intern for summer (Tim Fancher) to manage Accounting and Business Operations; 20 hours/week
 - Not a permanent role but will give a view of what is needed going forward
- REQUEST: By member of Music Ministry
 - New Piano for rehearsal room
 - Music Ministry is raising funds and accepting donations
 - Listed as a Capital Purchase
 - Will go before the Board for official approval

Annual Conference Update

Jennifer Teahan provide update with a written report on each session

- Approved new Health Insurance rates
- Two (2) churches disaffiliated in Augusta
- The Pause has been lifted **on disaffiliations**
- Voted and approved four (4) resolutions (in report)

Adult Discipleship

Leslie Hall Provided update

- GOOD NEWS: We have a new group!
 - A group of young adults are meeting (tonight) for an evening out.
 - Late 20's to 30's, new to church
 - Cameron Wilson is leading the charge
- Another group possibility: Young couples with children

Trustees Report

Deanna provided update in addition to the written report handed out at meeting

- Security camera upgrade complete
 - Cloud based solution to view, different angles
 - Paid for by a church “angel” and volunteers running new cables
- Internet Upgrade to be completed on 6/22/23
 - VOIP
 - Will lower monthly bill
 - Kindergarten can activate BLARE if an active emergency occurs
- Voice/Phone Upgrade to be completed 6/22/23
- COST SAVINGS:
 - Approximately savings = \$550/month for new phone and internet

- Rail Trail: discussion ongoing. Trustees approved set of requirements which is not an approval. This is the next step to engage in continued discussion

Staff Parrish Relations (SPR) Update

Brittany Dunlap provided report for review in her absence

- Pastor Eric's last Sunday, June 25th with Thank You and Goodbye lunch
- Pastor Minho will be officially starting with Chamblee UMC on Monday, July 3rd/first Sunday, July 9th
 - The family has already participated in summer activities at the church
 - Vacation Bible School
 - Official pastor Onboarding sessions schedule with funding approval from Endowment Committee
- Parsonage update:
 - All aligned on the extended lease on parsonage through March 31, 2024
 - Management Agreement with Property Manager severs on the same date
- Ann Hammond provided update on VBS activities
 - Collected cleaning supplies, snacks, paper goods, microwaveable meals, and money for CHOA Ronald McDonald House
 - Erin and Ann personally delivered
 - Ronald McDonald House has 31 rooms and all are full; they were low on everything
 - Once all tallied, they will have collected and given RMH a check for over \$1000!
 - SUGGESTION: continue this as a ministry
 - Request: Ann to write up a proposal
 - Possible to include as a youth Ministry outreach opportunity
- Becky Craven (*obo Trustees*) added:
 - All doors are repaired: all shut and lock
 - AA will be resuming in August

Endowment Committee Update

Russell Dunlap provided written report to review in his absence

- Approval for two (2) requests so far for 2023:
 - Support el Salvador Mission Trip
 - Fund Official Onboarding for new pastor
- Proposal forthcoming to combine Foundation Committee and Endowment Committee
 - Will provide combined oversight while funds remain separate

Pastor's Report

Rev. Dr. Eric Lee

- Has worked at Chamblee UMC for 2,628,000 minutes
- Update on Conference (June 2023) and what is going on in UMC
 - Disaffiliations: 70 last year and 2 this year
 - 185 churches that are part of a law suit; There is a deadline of September to file
 - Potential of 30-40% of churches in North GA Conference to disaffiliate
 - Those have to be approved; may be denied
 - The organizational structure of North GA Conference may start to change in the future
- Conference in November/Pastor Eric is a delegate

- Worldwide General Conference in April 2024
 - In charlotte; this is the postponed date from 2020
- The paragraph in the bi-laws that allows for disaffiliation sunsets December 31st; at that point, will no longer be able to disaffiliate
 - The biggest points of discussion: Human sexuality of ordainment and marriage
- AJC wrote an article on the UMC Bishop and the Annual conference

Worship Update

- Worship plan is set for July with alternating styles of music
- 7 new members + 1 Baptism
- Linda King has approximately 20 regular visitors who are active in the church
 - Has a list if want to reach out to
- Next 2 Sundays: will have cards out to write notes to Austin Scott and the Scott family
- PMO is busting at the seams for autumn
- Youth Ministry: India has over 20 active youths
 - Asking for adults to help as they continue to grow

Parting comments:

As the church goes through the Pastor transitioning, there are going to be those who are sad (those who are glad...Ha Ha!). Be faithful to God and the church. It is not about the person in the pulpit. Get involved and don't be a Pew Potato!

Roll call completed

Closing Prayer – Pastor Eric Lee

CLOSED

Meeting adjourned 8:17 pm

2023 Remaining Meeting Schedule:

- August 22
- October 17
- December 19