

Chamblee First United Methodist Church
 Administrative Board Meeting Minutes
August 2023

Attendees

Allen Barbee	Z	Dottie Smith		Leslie Hall	P
Alexis Rodriguez		Emily Jameson	Z	Linda King	Z
Andy Jameson	P	Erin Smith	Z	Maggie Victorio	Z
Ann Hammond		George Hall	P	Margaret Sanchez	Z
Becky Bennett		Ian Gatland	Z	Mary Ruth Kearney	P
Becky Craven	P	India Gleason	Z	Minho Chung	P
Bill Callaway	P	Jay Smith		Russ Dunlap	Z
Brittany Dunlap		Jean Mims		Sarah Carter	
Chad Henderson		Jennifer Teahan	Z	Scott Gillispie	P
Chip Zint		Jo Burkhardt	P	Scott Pirnie	P
CJ Johnston		Joe Lipsky	Z	Steve Rubino	
Deanna Hamilton				Whitney Johnson	

Guests:

- Mary Sallach
- Mary Lou Dennison
- Mellie O’Keefe– Kindergarten Director
- Ray Dunahoo

Meeting Notes

Opening

- Meeting called to order at 7:04 pm
- Mary Ruth opened with sharing the agenda for this meeting going forward which will be new
- Minutes from **June** 2023 meeting were presented for approval
 - Questions were answered for clarification on terms noted in the minutes
 - Finance Committee confirmed the agreement that the Kindergarten will follow an apportionment model
 - Motion to approve as amended made by Becky Craven, seconded by Scott Gillispie – all in favor and approved
- Celebrations and prayer concerns were shared
- Pastor Minho opened meeting with prayer

Devotion by Pastor Minho

Reflecting on Commitments and Responsibilities

- Question: How does your spiritual leadership differ from the other models of how we lead?
 - Lead more consistently from our souls
- John Wesley created “Bands” and always asked, “How is it with your soul?”.

Administrative Reports/Updates

Finance Committee

Update and detailed report provided

- Finance Committee met in July
 - Discussed the request for a new piano for rehearsal room
 - Through a generous donation and fund raising, there is sufficient money to purchase
 - Motion by Becky Craven and Jo Burkhardt as second; APPROVED
- Notation made that now finance is being managed in house, the committee could meet earlier
 - Deanna shared that is currently in the works

Annual Conference Update

Jennifer Teahan provided update with a written report on each session

- Notation was made that a Special Session has been called just to vote on disaffiliations
 - Votes will end 9/30
 - Meeting 11/18

Adult Discipleship

Leslie Hall Provided update

- New Young Adult Group launched and led by Cameron is continuing to grow
 - Stay in prayer for continued growth and guidance
- Linda King and Leslie Hall meeting Sunday, 8/27 to discuss luncheon for young couples
- Bridge Class is growing – will start using Amplify

Trustees Report

Written report provided-main points below

- Internet & Phone upgrade complete
- Chamblee Rail Trail stage
- New water fountain installed
- Comprehensive church insurance review has started
- Re-surfacing of church parking lot paid in full by Angels – date pending

Staff Parrish Relations (SPR) Update

Report provided – main points below

- Pastor transition has gone very well; positive feedback
- Staffing update
- New guidelines are in the works to partner staff and SPR, staff appreciation events

Missions Report

Written report provided with full detail; additions below discussed during meeting

- Collecting back to school supplies
 - Organize BTS supplies
- Starting up Backpack Buddies
 - Waiting on official # from the school
 - Waiting on a 2nd school
- Time for Thanksgiving Food Drive
 - Now need administrative and planning support

Pastor's Report

Rev. Minh Chung

- Remind the Board – He is thankful
 - We look at the church as a whole and how we move
 - Website: good job of telling what we do but not so much as WHY & HOW we do that
 - 4 E's
 - Be ENGAGING in community
 - Continue to EXPLORE ways to be “The Church”
 - How do we EMPOWER people to lead
 - Liturgy = work of the people
 - Be like living water
 - EVALUATE: reflect on what we do
 - **The WHY:** as a church we want to be & develop spiritual leaders who will take risks and influence our community to push beyond our comfort zone for Christ, for the sake of love
- District Conference
 - Sunday, 8/27 Central South District meeting to discuss current and expected state
 - Held at Embury Hills at 2:00
- Worship
 - Meeting with worship leaders tomorrow, 8/23 after choir practice to reflect and adjust
 - Focus on our values
- Sermons
 - Moving to series sermons
 - Fuel to Thrive – Stewardship
 - Unleashing Hope – 7 week series
- Staff
 - Creating new rhythms, time and length of meetings and evaluate
 - Staff planning day in September: look at 2023 and 1st & 2nd Q of 2024
 - Will include all staff & CMK: ice breaker, music, and communion
- 2024 Theme (working on) 2 key points
 - Love God
 - Love people
 - How do we do it
 - What are practices we can include in daily life
 - Be a balance between Mary and Martha
 - Different seasons

Kindergarten Update

- Mellie O'Keefe– Director shared appreciation for teachers and staff meeting. Was a show of great support

Men's BBQ Announcement

- After church on Sunday, 8/27
- RSVP on app

Roll call completed

Closing Prayer – Rev Minh Chung

CLOSED

Meeting adjourned 8:06 pm

2023 Remaining Meeting Schedule: October 17/December 19